

Village of Bible Hill
Commission in Committee Meeting
February 14, 2023



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Deputy Chair Van Kroonenburg called the meeting to order at 7:00 PM.

Call to Order: Commissioner Kennedy
Commissioner Van Kroonenburg
Commissioner Burke
Commissioner Shea
Clerk and Treasurer Bell
Recording Secretary Chaplin

Regrets: Commissioner Pitcher

Call for new or other business and review and approval of agenda

Van Kroonenburg called for new or other business and none was added.

Moved by Shea and seconded by Kennedy, that the agenda be approved. Motion carried.

Call for declaration of conflict of interests

Van Kroonenburg called for any declarations of conflict of interest and none were declared.

Miscellaneous business including delegations

Bell reminded the committee of the Volunteer Awards deadline, on the 28th of February and noted there have been three award nominations, submitted by the Parks and Recreation Director.

New Business

Budget development – capital budget

Bell presented an overview of the Village’s draft capital budget, highlighting revenues, and expenditures under general government services, protective services, transportation services, recreation and cultural services, and environmental health services. Bell then outlined transfers of revenues to other funds and noted the total capital budget is projected to be \$1,184,700. The committee discussed.

Bell will send a letter to the Department of Agriculture regarding potential space in Perennia Park for a community garden, as well as reach out to a fundraising firm regarding a campaign to raise funds for the Bible Hill Recreation Park Revitalization project.

Procurement – Solar PV Feasibility Study

Bell presented a summary of solar feasibility study proposals received, following a request for proposals. The committee discussed.

Moved by Burke and seconded by Shea that the Commission in Committee recommend Village of Bible Hill award the solar PV feasibility study to Eastpoint at a cost of \$25,000 plus HST. Motion carried.

Policy amendment

Bible Hill Fire Brigade (BHFB) Honoraria Policy

Bell presented amendments to the BHFB Honoraria Policy for review. The committee discussed.

Moved by Shea and seconded by Kennedy that the Commission in Committee recommend Village of Bible Hill revoke the Bible Hill Fire Brigade Honoraria Policy and re-adopt the Bible Hill Fire Brigade Honoraria Policy with amendments. Motion carried.

Advertising Sign Policy

Bell presented amendments to the Advertising Sign Policy for review, regarding the addition of ball diamond advertising signage. The committee discussed and decided they would like the price of all sign spaces to be the same at \$500 per sign.

Moved by Kennedy and seconded by Shea that the Commission in Committee recommend Village of Bible Hill revoke the Advertising Sign Policy and re-adopt the Advertising Sign Policy with amendments. Motion carried.

Audit Committee application

Bell presented an application for a third-party committee member for the Audit Committee.

Moved by Kennedy and seconded by Shea that the Commission in Committee recommend Village of Bible Hill appoint Elsie Moss as the third-party committee member of the Audit Committee.

Resolution 2 - Authorization of Automatic Bank Withdrawals

Bell presented Resolution 2 – Authorization of Automatic Bank Withdrawals, as attached.

Moved by Kennedy, and seconded by Shea, that the Commission in Committee recommend Village of Bible Hill approve Resolution 2, a resolution for the authorization of automatic bank withdrawals, amended to also include the Village's waste removal company as an approved automatic withdrawal. Motion carried.

Recreation items

Canada Day music

Bell presented a quote for Canada Day entertainment from the band HUSH, at a cost of \$2,000.

Moved by Shea, and seconded by Kennedy, that the Commission in Committee recommend Village of Bible Hill engage the band HUSH for Canada Day celebrations, at a cost of \$2,000, with a \$500 deposit. Motion carried.

Bell then briefly reviewed an e-mail received from the Bible Hill Fire Brigade explaining their capital budget requests.

Adjournment

Moved by Shea that the meeting be adjourned. Motion carried.

The meeting adjourned at 8:39 PM.

Deputy Chair Van Kroonenburg

Alanna Van Kroonenburg

Clerk and Treasurer Bell

M. Schaefer

Recording Secretary Chaplin

Daniel Miller