

**Village of Bible Hill  
Commission in Committee Meeting  
January 10, 2023**



Village of Bible Hill Commission in Committee meeting was held on January 10, 2023, in Commission Chambers, at the Village Office, 67 Pictou Road. Deputy Chair Van Kroonenburg called the meeting to order at 7:00 PM; the meeting adjourned at 8:57 PM.

**Call to Order:** Commissioner Kennedy  
Commissioner Van Kroonenburg  
Commissioner Burke  
Commissioner Pitcher  
Commissioner Shea  
Clerk and Treasurer Bell  
Recording Secretary Chaplin

**Guests:** Haley Smith, Parks and Recreation Director

**Call for new or other business and review and approval of agenda**

Van Kroonenburg called for new or other business.

*Moved by Burke and seconded by Pitcher, that the agenda be approve. Motion carried.*

**Call for declaration of conflict of interests**

Van Kroonenburg called for any declarations of conflict of interest.

**Miscellaneous business including delegations**

There was no miscellaneous business or delegations.

**New Business**

**Budget development – operating budget**

Smith left meeting at 7:15 PM and returned at 7:17 PM.

Bell presented an overview of the Village’s draft operating budget, highlighting general government services, protective services, transportation services and recreation and cultural services. Bell then invited Haley Smith, Parks and Recreation Director to give an in-depth presentation as to how the recreation and cultural services budget is planned to be spent in the upcoming year and answer any questions. The committee discussed. Bell then presented recreation related revenues, environmental health services, and other expenditures and transfer of revenues to other funds. The committee discussed.

**Policy introduction – Bible Hill Fire Brigade (BHFB) Honoraria Policy**

Bell presented a draft BHFB Honoraria Policy for review. The committee discussed. It was noted that the honoraria would be pro-rated if an active member resigns at any point in the year.

*Moved by Kennedy and seconded by Pitcher that the Commission in Committee recommend Village of Bible Hill adopt the Bible Hill Fire Brigade Honoraria Policy. Motion carried.*

### **Policy review and re-adoption – Hospitality Policy and Expenditure Reimbursement Policy**

Bell noted that the Hospitality Policy and Expenditure Reimbursement Policy are due for review and re-adoption and that no amendments are recommended at this time to either policy

*Moved by Kennedy and seconded by Pitcher that the Commission in Committee recommend Village of Bible Hill re-adopt the Hospitality Policy. Motion carried.*

*Moved by Kennedy and seconded by Pitcher that the Commission in Committee recommend Village of Bible Hill re-adopt the Expenditure Reimbursement Policy. Motion carried.*

### **Sidewalk priority and timing – 23/2024**

Bell presented the sidewalk capital program priority list that was adopted on June 21, 2022. He questioned what sidewalk project the Commission would like to focus on, so he can seek pricing as soon as contractors begin lining up work for the season. The committee discussed and decided to bring this topic to the regular January Commission meeting.

### **RCMP detachment tour**

Bell noted that he had received correspondence from S/Sgt. Curtis MacKinnon, inviting Commissioners to the Bible Hill RCMP detachment for a tour. Commissioners accepted the invitation and asked Bell to schedule for an upcoming Tuesday evening.

### **Joint meeting – Village of Bible Hill and County of Colchester**

Bell noted that correspondence was received from the Mayor of Colchester County, requesting a joint meeting with the Village Commission, Colchester Council, and owners of the 157-acre, former Bates property, to discuss the future concept of development. The committee discussed and instructed Bell to respond in the affirmative.

### **Closed Session – contract negotiations (1)**

*Moved by Pitcher and seconded by Shea that the committee go into closed session. Motion carried.*

The committee entered closed session at 8:51 PM and came out of closed session at 8:56 PM.

### **Adjournment**

*Moved by Kennedy that the January 10, 2023 Commission in Committee meeting of Village of Bible Hill be adjourned. Motion carried.*

The meeting adjourned at 8:57 PM.

Deputy Chair Van Kroonenburg

Donna Van Kroonenburg

Clerk and Treasurer Bell

W. J. Bell

Recording Secretary Chaplin

David Chaplin