

**Village of Bible Hill
Commission in Committee Meeting
June 14, 2022**



The Village of Bible Hill Commission in Committee meeting was held on June 14, 2022 in Commission Chambers, at the Village Office, 67 Pictou Road. Bell called the meeting to order at 7:00 PM; the meeting adjourned at 8:23 PM.

Call to Order: Commissioner Kennedy
Commissioner Van Kroonenburg
Commissioner Burke
Commissioner Pitcher
Commissioner Shea
Clerk and Treasurer Bell
Recording Secretary Chaplin

Guests: Robert Johnson, scrutineer
Joanne Johnson, scrutineer

Oath of Office – Commissioner Pitcher & Commissioner Van Kroonenburg

Commissioner Knickolle Pitcher and Commissioner Donna Van Kroonenburg each affirmed their Oath of Office.

Elections and Appointments

Election of Chair

Bell invited Commissioners to vote. Scrutineers Robert and Joanne Johnson counted the votes and announced that Commissioner Kevin Kennedy was re-elected Commission Chair.

Election of Deputy Chair

Bell invited Commissioners to vote. Scrutineers Robert and Joanne Johnson counted the votes and announced that Commissioner Donna Van Kroonenburg was re-elected as Commission Deputy Chair.

Commissioner Van Kroonenburg assumed the role of meeting Chair.

Committee appointments

Clerk and Treasurer Bell explained the process of appointing Commissioners to Committees. The Committee discussed.

By consensus, the Commissioners agreed to the Committee appointments as outlined in the report enclosed.

Call for new or other business and review and approval of agenda

Van Kroonenburg called for new or other business, and Pitcher requested Saywood trail connection be added under new business.

Moved by Kennedy and seconded by Pitcher, that the agenda be approved, with the addition. Motion carried.

Call for declaration of conflict of interests

Van Kroonenburg called for any declarations of conflict of interest, and none were declared.

Miscellaneous business including delegations

Meadowland Avenue drainage

Bell updated Commissioners on discussion had with residents concerning flooding at Meadowland Ave sidewalk and adjacent property. Bell presented draft plans and estimated costs from R. V. Anderson Associates for installation of a perforated pipe solution for the Meadowland Ave drainage issue. The quote totaled \$24,832.81, HST included.

Moved by Shea and seconded by Kennedy that Commission in Committee recommend Village of Bible Hill instruct Bell to move forward with the design of the perforated pipe solution with R. V Anderson Associates at an estimated cost of \$3,500 – \$4,000. Motion carried.

Bates property

Bell presented correspondence from FGB Holdings regarding land for sale surrounding the airport field park.

Sidewalks – Capital priorities

Bell gave a brief overview of the May 18, 2021, approved sidewalk capital program priority list and asked if the committee wished to make any changes, highlighting completed sidewalk designs on-hand ready for construction.

Moved by Pitcher, seconded by Shea that that Commission in Committee recommend Village of Bible Hill adopt the sidewalk capital program priority list with the addition of Retson Drive. Motion carried.

Sidewalks – Repair priorities

Bell gave a brief overview of suggested sidewalk repair priorities. The Committee discussed and agreed by consensus to have Bell to seek pricing on listed priorities.

Procurement - Radios

Bell presented a quote from Nova Communications, for 3 Motorola radios and accessories. The quote was presented at \$21,502.95 plus HST. Bell noted that the Brigade has agreed to reimburse the Village with funds raised by the Brigade.

Moved by Shea and seconded by Pitcher, that Commission in Committee recommend Village of Bible Hill purchase 3 radios from Nova Communications for \$21,502.95 plus HST, to be reimbursed by the Bible Hill Fire Brigade. Motion carried.

Procurement- Fencing repairs and capital

Bell presented quotes from Eastern Fence, for fencing repair and two extensions. The quotes totaled \$12,611 plus HST. He then presented quotes from Maritime Fence, for fencing repair and two extensions. The quotes totaled \$16,390 plus HST.

Moved by Pitcher and seconded by Kennedy, that Village of Bible Hill accept the quote from Eastern Fence Erectors for fencing repairs and capital work for a total of \$12,611 plus HST, contingent on top rail of fence being completed. Motion carried.

H. Douglas Boyce Village Hall paint color

Bell presented color options for new siding and painting the fascia at H. Douglas Boyce Village Hall. The Committee agreed by consensus to paint the window and fascia black.

Saywood trail connection

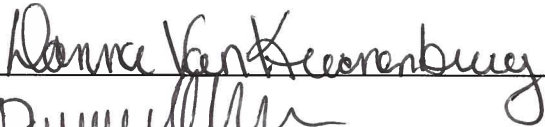
Pitcher presented the idea of creating a trail head connector on Saywood Drive, one of which involved the need to purchase a piece of land on Saywood Drive. Bell and the Parks and Recreation Director will investigate the lot, discuss and bring information back to the Commission.

Adjournment

Moved by Kennedy that the June 14, 2022 Commission in Committee meeting of Village of Bible Hill be adjourned. Motion carried.

The meeting adjourned at 8:23 PM.

Deputy Chair Van Kroonenburg



Recording Secretary Chaplin



Clerk and Treasurer Bell