

**Village of Bible Hill**  
**Regular Monthly Meeting**  
**May 17, 2022**



The Village of Bible Hill regular monthly meeting was held on May 17, 2022 in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00pm; the meeting adjourned at 8:59pm.

**Call to Order:** Commissioner Burke  
Commissioner Kennedy  
Commissioner Pitcher  
Commissioner Shea  
Commissioner Van Kroonenburg  
Clerk and Treasurer Bell  
Recording Secretary Chaplin  
Solicitor Roper, Burchell MacDougall

**Guests:** Councillor Boutilier, District 1

**Review and approval of the minutes of April 19 and May 10, 2022**

*Moved by Pitcher and seconded by Van Kroonenburg, that the meeting minutes of April 19 and May 10, 2022 be approved. Motion carried.*

**Call for new or other business and review and approval of agenda**

Kennedy called for new or other business. Van Kroonenburg requested to add Fence on Meadowland Avenue under new business. Bell then requested to add Canada Day, Bible Hill Garden Club and Closed Session – Personnel under new business. Pitcher requested to add After School Care under new business.

*Moved by Pitcher and seconded by Shea, that the agenda be approved with additions. Motion carried.*

**Call for declaration of conflict of interests**

Chair Kennedy called for any declaration of conflict of interest and no conflict was declared.

**Miscellaneous business including delegations**

Kennedy invited Councillor Boutilier to address the Commission. Boutilier gave a brief update on the happenings at the Municipality of the County of Colchester. He noted that they held line of taxes, and all projects planned for 2022 have been approved. He mentioned his attendance at a recent NSFIM conference in Liverpool and spoke about an upcoming service exchange agreement renegotiation with provincial government that includes the funding of paving J class roads.

**Association of Nova Scotia Villages Annual General Meeting conference update**

Bell presented a draft ANSV AGM conference itinerary and the costs associated with the conference. The Commission discussed purchasing gifts and agreed that they are appropriate for presenters, as outlined in the Hospitality Policy. Bell then noted the ideas for backup presentations in case any of the planned speakers cannot attend.

## **Business arising out of the minutes**

### **Commission in Committee Report**

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill purchase 3 sets of turnout gear from Nova Fire Equipment for \$11,230 plus HST. Motion carried.*

### **Finance and Audit Committee Report**

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill adopt the 2021-2022 audited financial statements, as presented by Grant Thornton. Motion carried.*

## **Review of Correspondence**

### **Clean Foundation**

Bell presented a letter of regret received from Clean Foundation noting they did not accept the Village's application for funding from the EV Boost Program.

### **Minister of Municipal Affairs & Housing**

Bell presented correspondence from the Minister of Municipal Affairs & Housing, noting renegotiating the Memorandum of Understanding with the Municipalities, regulations associated with code of conduct for elected officials, and amendments to Part XX of the Municipal Government Act.

### **Dale Ross – Retson Drive Sidewalk**

Bell presented correspondence from resident Dale Ross noting his concerns that Retson Drive does not have a sidewalk. The Commission asked Bell to post the speed radar sign to remind people of their speed while driving on that street and he noted that he would seek permission of the street owner.

Bell noted that the sidewalk capital priority list will need to be reviewed and updated at an upcoming Commission meeting, and that if the Commission wishes to better understand potential costs, they could instruct him to have pre-engineered design of Retson Drive completed.

### **Robert Hoglund – Thank You**

Bell presented a thank you card from our recently retired crossing guard, Robert Hoglund.

## **Reports of Commissioners and Clerk and Treasurer**

### **Commissioner Burke**

Burke noted crosswalk lights that need repairs or upgrades. He spoke about the College Road sidewalk project cost not being in yet, a grate issue needing repair on Dorset Drive, bad potholes that need addressed near 264 Pictou Road, and the street sweeper working on local streets.

Bell noted that he has reached out to the Department of Public Works regarding wooden catch basin issues around the Village last summer, but he hasn't received a response.

#### **Commissioner Shea**

Commissioner Shea spoke about his attendance at various meetings and Village events. He then presented the May 2022 Fire Chief's report – as attached.

#### **Commissioner Pitcher**

Commissioner Pitcher noted that she attended the Annual BHFB Awards Banquet. She mentioned her recent walks of the recreation park and trails and spoke of how beautiful they are.

#### **Deputy Chair Van Kroonenburg**

Deputy Chair Van Kroonenburg noted that she attended the BHFB annual awards banquet, as well as Personnel Committee meeting in May.

Deputy Chair Van Kroonenburg left the meeting at 7:50 PM

#### **Chair Kennedy**

Chair Kennedy spoke about his attendance at various meetings and Village events.

Deputy Chair Van Kroonenburg returned to the meeting at 7:52 PM.

#### **Clerk and Treasurer Bell**

Clerk and Treasurer Bell opened his report noting Bible Hill's affirmative status of an accessibility compliance survey. He noted his attendance at various meetings and Village events.

Bell reminded the Commission of the closing of Nomination Period on May 19<sup>th</sup> and the Annual Meeting of Electors on June 6<sup>th</sup> at 8:00 PM.

He noted College Road repair tender ends on May 29<sup>th</sup> and suggested the Commission should either allow the June Commission in Committee to approve the project or plan a special meeting.

*Moved by VanKroonenburg and seconded by Shea that the Commission hold a Special Meeting on June 2<sup>nd</sup> at 5:30 PM. Motion carried.*

#### **Accounts**

*Moved by Van Kroonenburg and seconded by Pitcher, that Village of Bible Hill approve the accounts. Motion carried.*

#### **New Business**

##### **Inter-account fund transfer**

Clerk and Treasurer Bell presented a request to transfer \$300,000.00 from the operating reserve account to the operating fund account for temporary cash flow until tax revenue comes in. The Commission discussed.

