

**Village of Bible Hill  
Regular Monthly Meeting  
December 20, 2022**



Village of Bible Hill's regular monthly meeting was held on December 20, 2022 in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00 PM; the meeting adjourned at 9:27 PM.

**Call to Order:** Commissioner Burke  
Commissioner Kennedy  
Commissioner Pitcher  
Commissioner Shea  
Clerk and Treasurer Bell  
Recording Secretary Chaplin  
Solicitor Roper, Burchell MacDougall

**Guests:** Haley Smith, Parks and Recreation Director  
Dave Ritcey, MLA

**Regrets:** Commissioner Van Kroonenburg

**Review and approval of the minutes of November 15 and December 13, 2022.**

*Moved by Burke and seconded by Pitcher, that the meeting minutes of November 15 and December 13, 2022, be approved. Motion carried.*

**Call for new or other business and review and approval of agenda**

Kennedy called for new or other business and Bell requested to add two closed session items under new business: Personnel and Contract Negotiations

*Moved by Shea and seconded by Pitcher, that the agenda be approved with additions. Motion carried.*

**Call for declaration of conflict of interests**

Kennedy called for any declaration of conflict of interest and no conflict was declared.

**Miscellaneous business including delegations**

There was no miscellaneous business or delegations.

**Business arising out of the minutes**

**Commission in Committee Report**

*Moved by Shea and seconded by Pitcher that Village of Bible Hill initiate the junior member bursary program with Bible Hill Fire Brigade (BHFB), as presented. Motion carried.*

*Moved by Shea and seconded by Pitcher that that Village of Bible Hill purchase a drone as specified from DrDrone Inc for a total of \$7,913 plus HST. Motion carried*

*Moved by Shea and seconded by Pitcher that Village of Bible Hill authorize the closure of the office from 12:00 – 1:00 PM daily starting January 1, 2023. Motion carried.*

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill approve the draft CUPE Collective Agreement.*

*Bell recommended deferring the motion.*

Motion retracted.

### **Parks and Recreation Advisory Committee Report**

*Moved by Shea and seconded by Pitcher that Village of Bible Hill approve the commemoration request of Tom and Cathy Sharkey for the planting of a tree with plaque in memory of Mark Zwicker. Motion carried.*

### **Review of Correspondence**

#### **Covington Place crosswalk request (3) - NS Department of Public Works (NSDPW), MLA Dave Ritcey, Keith MacKenzie – Riverwood Homeowners' Association President**

Bell presented three pieces of correspondence regarding a crosswalk request at Covington Place from NSDPW, MLA Dave Ritcey and Keith MacKenzie – Riverwood Homeowners' Association President. The correspondence from NSDPW communicated that the crosswalk request is not warranted, as per their findings. The correspondence from MLA Dave Ritcey requested clarification from NSDPW as to how the decision was made and expressed his support of the crosswalk installation. The correspondence from Keith MacKenzie also expressed concerns regarding the lack of crosswalk at Covington Place and requested installation.

The Commission and Mr. Ritcey discussed.

### **Reports of Commissioners and Clerk and Treasurer**

#### **Commissioner Burke**

Burke spoke of the sidewalk project on Main Street that will be completed in the spring. He noted his attendance of the Bible Hill holiday party, wished everyone a happy holidays, and noted that he would see everyone at the Levee on New Year's Day.

#### **Commissioner Shea**

Shea spoke of his attendance at the Village's tree lighting event. He noted that 100% sanitary sewer drawings and specs from Englobe have been received, and he is waiting to hear back from Councillor Tim Johnson on a County drainage project on the corner of Retson Drive and Meadowland Avenue. He wished everyone a happy holiday.

#### **Commissioner Pitcher**

Pitcher noted her attendance at a 'Rules of Order for Elected Officials' workshop in November and the Audit Committee meeting in December.

She then submitted the December 2022 Bible Hill Fire Brigade Fire Chief report – as attached.

Pitcher then mentioned that she enjoyed the Village’s holiday party very much and noted that she has received many compliments on the light display around the office and she appreciates the donated Christmas decorations the Village recently received. She then thanked Steve Currie for the video compilation that he put together for the Village.

#### **Deputy Chair Van Kroonenburg**

Haley Smith presented the December 2022 Parks and Recreation Director’s report– as attached.

#### **Chair Kennedy**

Kennedy noted that he attended ‘Rules of Order for Elected Officials’ workshop, a visitation for BHFB honorary member Robert Young Sr., the Village’s tree lighting event, the BHFB election meeting, the Village’s holiday party, a meeting with MLA Dave Ritcey, Minister Lohr, and Clerk and Treasurer Bell, as well as the December Audit and Commission in Committee meetings.

