

**Village of Bible Hill  
Commission Meeting  
May 16, 2023**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00 PM.

**Call to Order:** Commissioner Kennedy  
Commissioner Van Kroonenburg  
Commissioner Burke  
Commissioner Shea  
Commissioner Pitcher  
Clerk and Treasurer Bell  
Recording Secretary Chaplin  
Solicitor Roper, Burchell MacDougall

**Delegations:** Parks and Recreation Director Smith

Kennedy noted that this meeting is Burke's last.

**Review and approval of the minutes of April 18, and May 9, 2023.**

*Moved by Van Kroonenburg and seconded by Shea, that the meeting minutes of April 18, and May 9, 2023 be approved. Motion carried.*

**Call for new or other business and review and approval of agenda**

Kennedy called for new or other business and Bell requested to add group benefit, fireworks and crosswalk under new business, and additional closed session item on acquisition of property. Shea requested to add fire brigade food vendors under miscellaneous business.

*Moved by Van Kroonenburg and seconded by Shea, that the agenda be approved with the additions. Motion carried.*

**Call for declaration of conflict of interest**

Kennedy called for any declarations of conflict of interest, and none were declared.

**Miscellaneous business including delegations**

**Policy Review – Parks and Recreation Advisory Committee Policy**

Bell brought forward and alternatives to the day and time for the Parks and Recreation Advisory Committee meeting as the first Wednesday of the month at 3:30 PM, or noon, the suggestion of moving from monthly to bi-monthly meetings, and noted the Parks and Recreation Director reached out to Town of Truro and Municipality of Colchester. The Commission discussed.

*Moved by Van Kroonenburg and seconded by Shea to amend the Parks and Recreation Advisory Committee Policy to bi-monthly meeting frequency and to hold the meeting over noon hour.*

Motion amended on agreement of the mover and seconder.

*Moved by Van Kroonenburg and seconded by Shea to amend the Parks and Recreation Advisory Committee Policy to state the committee meets on the first Wednesday of the month, bi-monthly, with time to be determined by the Committee. Motion carried.*

### **Day camp registration**

Van Kroonenburg noted she received a few complaints regarding the day camp registration process. Smith reviewed the registration statistics and procedure. The Commission, Smith and Roper discussed.

### **RCMP Safety Talk registration status**

Bell noted there may be approximately 25 attendees at the RCMP Safety Talk.

### **Action on the Hill**

Bell presented pricing information and mailing options for the Action on the Hill (AOTH) newsletter from both ASE Print and Minute Man Press.

*Moved by Pitcher and seconded by Shea to award unaddressed admail option B to Minute Man Press at a cost of \$2814.22 for both Canada Day and Christmas AOTH newsletters, as outlined on page 10 in the meeting package. Motion carried.*

### **Street Banners**

Bell noted the Commission budgeted for re-design of street banners and asked for input from the Commission. It was decided by consensus to have a call for submission for local artists to design banners, and vote on social media.

### **Fire Brigade and food vendors**

Shea noted that with the Fire Brigade doing so much volunteer work for us, if they wanted to be the sole vendors on Canada Day, he wouldn't be opposed to it. The commission discussed.

### **Business arising out of the minutes**

#### **Audit Committee Report**

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill adopt the 2022-23 audited financial statements, as presented by Grant Thornton. Motion carried.*

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill appoint Grant Thornton as municipal auditor for the 2023-24 fiscal year. Motion carried.*

#### **Commission in Committee Report**

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill purchase a spreader tool from MES Code 4 Fire & Rescue at a cost of \$17,495 plus HST. Motion carried.*

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill purchase 3 sets of morning pride turnout gear from Nova Fire Equipment at a cost of \$12,450 plus HST. Motion carried.*

### **Review of Correspondence**

There was no correspondence to review.

## **Reports of Commissioners and Clerk and Treasurer**

Shea, Burke, Kennedy and Bell presented oral reports. Van Kroonenburg presented an oral report and submitted the May 2023 recreation report- as attached. Pitcher presented an oral report and submitted the May 2023 Bible Hill Fire Brigade Fire Chief report - as attached.

## **Accounts**

*Moved by Burke and seconded by Shea, that Village of Bible Hill approve the accounts for payment. Motion carried.*

## **New Business**

### **Association of Nova Scotia Villages AGM – Pugwash**

Bell reminded the Commission of the Association of Nova Scotia Villages AGM located in Pugwash on September 15 and 16, 2023 and asked for Commissioners to confirm whether they would like accommodations booked.

Burke then questioned if there will be a rotary and it was noted that there are no immediate plans for a rotary. Bell suggested the Commission write a letter to the Province questioning the status of planning. The Commission agreed by consensus to send a letter requesting status of the rotary at the intersection of Pictou Road, College Road and Main Street.

### **Group Benefits**

Bell presented an alternative employee group benefits plan, through the Nova Scotia Federation of Municipalities and noted the Village would see cost savings of approximately \$5,000 in year 1. The Commission discussed.

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill engage the NSFM plan with Hub International for employee group benefits and terminate its plan with the Chambers of Commerce. Motion carried.*

### **Fireworks**

Bell noted that there has been a recent meeting with the Fire Chief and Municipality of Colchester solicitor about introducing an administrative penalty for not adhering to the Outdoor Fire Bylaw. He noted that Councilor Parker has requested the Village support an addition to the bylaw for a ban of fireworks in the Village, unless used by the Village or Municipality. The Commission discussed.

*Moved by Van Kroonenburg and seconded by Pitcher that the Village write a letter to Councillor Parker supporting inclusion of a fireworks ban in the Village in the Outdoor Fire By-law. Motion carried.*

### **Crosswalk**

Bell noted there has been a request from the MLA to have a crosswalk installed at Ryland Avenue to Main Street. The Commission discussed.

### **Closed session – sale of Village Property (1) and acquisition of property**

*Moved by Van Kroonenburg and seconded by Shea that Village of Bible Hill enter closed session and invite the Parks and Recreation Director. Motion carried.*

*The Commission went into closed session at 8:50 PM.*

The Commission came out of closed session at 9:04 PM

**Adjournment**

*Moved by Van Kroonenburg that the meeting be adjourned. Motion carried.*

The meeting adjourned at 9:04 PM.

Chair Kennedy

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Clerk and Treasurer Bell

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Recording Secretary Chaplin

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*The Commission went into closed session at 8:50 PM.*

The Commission came out of closed session at 9:04 PM

**Adjournment**

*Moved by Van Kroonenburg that the meeting be adjourned. Motion carried.*


The meeting adjourned at 9:04 PM.

Chair Kennedy



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Clerk and Treasurer Bell



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Recording Secretary Chaplin



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## May Recreation Report

- Summer students Karlee and Noah have started their summer term with Village of Bible Hill. Both students are working full time, Karlee is busy planning day camp activities. Noah is working on program planning for the community during evenings, and weekdays. Noah is also running programming for Bible Hill Junior High, and Redcliff Middle School during school hours.
- Day Camp registration has been completed. Camps are 100% full - 44 children per week for 8 weeks.
- The Village hosted the Local Senior Games from May 8-12<sup>th</sup>, 2023. This was the first games since 2019 after COVID-19. The games had great attendance with a total of 167 participants registered and 125 attending the end of week banquet.
- Summer co-ed adult soccer has had a good turnout of registration so far. Registration runs through to May 23<sup>rd</sup>, with a tentative start date of May 30<sup>th</sup>, at the multi-purpose field at the BHRP.

Haley Smith  
Parks and Recreation Director