

Village of Bible Hill
Regular Monthly Meeting
July 19, 2022



The Village of Bible Hill regular monthly meeting was held on July 19, 2022 in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00 PM; the meeting adjourned at 9:56 PM.

Call to Order: Commissioner Burke
Commissioner Kennedy
Commissioner Pitcher
Commissioner Shea
Commissioner Van Kroonenburg
Clerk and Treasurer Bell
Recording Secretary Chaplin
Solicitor Roper, Burchell MacDougall

Guests: Residents, Mr. Victor Peterson, and Mrs. Leah Ann Peterson

Review and approval of the minutes of June 21, 2022

Moved by Van Kroonenburg and seconded by Pitcher, that the meeting minutes of June 21, 2022 be approved.
Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business and no new business was added.

Moved by Van Kroonenburg and seconded by Pitcher, that the agenda be approved. Motion carried.

Call for declaration of conflict of interests

Chair Kennedy called for any declaration of conflict of interest and no conflict was declared.

Miscellaneous business including delegations

Mr. and Mrs. Peterson – Guest Drive

Chair Kennedy introduced Mr. and Mrs. Peterson and invited them to speak on their concern regarding flooding on their property. Mr. Peterson provided history on their property and a ditch adjacent to their property that was recently filled in. They requested the Village's assistance in remedying the issue through purchase or expropriation of the neighboring property and noted that they have already spoken with the NS Department of Public Works, the MLA, the County of Colchester, and the Premier's office. Councillor Parker spoke on the matter. The Commission discussed and noted a response would be sent to Mr. and Mrs. Peterson.

August regular meeting

Bell re-introduced the topic of whether the Commission is going to defer the August regular meeting, as discussed in the July Commission meeting.

The topic was deferred until later in the meeting.

Business arising out of the minutes

There was no business arising out of the minutes.

Review of Correspondence

Thank you – Bible Hill Village Preschool

Bell reviewed a thank you card received from Bible Hill Village Preschool.

Reports of Commissioners and Clerk and Treasurer

Commissioner Burke

Burke spoke about the various sidewalk RFQs closing and sought clarification on whether an expense complied with the procurement policy. Bell noted he would look into the matter and update the Commission.

Commissioner Pitcher

Pitcher spoke on her attendance at Village meetings and the Canada Day event and then submitted the June and July 2022 Fire Chief report – as attached.

Commissioner Shea

Shea thanked Bell for putting together an informative Environmental Health Services package for him. He also thanked everyone involved in Canada Day event planning. He then spoke on the sanitary sewer project as well as Meadowland Avenue drainage work.

Deputy Chair Van Kroonenburg

Van Kroonenburg noted her attendance of the Canada Day event. She then presented the July 2022 Parks and Recreation report – as attached.

Chief Bisson and 2nd Deputy Chief Pearston entered the meeting at 7:30 PM.

Chair Kennedy

Kennedy noted his attendance at various community events on behalf of the Village, as well as the recent By-law Committee meeting.

Clerk and Treasurer Bell

Bell noted he circulated a budget update and spoke on his attendance of various Village events. He then updated the Commission on work and repairs being completed around the Village, noted that the MLA used the chambers as a satellite office today, and that there will be an Exhibition happening in Bible Hill in August.

Accounts

Moved by Shea and seconded by Pitcher, that Village of Bible Hill approve the accounts. Motion carried.

New Business

Procurement

Fire apparatus

Bell summarized the sole fire truck proposal submitted by Fort Garry Fire Trucks (FGFT). He noted that, in his opinion, the bid is non-compliant, in terms of pricing only being valid for 30 days and the final purchase price being subject to surcharges. He then informed the Commission that FGFT clarified by saying if a letter of intent to purchase is sent following the meeting, FGFT will set the price without surcharges.

Chief Bisson, Deputy Chief Pearston, Clerk and Treasurer Bell and the Commission discussed the size and capability of their trucks, NFPA and FDA standards, as well as the budget.

Moved by Van Kroonenburg and seconded by Shea that the Village of Bible Hill purchase the proposed fire truck from Fort Garry Fire Trucks for a total of \$717,329.00 plus HST.

Bell recommended that first the Village should move to enter the pre-construction phase of negotiations with FGFT, arrange all details, establish a final price, and potentially award the finalized details and cost at a later date by August 5, 2022.

Motion amended.

Moved by Van Kroonenburg and seconded by Shea, that Village of Bible Hill proceed to the pre-construction phase of negotiations with Fort Garry Fire Trucks, and to authorize the Clerk and Treasurer to issue a letter of intent to Fort Garry Fire Trucks to express the Village's intent to negotiate a contract to purchase a fire apparatus as specified and quoted by Fort Garry Fire Trucks in order to establish the set price free of further adjustments by any surcharges, but subject to additions or deletions during pre-construction negotiations. Motion carried.

