

**Village of Bible Hill
Regular Monthly Meeting
November 15, 2022**



The Village of Bible Hill regular monthly meeting was held on November 15, 2022 in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:01 PM; the meeting adjourned at 8:51 PM.

Call to Order: Commissioner Burke
Commissioner Kennedy
Commissioner Pitcher
Commissioner Van Kroonenburg
Clerk and Treasurer Bell
Recording Secretary Chaplin
Solicitor Roper, Burchell MacDougall

Guest: Haley Smith, Parks and Recreation Director
Regrets: Commissioner Shea

Review and approval of the minutes of October 18 and November 8, 2022.

Moved by Van Kroonenburg and seconded by Pitcher, that the meeting minutes of October 18 and November 8, 2022, be approved. Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business and the following new business was requested:

- Bell requested to add Christmas Tree under business arising out of the minutes
- Van Kroonenburg requested to add Place of Worship under new business
- Burke requested to add Fiona under new business

Moved by Van Kroonenburg and seconded by Pitcher, that the agenda be approved with additions. Motion carried.

Call for declaration of conflict of interests

Kennedy called for any declaration of conflict of interest and no conflict was declared.

Miscellaneous business including delegations

Village Court Park swing set

Bell explained that while a replacement swing set was being installed at the Village Court playground in the same location as existing, a sanitary sewer lateral was struck. He noted that a repair was made and feedback was sought from the Commission on where to install the replacement swing set. The Commission discussed with Bell and Smith and recommended looking into rotating the position of the swing set, so the end is facing the road.

Parks and Recreation Advisory Committee

Bell presented concerns on a lack of attendance at meetings of the Parks and Recreation Advisory Committee resulting in lack of quorum for decision making. Bell questioned if wind up of the committee was in order. Smith noted that attendance of the Committee meetings is low, and therefore are unproductive. The Commission agreed by consensus that due to lack of quorum/multiple seat vacancies, the Committee will be paused, re-evaluated, and potentially re-instated.

Business arising out of the minutes

Bell noted that there had been an allergy concern from a member of the public regarding the use of a real tree in the Village Hall. He asked if the Commission wanted to move forward with the use of a real tree or purchase an artificial tree and presented a quote for a 12' artificial tree from Costco for a total of \$1899.99 plus tax. The Commission discussed.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill purchase an artificial tree for the H. Douglas Boyce Village Hall from Costco for \$1,899.99 plus tax. Motion carried.

Review of Correspondence

There was no correspondence to be reviewed.

Reports of Commissioners and Clerk and Treasurer

Commissioner Burke

Burke noted Main Street sidewalk work began in October, and that NS Department of Public Works (NSDPW) declined to complete concrete curb at the same time. He then noted elevation issues with the sidewalk and that the contractor has been asked to propose a solution. He noted that sidewalk repair work is now complete, and that crosswalk lines are planned to be re-painted before road work contract closes. He also noted that stump removal on College Road has been completed, and Teakwood Court Park tree removal is being investigated.

Commissioner Shea

Bell updated the Commission on his behalf. He noted that the ICIP Green Stream grant funding award decision will be delayed and likely determined in the new year. He also noted that Dillon consulting has taken water test samples at the Bible Hill Recreation Park (BHRP) site and that there will need to be at least one new test well installed due to one collapsing and one now being connected to Truro Water.

Commissioner Pitcher

Pitcher noted her attendance the Safe Halloween event and that Haley did a great job. She then expressed Halloween recreation ideas for future years.

Deputy Chair Van Kroonenburg

Van Kroonenburg noted her appreciation of the veteran banners and outlined her attendance at various events and meetings.

She then submitted the November 2022 Parks and Recreation report – as attached.

Chair Kennedy

Kennedy outlined his attendance at various events and meetings.

Clerk and Treasurer Bell

Bell summarized the costs associated with hurricane Fiona cleanup relief, as well as outlined the work that still needs to be done. He noted that there is funding available from the Emergency Management Office to assist with the costs of storm damage cleanup. He then spoke of his attendance at the bi-annual meeting with the NSDPW and the County of Colchester, noted that the Village is now advertising for the position of third-party Audit Committee member and noted the upcoming Audit Committee meeting on December 13, 2022. Bell then updated the Commission on the status of the windows and doors project and noted that he has contacted ACOA to extend the project completion date.