#### **Clerk and Treasurer Bell**

Bell spoke of his meeting with Stantec regarding the Village’s asset retirement obligations project, and noted that the final report is expected in the new year. He then spoke of his attendance at the BHFB’s election meeting on December 7<sup>th</sup> and the Village’s holiday party. Lastly, he noted to the Commission that the holiday greetings video has been posted on social media.

#### **Accounts**

*Moved by Pitcher and seconded by Shea, that Village of Bible Hill approve the accounts for payment. Motion carried.*

#### **New Business**

##### **Bible Hill Recreation Park (BHRP) Environmental monitoring – change in scope**

Bell outlined information from Dillon Consulting, which performs surface and ground water monitoring at the BHRP, noting monitoring well 3 had collapsed and is suggesting a new well be drilled in its place. It was noted that Dillon Consulting would supervise decommissioning of the old well and drilling of new well with Nova Drilling, and sampling, at a cost of \$5,525 plus HST. The Commission discussed.

*Moved by Pitcher and seconded by Shea, that Village of Bible Hill authorize Dillon Consulting to complete the scope of work for well restoration at the BHRP, at a cost of \$5,525 plus HST. Motion carried.*

##### **BHRP Playground surfacing**

Bell presented a quote from Cobequid Consulting for replacing wood fiber playground surfacing at BHRP at a cost of \$15,795.25. The Commission discussed.

*Moved by Pitcher and seconded by Shea, that Village of Bible Hill award the playground resurfacing supply and installation to Cobequid Consulting at a cost of \$15,795.25. Motion carried.*

### **Fiona clean-up – Pat Mahaney Mountain Bike Trails & Teakwood Court Park**

Bell presented photos of post-Fiona damages at the Pat Mahaney Bike Trail and Teakwood Court Park along with a quote from Cobequid Consulting for clean-up of both sites at a cost of \$19,200 for Pat Mahaney Bike Trails and \$4,600 for Teakwood Court Park, with a combined cost of \$23,800 plus HST. The Commission discussed.

*Moved by Shea and seconded by Pitcher, that Village of Bible Hill award Cobequid Consulting the clean-up of Pat Mahaney Bike Trail at \$19,200 and Teakwood Court Park at \$4,600 at a cost of \$23,800 plus HST.*

Motion amended.

*Moved by Shea and seconded by Pitcher, that Village of Bible Hill award Cobequid Consulting the clean-up of Pat Mahaney Bike Trail at a cost of \$19,200 plus HST. Motion carried.*

### **69 Pictou Rd solar feasibility**

Bell asked if the Commission wanted to move forward with a solar feasibility study and obtaining quotes for solar installation, with all the extra unbudgeted costs that occurred this year, or if they would like to hold off until the next budget year. The Commission agreed by consensus to move forward with obtaining pricing on a solar feasibility study.

### **Canada Day rental deposits**

Bell presented quotes from three vendors for the 2023 annual Canada Day event and noted that a deposit needs to be paid to confirm the booking of the presented vendors.

*Moved by Pitcher and seconded by Shea, to allow the Canada Day quote deposits to be paid to Shelby Ranch for a total of \$776.25, J.S Productions for a total of \$1,000 and Glow Parties for a total of \$3,048.65 at a total of \$4,824.90, from the 2023 Canada Day budget. Motion carried.*

### **Budget development: Timeline, Pay detail, Reallocation details, Transfers to reserve funds, Reserve fund budget**

Bell presented an overview of the current budget development noting timeline, pay detail, reallocation details, transfers to reserve funds, and reserve fund summary. The Commission discussed.

### **Policy review and re-adoption: Playground Equipment Inspection Policy and Audit Committee Policy**

Bell presented a draft Playground Equipment Inspection Policy noting a change to conduct playground equipment inspections every month throughout the year.

*Moved by Pitcher and seconded by Shea that Village of Bible Hill revoke the Playground Equipment Inspection Policy adopted 2019-05-21 and adopt the Playground Equipment Inspection Policy as presented. Motion carried.*

Bell then presented a draft Audit Committee policy for annual re-adoption with no changes.

*Moved by Pitcher and seconded by Shea that Village of Bible Hill revoke the Audit Committee Policy adopted 2021-12-21 and re-adopt the Audit Committee Policy as presented. Motion carried.*

### **Inter-account fund transfer**

Bell presented an inter-account fund transfer request of \$15,654 from the capital reserve account to the maintenance reserve account. He then presented a fund transfer request of \$5,506.37 from the operating fund account to the park and recreation reserve account for moving insurance proceeds.

