

**Village of Bible Hill
Regular Monthly Meeting
June 21, 2022**



The Village of Bible Hill regular monthly meeting was held on June 21, 2022 in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00 PM; the meeting adjourned at 8:56 PM.

Call to Order: Commissioner Burke
Commissioner Kennedy
Commissioner Pitcher
Commissioner Shea
Commissioner Van Kroonenburg
Clerk and Treasurer Bell
Recording Secretary Chaplin
Solicitor Roper, Burchell MacDougall

Guests: District 1 Councillor, Eric Boutilier
Parks and Recreation Director, Haley Smith

Review and approval of the minutes of May 17 and June 14, 2022

Moved by Van Kroonenburg and seconded by Pitcher, that the meeting minutes of May 17 and June 14, 2022 be approved. Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business and Bell requested to add Canada Day under miscellaneous business.

Moved by Shea and seconded by Pitcher, that the agenda be approved with the addition. Motion carried.

Call for declaration of conflict of interests

Chair Kennedy called for any declaration of conflict of interest and no conflict was declared.

Miscellaneous business including delegations

Appointment of municipal auditor

Bell presented correspondence from Grant Thornton regarding their auditor fee and ANSV AGM sponsorship.

Moved by Van Kroonenburg and seconded by Burke that Village of Bible Hill appoint Grant Thornton as the Village's municipal auditor for 2022-2023. Motion carried.

Remembrance Day banner design (front)

Bell presented Remembrance Day banner design options submitted by JAS3D. The Commission discussed and selected a front banner design.

Jubilee medal draft nominations

Bell presented nomination suggestions for the Queen's Platinum Jubilee medal. The Commission discussed.

Canada Day

Bell noted that Dr. Stephen Ellis, M.P. requested to bring a fellow Member of Parliament to the parade as his guest. The Commission agreed by consensus to allow a guest on the Commissioner float.

Business arising out of the minutes

Commission in Committee Report

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill instruct the Clerk and Treasurer to move forward with the design of the perforated pipe solution with R. V. Anderson Associates at an estimated cost of \$3,500 – \$4,000 plus HST. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill adopt the sidewalk capital program priority list with the addition of Retson Drive. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill purchase 3 radios from Nova Communications for \$21,502.95 plus HST, to be reimbursed by the Bible Hill Fire Brigade. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill accept the quote from Eastern Fence Erectors for fencing repairs and capital work for a total of \$12,611 plus HST, contingent on top rail of fence being completed. Motion carried.

Parks and Recreation Advisory Committee Report

Moved by Pitcher and seconded by Shea that Village of Bible Hill amend the Commemoration Policy to include criteria, as established by the Committee at its June 7, 2022 meeting, to consider when deciding on commemoration requests. Motion carried.

Moved by Pitcher and seconded by Shea that Village of Bible Hill adopt the subsidized use of facility form, as amended.

On agreement of the mover and seconder, the motion was amended as follows:

Moved by Pitcher and seconded by Shea that Village of Bible Hill adopt the subsidized use of facility form, as amended, and to make the same changes to the Village's Property Usage Policy. Motion carried.

Review of Correspondence

There was no correspondence to review.

Kennedy invited Boutilier to speak. Boutilier noted he had nothing to report aside from things are going well at the County and they are taking a break from meetings for the month of July.

Reports of Commissioners and Clerk and Treasurer

Commissioner Burke

Burke noted that two sidewalk tenders are out for pricing as well as invitations have been sent to contractors for the sidewalk repair program and that pricing will be brought to the Commission in July.

Commissioner Pitcher

Pitcher presented the June 2022 Parks and Recreation report – as attached.

Commissioner Shea

Shea noted his attendance at various meetings and village events.

Deputy Chair Van Kroonenburg

Van Kroonenburg noted that she plans to attend the Bylaw Committee Meeting in July.

Chair Kennedy

Chair Kennedy noted his attendance at various meetings and village events.