Bible Hill sidewalks renewal

Main Street North and Main Street South

Bell presented the results of both Main Street North and Main Street South tenders and noted that that if both tenders were awarded, it would be \$224,300 over budget. The Commission discussed various options. It was noted that if sidewalk renewals were not completed, more repair work could be done, if necessary, in place of the renewals.

BHRP trail resurfacing

Bell presented a summary of trail resurfacing tender quotations that were received from Cooks Lawn Maintenance and RR Property Care. Bell noted that the lowest cost is slightly over the trail maintenance budget.

Moved by Picher and seconded by Van Kroonenburg that Village of Bible Hill award RR Property Care's the trail resurfacing project for a total of \$12,600 plus HST. Motion carried.

Sidewalk repairs

Bell outlined the quotations received for numerous sidewalk repairs. The Commission discussed.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill award Webster Bros Paving & Concrete Limited all sidewalk repair projects aside from #5 Fern Hill Drive for a total of \$82,234.50 plus HST and to award Will-Kare Paving and Concrete Limited the #5 Fern Hill Drive project for \$22,000 plus HST.

Village Court playground replacement

Bell presented the cost summary of the Village Court playground replacement at \$10,075 plus HST. Bell noted that the Village' insurer would be reimbursing the Village the total cost, less a \$5,000 deductible and that the Village's insurer will attempt to subrogate the deductible from the party responsible for damage and reimburse the Village.

Moved by Van and seconded by Pitcher that Village of Bible Hill completes entire Village Court Playground replacement project for \$10,506. Motion carried.

MGA review – suggestions for improvement

Bell noted the Minister of Municipal Affairs has been tasked through his mandate letter to review the Municipal Government Act. He noted that this is a great time for the Village to update and provide suggestions for improvements, and if the Commission agrees on suggestions, the municipal advisor has advised they should forward them to the MGA Review Committee.

Bell outlined his suggestions as follows:

- Provide that a Village's Clerk and Treasurer may administer the oath of office of a Commissioner
- Provide that an acceptable minimum standard for public advertisement may be made by way of posting notice to the Village's website
- Where a Village has a by-law for election of village commissioners, provide means of conducting voting other than by way of paper ballots
- Reconcile the differing timing requirements for review and re-adoption of expense and hospitality policies between the MGA and the NS Financial Reporting and Accounting Manual (FRAM)
- Expand the power of a village commission when it comes to the methods that may be utilized for making decisions (resolutions, policies, and by-laws) and, more specifically, provide villages the power to make decisions by policy
- Extend the term of village commissioners from 3 years to 4 years
- Where a Village has a by-law for election of village commissioners outside of the village's annual public meeting of electors, provide that such annual meeting be optional
- Provide expanded authority to dispose of capital assets
- Better define the expanded role of a village Clerk and Treasurer
- Help enable the success of villages by providing villages more equitable access to funding mechanisms directly available only to other types of municipal bodies

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill sends a letter with its suggestions to the MGA Review Committee. Motion carried.

Covington Place crosswalk request

Per direction from the previous meeting, Bell re-introduced the topic of a crosswalk request for Covington Place at College Road and noted that since the subdivision is approaching completion, it may be appropriate to send a request to the NS Department of Public Works again, requesting crosswalk installation.

Moved by Van Kroonenburg and seconded by Pitcher that the Village of Bible Hill send a letter to Nova Scotia Department of Public Works outlining a new request for crosswalk installation. Motion carried

Nova Scotia Federation of Municipalities (NSFM) member survey – Village question

Bell presented an NSFM survey question sent to NSFM members, asking if villages should be consolidated with districts and counties. He noted that he spoke with Town of Truro, and they are in favour of consolidation, but not forced – that Village’s should have options. Councillor Parker noted that overall, the County is not in favour of consolidation.

Councillor Parker then gave the Commission a brief update on the happenings at the Municipality of the County of Colchester. He spoke about by-law amendments, work being done on Retson Drive, tree trimming on College Road, the College Road paving project, as well as resident concerns.

Closed session – acquisition of property (1)

Moved by Van Kroonenburg and seconded by Shea that Village of Bible Hill go into closed session.

The Commission entered closed session at 9:22 PM

The Commission came out of closed session at 9:56 PM

Moved by Van Kroonenburg and seconded by Shea that Village of Bible Hill call a special meeting of the Village of Bible Hill to be held on August 2 at 7:00 PM, and to defer the August regular monthly commission meeting. Motion carried.

