

**Village of Bible Hill**  
**Commission in Committee Meeting**  
**October 11, 2022**



The Village of Bible Hill Commission in Committee meeting was held on October 11, 2022, in Commission Chambers, at the Village Office, 67 Pictou Road. Van Kroonenburg called the meeting to order at 7:00 PM; the meeting adjourned at 7:50 PM.

**Call to Order:** Commissioner Kennedy  
Commissioner Van Kroonenburg  
Commissioner Burke  
Commissioner Pitcher  
Commissioner Shea  
Acting Clerk and Treasurer Ogden

**Call for new or other business and review and approval of agenda**

Van Kroonenburg called for new or other business, and Kennedy requested to add Hurricane Fiona Tree Removal under new business.

*Moved by Pitcher and seconded by Shea, that the agenda be approved with additions. Motion carried.*

**Call for declaration of conflict of interests**

Van Kroonenburg called for any declarations of conflict of interest, and none were declared.

**Miscellaneous business including delegations**

**Remembrance Day banner update**

Ogden informed the Committee that there will be 12 Remembrance Day banners in total ordered at a cost to the public of \$150 per banner. She noted that once the final design is submitted from JAS3D Design, that the order will be submitted. The Committee discussed banner life, and the frequency that the Village will install the banners. It was agreed by consensus that the Remembrance Day banners will be used in rotation for 3 years and then returned to the banner sponsors.

**Rules of Order and Meeting Processes Workshop**

Ogden informed the Commission of a Rules of Order and Meeting Processes Workshop that AMANS is putting on that would be valuable for each Commissioner to attend, taking place on November 25th, 2022 in Truro. Kennedy and Pitcher requested to be registered, and Burke is unavailable that day. Van Kroonenburg and Shea will confirm if they are able to attend closer to registration deadline.

**Snow removal contract update**

Ogden informed the Commission that she had spoken with the snow removal contractor and that there were no longer any unresolved issues. Ogden will meet with the contractor in the next few weeks to review the contract in full detail, prior to the first snow fall.

## New Business

### **Dalhousie University Re-zoning application (any comments/concerns?)**

The committee reviewed Dalhousie's rezoning application to the County of Colchester, that was sent to the Commission asking for any concerns or comments. After brief discussion, the Committee requested to defer the topic to the next Commission meeting, to inquire with the Village's solicitor regarding the potential of the re-zoning legally negatively affecting the Village.

### **Increased Scotiabank Visa credit limit – Updated borrowing resolution**

Ogden presented a commitment letter from Scotia Bank, as well as a borrowers resolution authorizing the Village to borrow \$1MM from the operating line of credit and to update the Scotia Visa Business card limit to \$20,000, up from the previous \$10,000.

*Moved by Kennedy and seconded by Pitcher, that the Commission and Committee recommend the Village of Bible Hill authorize the borrower's resolution for the Village to be able to borrow \$1MM from the operating line of credit and to update the Scotia Visa Business card limit to \$20,000, up from the previous \$10,000. Motion carried.*

### **New Year's Levee - Planning**

Ogden asked the committee if they are planning on hosting a New Year's Day Levee event this year. The committee agreed by consensus that they will host the event on Sunday, January 1<sup>st</sup>. Ogden was instructed to reach out to Girl Guides to see if they are interested in catering the event and bring back details and costs to the next meeting.

### **Dangerous Hurricane Fiona Tree Removal**

Kennedy noted his concern on large trees fallen over near sidewalks in the Village that may impede on snow removal. The committee discussed various options and noted that although the concerning trees on College Road, Ryland Avenue, Hillside Avenue, and the corner of Thompson and Hallett Drive are not on Village property, we will investigate removing them. The committee requested Ogden obtain quotes from qualified contractors for tree removal for the regular monthly meeting to review.

Ogden then gave the committee a brief update as to the state of the parks and trails in terms of clean-up efforts.

## Adjournment

*Moved by Shea that the October 11, 2022, Commission in Committee meeting of Village of Bible Hill be adjourned. Motion carried.*

The meeting adjourned at 7:50 PM.

Deputy Chair Van Kroonenburg



Acting Clerk and Treasurer Ogden (recording secretary)