Clerk and Treasurer Bell

Clerk and Treasurer Bell spoke about previous requests to NS Department of Public Works regarding installing a crosswalk at Covington Place. He also noted the HST Offset Grant had been submitted and spoke about his attendance at Scotia Pool's AGM as well as a walk through of a lot for sale on Saywood Drive with the Parks and Recreation Director.

The Chair invited Parks and Recreation Director, Haley Smith to address the Commission.

Accounts

Moved by Burke and seconded by Pitcher, that Village of Bible Hill approve the accounts. Motion carried.

New Business

Engineering services – Sidewalk renewal at Main Street North and South

Bell noted that two firms were invited to bid on engineering services for the Main Street sidewalk renewal project and one proposal was received. He reviewed the proposal.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill hire EXP for engineering services for the Main Street sidewalk renewal projects for \$31,807 plus HST. Motion carried.

ANSV AGM – Voting representative and conference fees – retired BH officials

Bell questioned the Commission on who the voting member of the ANSV AGM would be.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill appoint Commissioner Shea as the voting representative for Bible Hill for the ANSV AGM. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill pay the conference fees for retired Bible Hill officials to attend the ANSV AGM. Motion carried.

Meeting deferrals

Moved by Pitcher and seconded by Shea to defer the Commission in Committee meeting for July and August. Motion retracted.

Moved by Shea and seconded by Pitcher to accept the meeting schedule as presented, however, to determine in July meeting if the August regular monthly meeting is necessary. Motion carried.

Meeting schedule

The Commission reviewed the meeting schedule.

Annual meeting attendance

Bell asked the Commission if there is anything they wish to do differently to increase the Annual Meeting attendance. The Commission discussed options and noted they may speak on the matter at the ANSV AGM.

Saywood Trail Connector

The Commission discussed various options regarding the purchase of a parcel of land.

Moved by Pitcher and seconded by Shea that Village of Bible Hill move into closed session. Motion carried.

The Commission entered closed session, to discuss acquisition of property, at 8:45 PM.

The Commission left closed session at 8:53 PM

Moved by Pitcher and seconded by Shea that Village of Bible Hill authorize the Clerk and Treasurer to enter into negotiations and to finalize the purchase and sale and conveyance of property in accordance with the direction given in closed session, and to engage the professional services necessary to carry out the transaction. Motion carried.

Adjournment


Moved by Van Kroonenburg that the June 21, 2022 regular monthly meeting of Village of Bible Hill be adjourned. Motion carried.

The meeting adjourned at 8:56 PM

Chair Kennedy



Recording Secretary Chaplin



Clerk and Treasurer Bell



June Recreation Report

Canada Day is around the corner; the Bible Hill Fire Brigade has graciously volunteered to put on our BBQ. We also have confirmed that the 902 Proud Ice Cream Cakes will be in attendance, along with Aroma Maya selling donuts. All Canada Day planning is complete, with only float decorating left to take place. Float decorating will be taking place on June 30th, with the help from a mixture of maintenance summer students and day camp staff. Roland Benoit will be joining us in the parade with the Commissioner's float again this year, there has been t-shirts purchased for this float and they are ready for pick up at the office.

The after-school program at Redcliff Middle School has finished for the school year. We offered 2 extra days due to weather cancellations, the last day of the program was June 16th, 2022. We received a lot of positive feedback on this program and students/parents are looking forward to next year.

Day camps are full in all weeks - they filled up on registration day. A venue has been secured for the camps, and we will be on a 2-week rotation between the 3 schools in Bible Hill, ending the summer in the H. Douglas Boyce Village Hall. All day camp staff has been hired, 3 of the 4 students start June 27th for a training week and Noah Boudreau has been working on the last bits of planning. Noah will be titled as the new Camp Supervisor. As in the past previously to COVID, we are bringing back our Junior Leader program. These individuals have their schedules and are coming to volunteer 3 days a week on their assigned week. It's going to be a great summer!

Haley Smith

Parks and Recreation Director