Adjournment

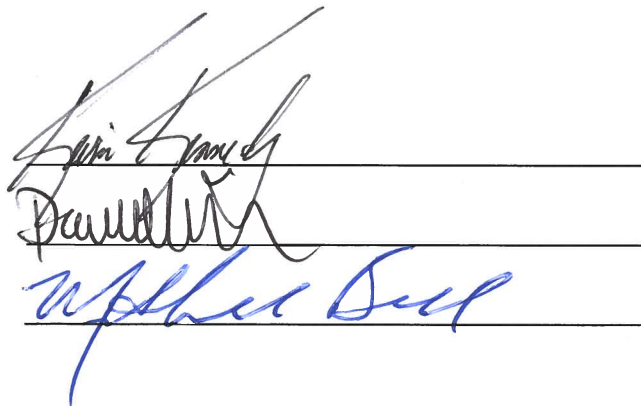
Moved by Shea that the July 19, 2022 regular monthly meeting of Village of Bible Hill be adjourned. Motion carried.

The meeting adjourned at 9:58 PM

Chair Kennedy

Recording Secretary Chaplin

Clerk and Treasurer Bell



The image shows three handwritten signatures in blue ink, each written over a horizontal line. The top signature is the most stylized, the middle one is more legible, and the bottom one is also quite stylized.



Fire Chief Report – June 2022

The Brigade responded to 11 emergency calls from the period May 11 to June 8, 2022. They are as follows:

1. May 11, 5:02 pm, 104 Main, 2 vehicle MVA, Car versus Motorcycle. Stood down by Firefighter Mellish before trucks departed the station. 9 Members responded, call ended at 5:14 pm.
2. May 13th, 8:10 am Mutual aid to Truro to standby at their station. Released and returned to BH at 9:20 am with 8 members responding. IC was Chief Bisson.
3. May 13th, 7:38 pm 66 Osprey Crt. Smoke blowing over from the AC, residents were concerned, Dal Ac was having issues starting up the boiler plant. Returned to the hall at 7:56 pm with 18 members responding. IC Chief Bisson
4. May 15th, 3:21 am, 46 Andy's Ave, Structure fire. Fire was located on the delta side, burning along some hay bales that were situated for insulation at the skirting of the trailer. Fire migrated into the wall entering the storage room. Quick knock down of the fire and mop up. 13 members responded as well as Valley Kemptown, and Truro. Cleared the scene at 6:32 am. IC Chief Bisson
5. May 18th, 2:29 pm 241 Pictou Rd, car versus building. RCMP cleared the brigade from the scene, returned to station at 2:50 pm with 8 members responding. IC LT Stewart.
6. May 20th, 7:21 pm Mutual aid to standby at Truro Station. Cleared and returned to the hall at 9:00 pm. IC DC Pearston.
7. May 21, 1:26 pm, Mutual aid to Truro standby at their station. Returned to the hall at 1:55 pm, with 6 members responding. IC firefighter Mellish.
8. May 28th, 3:40 am 46 Andy's Ave, structure fire. Mutual aid from Valley Kemptown, and Truro, Salmon River. Cleared the scene at 7:24 am 14 members responded. IC Chief Bisson/ DC Mabey
9. June 2nd, 9:26 pm 63 Pictou Rd, Medical assist. Cleared the scene at 9:40 pm, with 5 members responded, IC DC Mabey.
10. June 2nd, 2:37 pm, 359 Old Pictou Rd, Mutual aid to Valley Kemptown for woods fire. Cleared the scene at 4:41 pm, with 12 members responding. IC DC Mabey.
11. June 7th, 2:58 am Mutual aid to Truro, stood down before leaving the hall. Cleared at 1:02 am. 10 members responded. IC DC Pearston.
12. June 8, 2:53 pm, 2880 Main Street, Structure fire, Material on fire inside building. Occupants removed objects, performed extinguishment of remainder of fire inside and extinguished pallet outside. Ventilation performed, cleared scene at 4:30 pm, with 16 members responding. IC Chief Bisson/ DC Mabey

Total calls: 52

Fire Loss: \$18,300.00

Vehicle fire: \$12,000.00

46 Andy's Ave fire: \$6,300.00

Notes:

- Weekend duty lists have been circulated, reminder of a couple of items: if you are not available it is your responsibility to advise your officer in charge and for you to find someone of your rank and capability to cover for you. Keep in mind that your weekend duty does go towards your honorarium.

- Dwane and I attended the Cox Institute grand opening. Dalhousie Dean of Agriculture David Gray presented the brigade with a plaque thanking the brigade for our work on the Cox fire of 2018. The President of Dalhousie acknowledged the Brigades efforts for the fire and commended all members for a job well done.
- I would like to thank everyone for the quick responses to both fires at Andy's Avenue this month. We had very quick knock downs and had a response time of 6 minutes on scene from the page time. Excellent work, the results of these fires could have been much worse had we not been a quick to respond.
- I would like wish everyone a wonderful and safe summer as we will not be meeting in July and remind everyone that Canada day will be a very busy day, so anyone available to help will be strongly encouraged to do so, we will be covering first aid for the Rec Park and our usual tent of snow cones and popcorn. Ryland will be recruiting for traffic control during the parade so please let him know if you are available. Due to covid we have not had to worry about this last year, however, lets show our support and make sure that we have enough people that we can spell each other off so everyone has time to spend with our families.