*Moved by Pitcher and seconded by Shea that Village of Bible Hill authorize the inter-account fund transfers as presented, dated Dec 20<sup>th</sup>, 2022. Motion carried.*

**Closed session (2) – Personnel and Contract Negotiations**

*Moved by Shea and seconded by Pitcher that Village of Bible Hill enter closed session. Motion carried.*

The Commission entered closed session at 9:00 PM.

The Commission came out of closed session at 9:15 PM.

*Moved by Pitcher and seconded by Shea that Village of Bible Hill approve the collective agreement as negotiated. Motion carried.*

*Moved by Pitcher and seconded by Shea that Village of Bible Hill increase the honorarium rates paid to Commissioners, Bible Hill Fire Chief and Bible Hill Fire Brigade members to reflect the percentage increase in wages as noted in the collective agreement. Motion carried.*

**Adjournment**

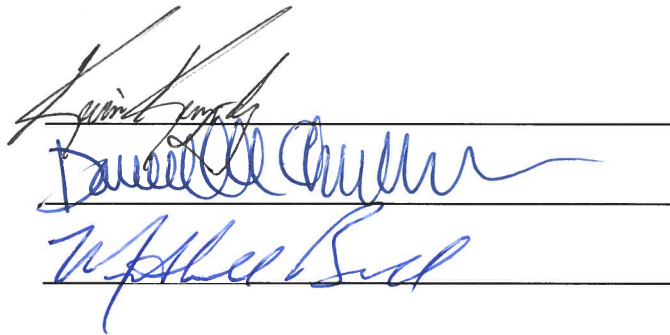
*Moved by Pitcher that the December 20, 2022 regular monthly meeting of Village of Bible Hill be adjourned. Motion carried.*

The meeting adjourned at 9:27 PM

Chair Kennedy

Recording Secretary Chaplin

Clerk and Treasurer Bell



Three handwritten signatures in blue ink are positioned over three horizontal lines. The top signature is for Chair Kennedy, the middle for Recording Secretary Chaplin, and the bottom for Clerk and Treasurer Bell.



**\*\*MOMENT OF SILENCE FOR Robert Young Sr\*\***

## Fire Chief Report - December 2022

The Brigade responded to 16 emergency calls from the period of November 9<sup>th</sup> to December 7<sup>th</sup>, 2022, they are as follows:

1. November 9<sup>th</sup>, 5:35 pm, Mutual Aid for RIT to Hilden. Stood down enroute, call ended at 5:41 pm, with 7 members responding. IC DC Mabey.
2. November 12<sup>th</sup>, 08:34 am, Mutual Aid for Truro standby at our station. Cleared at 08:45 am with 11 members responding. IC DC Pearston.
3. November 14<sup>th</sup>, 1:10 pm, 16 Scenic Drive medical assist. Stood down enroute. Call ended at 1:13 pm with 6 members responding. No IC
4. November 14<sup>th</sup>, 1:17 pm, 333 Main st. Sparking lines, established traffic control. Cleared the scene at 2:10 pm with 11 members responding. IC DC Mabey.
5. November 16<sup>th</sup>, 2:00 pm, 30 Main St. Burning complaint, not paged out. Investigated by 201 and 203. Cleared at 2:20 pm.
6. November 16<sup>th</sup>, 9:14 pm, 61 Hillcrest, burning complaint. Investigated by 201 and 203. Cleared at 9:42 pm.
7. November 19<sup>th</sup>, 9:28 pm 161 Vimy Road, medical assist. Cleared at 10:14 pm with 8 members responded. IC Chief Bisson
8. November 20<sup>th</sup>, 11:18 am, Mutual aid to Truro to standby at our own station. Cleared at 11:48 am with 5 members responded. IC DC Mabey
9. November 20<sup>th</sup>, 6:07 pm, Mutual aid to Truro to standby at our own station. Cleared at 6:30 pm with 13 members responding. IC DC Pearston.
10. November 21<sup>st</sup>, 3:03 pm, 20 Horseshoe Crescent, commercial Fire alarm ringing. Cleared the scene at 3:43 pm with 13 members responding. IC DC Mabey.
11. November 26<sup>th</sup>, 3:45 am, Mutual aid to Truro to standby at their station. Cleared the scene at 5:08 pm with 8 members responding. IC DC Mabey
12. November 26<sup>th</sup>, 4:20 am while on standby for Truro responded to a medical assist for seizures at the Police station. Cleared at 4:55 am with 8 members responding. IC DC Mabey
13. November 28<sup>th</sup>, 5:41 pm, 10 Horseshoe Cres. Crosswalk car vs pedestrian. Cleared the scene at 6:48 pm with 13 members responding. IC DC Pearston.
14. November 29<sup>th</sup>, 8:57 pm, Mutual aid to standby at Truro station. Cleared the scene at 9:54 pm with 20 members responding. IC DC Mabey
15. December 1<sup>st</sup>, 2:07 am, 29 Andy's Ave, Trees on power line. Cleared at 2:20 am with 14 members responding. IC DC Mabey