Accounts

Moved by Pitcher and seconded by Burke, that Village of Bible Hill approve the accounts for payment. Motion carried.

New Business

Second Reading – Village of Bible Hill By-laws

Bell completed the second reading of the Village of Bible Hill By-laws and reviewed highlighted changes.

Moved by Pitcher and seconded by Van Kroonenburg, that Village of Bible Hill approve the By-laws of Village of Bible Hill as read. Motion carried.

Engineering Consulting Services - Asset Retirement Obligations

Bell noted the Village should hire a consulting engineering firm to undertake a desktop and walkthrough review of the Village's capital assets to help determine any asset retirement obligations the Village may have in order to comply with new accounting standard PS3280 Asset Retirement Obligations. He presented a quote from Stantec for \$7,600 plus HST. This was noted to be the only proposal received following public advertisement.

Moved by Pitcher and seconded by Van Kroonenburg that Village of Bible Hill hire Stantec for Asset Retirement Obligation project for a total of \$7,600 plus HST. Motion carried.

Scott Air Packs – Request for purchase amendment

Bell presented a quote and specs for multiple Scott Air Paks and noted that the Commission had made a motion to purchase Scott Air Paks in the September regular meeting, however the brigade has since requested an updated version of the equipment that includes new safety features. Bell also noted the purchase would be from the brigade's capital budget, and that they have received \$20,000 funding from Department of Municipal Affairs and Housing (DMAH) for purchasing the equipment.

Moved by Pitcher and seconded by Van Kroonenburg that Village of Bible Hill rescind the September motion for purchasing Scott Air Paks and instead purchase the Scott Air Paks from Safety Source at a total of \$64,680.55 HST included. Motion carried.

Inter-account fund transfer

Bell presented a request to transfer \$320,476 from the operating account to the operating reserve account, \$83,551 from the operating account to the fire reserve account and \$15,654 from the operating account to the maintenance reserve account, all of which are budgeted transfers.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill approve the inter account fund transfers as presented. Motion Carried.

Place of Worship

Van Kroonenburg noted that a resident voiced their concern to her regarding a zoning issue and the County not allowing them to use their property as a place of worship. The Commission discussed, and Bell was asked to reach out to the Mayor and Councillor to obtain clarifying information for the resident.

Fiona

Burke requested that the Village have a Hurricane Fiona debriefing session. Bell will bring details back regarding Fiona relief efforts and invite the Fire Chief to come speak on the topic as well.

Adjournment

Moved by Pitcher that the November 15, 2022 regular monthly meeting of Village of Bible Hill be adjourned. Motion carried.

The meeting adjourned at 8:51 PM

Chair Kennedy

Recording Secretary Chaplin

Clerk and Treasurer Bell

The image shows three handwritten signatures in blue ink, each written over a horizontal line. The top signature is for Chair Kennedy, the middle one is for Recording Secretary Chaplin, and the bottom one is for Clerk and Treasurer Bell.

November Recreation Report

Spooky season has come and gone already. During the month of October, the Village had multiple Halloween events such as the ghost hunt, pumpkin carving and our annual safe Halloween.

Laminated paper ghosts were hidden within the Bible Hill Recreation Park, and participants had to take photos or make a list of each ghost they found and take their list to the Village Office to receive their prize. We gave out close to 45 prize bags over 4 days. Pumpkin carving was full of 31 participants coming out. 10 participants were international students who have never carved pumpkins before. Lastly, our annual safe Halloween was a hit with a personalized haunted maze this year. Roughly 400 bags were given out to children and many children came back a second or third time specifically for the maze. There were some left over treat bags, and these were donated to the Vimy Court seniors home.

The indoor adult co-ed has begun at the Cougar Dome on Thursday's, there is 4 teams and still interest of people joining. Feedback of the first 3 weeks has been nothing but positive and fun! We will be continuing this through the spring and summer months using the Bible Hill Recreation Park multipurpose field.

Christmas is fast approaching, we will be having our annual tree lighting on November 26th, in collaboration with Clay Café there will be ornament decorating on December 6th and cookie decorating on December 15th.

We have been granted a successful application from Sport Nova Scotia to loan equipment to try a parasport. The Village will be offering try it sessions from January-March for Boccia in the hall. Phys ed classes from Bible Hill Consolidated, Redcliff Middle School and Bible Hill Junior will also be making use of the program and attend a morning or afternoon to use the equipment.

Haley Smith

Parks and Recreation Director