Chief Bisson



Fire Chief Report – July 2022

The Brigade responded to 8 emergency calls from the period June 8 to July 11, 2022. They are as follows:

1. June 20th, 08:09 am, Mutual Aid to Truro to standby at their station. Cleared and returned to the station at 10:00, 5 members responded. IC Deputy Chief Mabey.
2. June 24th, 12:17 pm Mutual Aid to Truro to standby their station. Cleared and returned to BH at 1:08 pm with 6 members responding. IC Lieutenant Stewart.
3. June 28th, 5:53 am, 30 Horse shoe Ct. Alarm ringing at the Trueman House. Search was completed of the building, cleared at 06:14 am with 12 members responding. IC Deputy Chief Pearston/ Lieutenant McNutt.
4. June 28th, 6:55 am, 36 Riverside Ave, Report of a structure fire. Small fire contained to the front porch of the house area. Cleared and returned to the station at 6:55 am with 17 members responding. IC Deputy Chief Pearston.
5. July 3rd, 5:49 pm, 291 Pictou Rd, Healing Stream International Church. Alarm ringing, nothing visible, inspection performed and cleared at 6:42 pm with 19 members responding. IC Captain Mike Mabey.
6. July 7th, 5:58 pm, 32 Farnham Rd, Medical, Code 2 lift assist, cancelled at 6:07 pm, returned to the station at 6:09 pm with 11 members responding. IC Lieutenant Mcnutt.
7. July 9th, 5:20 pm, 130 Vimy Rd, Medical, EHS requested lift assist. Returned to the station at 5:38 pm, with 11 members responding. IC Capt. Mabey.
8. July 10th, 11:57 am, 39 Farmstead Crt, Dalhousie RAC, Alarm ringing. Investigated, nothing found. Maintenance would investigate once panel was reset. Cleared at 12:40 pm with 20 members responding. IC Deputy Chief Mabey.

Total calls: 60

Fire Loss: \$18,300.00

Vehicle fire: \$12,000.00

46 Andy's Ave fire: \$6,300.00

Riverside Ave fire: Undetermined

Notes:

- Weekend duty has begun for the Brigade enabling the Brigade to have a crew in the village available from 6 pm on Friday night to 6 pm on Sunday night.
- The Canada Day festivities went much better than the brigade anticipated, selling out of all Hamburgers and Hot Dogs. A great turnout at the event by the members enabled the brigade to be successful during this busy time.
- The Fire Chief and both Deputy Chiefs attended the Maritime Fire Chiefs Conference from the 7th to the 9th of July. We were very well impressed and pleased with the facilities, and the conference as always booked remarkable speakers, the tradeshow, showcased several new and improved items that we will be sharing with the membership. This was a wonderful experience and look forward to the event next year.
- The Brigade will be focussing on adding some additional training over the month and preparing for the exhibition at the end of August.

July Recreation Report

June was a busy month, filled with lots of preparation for Canada Day and day camps. Summer recreation staff began on June 27th, and underwent day camp training, preparation and helped with preparation for Canada Day on the last stretch of the training week. Day Camps are now in full swing and going great, with the first week completely under our belt. Parents have had consistent positive comments, the custodian and school board have been more than pleased with how the building is being respected and cleaned, which is a huge positive note. With a successful first week, we look forward to the rest of the summer with the staff and kids at day camp.

Beginning July 21st, we will be hosting seniors' outdoor afternoons at the Bible Hill Recreation Park, every second Thursday from 1:30 - 3:30 PM. These afternoons are an opportunity for socialization and movement during the summer months. We will have a variety of lawn games set up, along with some card tables to relax in the fresh air. Registration is underway with these afternoons, and anyone interested can call the Village Office to register for these free vents.

Canada Day 2022 is wrapped up and completed, with a very positive turnout. The day went quite well. The summer recreation students were an immense help and did a fantastic job of rotating through jobs throughout the day. The maintenance staff did an awesome job at keeping the garbage's low, litter picking and ensuring the bathrooms were stocked. At the end of the day, you would not have known there was an event there, which is wonderful. With a few minor kinks that were noted to improve on for next year, the day was smooth and very enjoyable. All vendors were extremely happy with their placements, and those selling items were more than pleased with their sales. The parade had an awesome turnout, and lineup went great. Looking forward to making next year even better, by improving on this year!

Haley Smith

Parks and Recreation Director