16. December 4<sup>th</sup>, 11:45 pm, Dal AC possible fire, signs of smoke in the area. Came across a backyard fire at 16 Pictou Rd. Cleared at 12:30 am with 16 members responding. IC Cpt Mabey.
17. December 7<sup>th</sup>, 10:37 am, 297 College Rd, Alarm ringing, smoke from burnt food activated alarm. Cleared the scene at 11:09 am with 9 members responding. IC LT Hingley.

Total Calls: **169**

Total Fire Loss: **\$67,200.00**

Vehicle Fire - \$12,000.00

46 Andy's Ave - \$ 6300.00

Riverside Ave Fire – Undetermined.

Ryland Ave Kitchen fire – Est. \$2000.00

Wildchance Deck – Undetermined.

29 Wildchance, structure fire- \$6900.00

John Deere Tractor (Raceway) - \$40,000.00

#### **Notes:**

- I want to thank everyone that participated in the training sessions this week, we had a great turnout.
- I want to thank everyone that helped with the Christmas float.
- I want to wish everyone who is running in the election the best of luck this evening.

#### **1<sup>st</sup> Deputy Chief Report: Dave Pearston**

Just a reminder that people that need level one to let me know so we can get them signed up before January 1 also if people still. Need courses.

Wondering If the brigade will top off the Christmas index

#### **2<sup>nd</sup> Deputy chief Report: Justine Mabey**

Thank you to those who attended the Bible hill junior high career fair. I heard great comments from the school and the students were very interested with many questions.

It was great to see so many out to help build, tear down the holiday float and walk in the parade. It turned out awesome and was great to have everyone and their families around the hall.

I would like to welcome new junior member Todd Morrison into the brigade. He joined us this last month. We are excited to have you be a part of our team.

**Fire Prevention: Jenny Smith**

The Fire Prevention committee has been working toward getting the 2023 calendars made. Dwane Mellish has been in contact and collected fees from the advertised businesses and will issue the invoices when the calendars are distributed. It has been decided at the October meeting that the Brigade will cover the remainder of the cost of the calendars. The information has been given to ASE Print and a proof has been made. The go ahead has been given to print the calendars and they will be distributed for the new year.

**Stewards Committee: Mike Snyder**

Downstairs bar had a bar on Nov 12. Bar started with \$714 at end of bar there was \$1183. For a profit of \$469

Bar had 3 receipts

1. Nslc for \$64.99
2. Nslc for \$107.96
3. Foodland \$26.47

For total of \$199.42 spent for supplies for bar

The steward will be looking for assistance with a bar scheduled on the 10<sup>th</sup> from 7:30 to 10:30.

Respectfully submitted,

Chief Bisson

## December Recreation Report

The after-school programs for both Redcliff Middle School and Bible Hill Junior High have begun and are running smoothly. Redcliff runs outdoors on Mondays, Wednesdays and Fridays, while Bible Hill Junior runs on Tuesdays and Thursdays mainly out of the Village Hall with the exception of hiking/trip days.

Holiday events are underway, and we began the season with our tree lighting on November 26, which had a great turnout. The music portion was unfortunately forced indoors due to wind and the children's music sheets, however the event had great feedback. Santa arrived in great fashion thanks to the fire brigade and was a hit for photos both indoors and out. Ornament painting took place on December 6, this event was full, and it was a great night. Clay Café is in the process of firing the ornaments and attendees will receive a phone call when ornaments are ready for pickup. Cookie decorating is coming up on December 15 and is also a full event.

Canada Day planning has begun, activities from last year that were new and enjoyable were pony rides with Shelby Ranch, foam party, and the traditional inflatables with Glow. These activities are in the works of communication with the employers to determine availability. Canada Day events this year will be taking place from 11AM-3PM so parade attendees can make their way to the rec park immediately following the parade and dive right into the fun activities rather than waiting an hour for the event to start.

Haley Smith

*Parks and Recreation Director*