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill transfer \$300,000.00 from the operating reserve account to the operating fund account for temporary cash flow. Motion carried.*

#### **Appointment of solicitor**

Bell presented the cost of \$12,000.00 and scope of work associated with appointing Daniel Roper as Village solicitor.

*Moved by Pitcher and seconded by Shea that Village of Bible Hill appoint Daniel Roper as solicitor. Motion carried.*

#### **Meadowland Avenue Fence**

Van Kroonenburg raised the topic of fence installation on Meadowland Avenue. Bell noted that it will be brought forward for discussion at the June meeting, as we have not yet received a second quote.

#### **Canada Day**

Bell informed the Commission of road repair work being done on College Road over the summer months and questioned if the Commission has any thoughts on the parade route. They agreed to keep the parade route the same as previous years. Bell then recommended the Commission eliminate the parade awards. They discussed and they agreed by consensus to eliminate the awards this year and re-visit in future years.

#### **Bible Hill Garden Club**

Bell presented that this year is the Garden Club's 75<sup>th</sup> Anniversary, and they were wondering if they could install banners celebrating their anniversary. The Commission discussed and agreed by consensus to allow them to post banners. Bell will bring forward the costs of banners to the Garden Club, and if they are interested in designing and installing banners, he will bring final design to the Commission for approval.

#### **After School Option**

Pitcher discussed that a resident came to her with concern regarding a need for after school options for childcare at Bible Hill Consolidated. She noted a few ideas regarding partnering with the schools, Jane Norman College, and Maggie's Place. The Commission discussed. Pitcher will reach out to local principals and bring information back to Commission at a future meeting for further discussion.

#### **Closed Session: Legal advice eligible for solicitor-client privilege & Personnel**

*Moved by Shea and seconded by Van Kroonenburg to enter closed session. Motion carried.*

The Commission meeting entered closed session at 8:23 pm. Recording Secretary Chaplin and other guests left the meeting.

The Commission meeting returned to open session at 8:57pm.

*Moved by Pitcher and seconded by Van Kroonenburg that Village of Bible Hill authorize the Clerk and Treasurer to hire Haley Smith as Acting Parks and Recreation Director until September and extend if necessary. Motion carried*

#### **Adjournment**

Moved by Van Kroonenburg that the May 17, 2022 regular monthly meeting of Village of Bible Hill be adjourned.  
Motion carried.

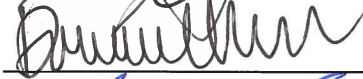
The meeting adjourned at 8:59pm.

Chair Kennedy



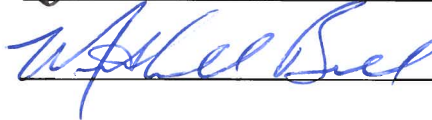
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Recording Secretary Chaplin



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Clerk and Treasurer Bell



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## Fire Chief Report – April 2022

The Brigade responded to 11 emergency calls from the period of March 9<sup>th</sup> to April 13<sup>th</sup>. They are as follows:

1. March 10, 7:28 pm, Mutual aid to standby at Truro Fire as they had two different calls running at the same time. Released and returned to the station at 7:57, 16 members responded, IC, DC Pearston.
2. March 16th, 0500, 173 Bernie Macdonald Drive, alarm ringing perennia, Team of 3 walk through the building found leak in the sprinkler room, Valve was shut off. Returned to the station at 05:52 with 10 members responding. IC DC Mabey.
3. March 17th, 12:20 pm 384 Pictou road, Medical Assist to Cardiac Arrest. Released and returned to the station at 12:40 pm with 10 members responding. IC Chief Bisson.
4. March 23rd, 4:06 pm, 275 Pictou Rd, 2 Vehicle MVA, no fluids leaking, traffic control performed, EHS on scene. Released and returned to the station at 4:50 pm with 12 members responding. IC, DC Pearston.
5. March 29th, 6:00PM, 34 Village Court, Single Vehicle accident. Car versus playground. Secured the scene with caution tape and vehicle towed away. Released at 6:50 pm with 18 members responded. IC DC Pearston.
6. March 29th, 8:46 pm Medical lift assist, released and returned to the station at 9:20 pm with 22 members responding. IC, DC Pearston.
7. March 30th, 8:51 am, 19 Farm Lane Rd, Alarm ringing at the Poultry Barn. Performing test. Returned at 9:01 am with 7 members responding. IC, Chief Bisson
8. March 31st, 2:35 am, Mutual Aid to Truro for Vehicle fires at Mackenzie towing. Released and returned at 4:05 am with 10 members responding. IC Chief Bisson.
9. April 2nd, 7:16 pm, 19 Bomber Drive, Possible electrical fire, after investigation was determined to be element on water tank shorted out. Released and returned to the station at 8:16 pm with 20 members responding. IC, Chief Bisson/ DC Pearston.
10. April 5th, 10:10 pm, Mutual Aid to Truro to standby at their station. Released and returned at 10:38 pm with 10 members responding. IC, DC Pearston.
11. April 13th, 3:30 am, 98 Avon st. Code 2 medical lift assist. Released and returned to the station at 3:55 am with 8 members responding. IC, DC Mabey.

**Total calls:** 34

**Fire Loss:** \$12,000.00

**Vehicle Fire:** \$12,000.00

### Notes:

- Brigade Annual Awards banquet will be held on April the 23<sup>rd</sup>.
- Brigade truck committee has finalized the truck spec for the replacement of truck 241 and will be going to tender this month.
- With the nicer weather appearing before us the Brigade would like to remind everyone of the Village Burning Bylaw and please respect this bylaw.

Respectfully submitted,  
Chief Bisson