

**Village of Bible Hill
Commission Meeting
July 18, 2023**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00 PM.

Call to Order: Commissioner Kennedy
Commissioner Van Kroonenburg
Commissioner Giddens
Commissioner Shea
Commissioner Pitcher
Clerk and Treasurer Bell
Recording Secretary Chaplin
Solicitor Roper, Burchell MacDougall

Delegations: Parks and Recreation Director Smith

Review and approval of the minutes of June 20, 2023.

Moved by Pitcher and seconded by Shea, that the meeting minutes of June 20, 2023 be approved.
Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business and he requested to add ball fields under new business.

Moved by Van Kroonenburg and seconded by Giddens, that the agenda be approved with the addition.
Motion carried.

Call for declaration of conflict of interest

Kennedy called for any declarations of conflict of interest. Giddens declared potential conflict of interest surrounding Scotia Pool's 50th Anniversary - October 2023 discussion. Kennedy declared conflict of interest surrounding Meadowland Avenue drainage improvement discussion.

Miscellaneous business including delegations

Budget update – at June 30

Bell provided a budget update at June 30.

Business arising out of the minutes

There was no business arising out of the minutes.

Review of Correspondence

Nova Scotia Department of Public Works (NSDPW) – Hwy 102 concern response

Bell presented a response from NSDPW to Mayor Blair's May 30th letter regarding concerns with the Hwy 102 bridge repair work.

Reports of Commissioners and Clerk and Treasurer

Shea submitted the July 2023 Bible Hill Fire Brigade Fire Chief Report - as attached. Giddens submitted the July 2023 Recreation Report- as attached. Van Kroonenburg, Pitcher, Kennedy and Bell presented oral reports.

Accounts

Moved by Van Kroonenburg and seconded by Shea, that Village of Bible Hill approve the accounts for payment. Motion carried.

New Business

Commissioners' review of Canada Day events

Kennedy opened the floor for a round table discussion to gather feedback from the Commissioners regarding the Canada Day events this year and invited the Commissioners to pose any questions they had for the Parks and Recreation Director.

Banking resolution – updated signatories

Bell presented a banking resolution that pertains to the necessary update of authorized signatories for Village bank accounts.

Moved by Pitcher and seconded by Shea, that Village of Bible Hill approve the banking resolution as presented in the July 18, 2023 meeting package. Motion carried.

Generator

Bell noted that the hall generator is not functioning. He presented a quote from Sansom Equipment to replace the alternator at a cost of \$20,180.70 plus HST. The Commission discussed and agreed by consensus for the Clerk and Treasurer to seek engineering design price on replacing the generator as well as pricing on a rental unit, to assist if there was an emergency power outage prior to the repair or replacement of our current unit.

Procurement – Sidewalk repairs

Bell presented a list of 13 sidewalk repair projects and pricing from Webster Bros Paving and Contracting Ltd at a cost of \$420,460.00 plus HST, Will-Kare Paving at a cost of \$384,500.00 plus HST and Dexter Construction Ltd. at a cost of \$712,300.00 plus HST. The Commission discussed.

Smith left the meeting at 8:22 PM.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill award Webster Bros Paving and Contracting sidewalk repair projects 2, 3, 4, 6, 7, and 9 at a cost of \$57,098.00 plus HST and Will-Kare Paving sidewalk repair projects 8, 10, 11, 12 and 13 at a cost of \$307,000.00 plus HST, as noted in the meeting package, for a total of \$364,098.00 plus HST. Motion carried.

Procurement – Meadowland Avenue drainage improvements

Kennedy stepped away from the table. Bell presented pricing for the Meadowland Avenue drainage improvements from Dexter Construction Ltd. at a cost of \$91,000.00 plus HST, Basin Contracting Ltd. at a cost of \$48,213.50 plus HST and A K Property Management Inc. at a cost of \$44,270.69 plus HST. The Commission discussed.

Moved by Pitcher and seconded by Shea that Village of Bible Hill award A K Property Management Inc the Meadowland Ave drainage improvements project at a cost of \$44,270.69 plus HST. Motion carried.

Procurement – Utility vehicle

Bell presented two quotes for a utility vehicle for the maintenance department from Green Diamond at a cost of \$18,300.00 plus HST and Veseys Equipment at a cost of \$19,905.00 plus HST.

Moved by Pitcher and seconded by Giddens that Village of Bible Hill purchase the John Deere model utility vehicle from Green Diamond at a cost of \$18,300.00 plus HST. Motion carried.

Procurement – Funding application for trail engineering design

Bell discussed the need for detailed trail design and asked for the Commission’s confirmation of funding the work for purposes of applying for grant funding. He noted the design phase would have the trail surveyed and designed with CSA accessibility standards in mind at a cost of \$22,900.00 plus HST, with potential funding covering approximately \$12,000.00 Bell requested support of the spending of approximately \$12,000.00 for accessible trail design, if the funding is received.

Moved by Shea and seconded by Van Kroonenburg that Village of Bible Hill move forward with applying for trail engineering design funding for Guest Drive, Covington Place, and Osprey Court trail and supports spending the \$12,000.00 if the funding is received. Motion carried.

Scotia Pool’s 50th Anniversary – October 2023

Bell explained to the Commission that Scotia Pool’s 50th anniversary of operation is coming up in October. The Commission discussed and suggested Bell seek pricing on 12 pool rentals.

Communicating with residents

Bell provided a summary on the current methods of communication that the Village uses. Giddens noted hearing concerns from residents that there is a lack of understanding in the community of what the Village does, and how their tax dollars are spent. The Commission discussed.

Ball fields

Kennedy spoke on field rentals and questioned the rental process regarding late in the season rentals.

Adjournment

Moved by Van Kroonenburg that the meeting be adjourned.

The meeting adjourned at 9:26 PM.

Chair Kennedy _____

Clerk and Treasurer Bell _____

Recording Secretary Chaplin _____

Moved by Pitcher and seconded by Shea that Village of Bible Hill award A K Property Management Inc the Meadowland Ave drainage improvements project at a cost of \$44,270.69 plus HST. Motion carried.

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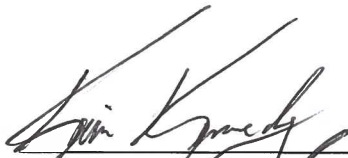
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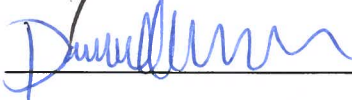
Chair Kennedy



Clerk and Treasurer Bell



Recording Secretary Chaplin



Member of

N.F.P.A.
C.F.F.A.
M.F.C.A.
M.F.F.A.

BIBLE HILL



FIRE BRIGADE



69 Pictou Rd., Bible Hill, NS B2N 2R9 ❖ TEL: 902-895-8822 ❖ FAX: 902-895-1498 ❖ bhfire@biblehill.ca

Fire Chief Report – July 2023

The Brigade responded to 12 emergency calls from the period of June 15 to July 12th , 2023, they are as follows:

1. June 16th, 2:09 pm 41 Main St. Three vehicle MVA, Fire provided traffic control and clean up. Cleared scene at 2:50 pm with 8 members responding. IC DC Mabey.
2. June 17th, 11:27 am, 149 Pictou Rd, St. Davids Church. Electrical short in the lights. Cleared the brakers, advised maintenance to contact electrician. Cleared at 11:55 am with 7 members responding. IC LT Currie.
3. June 17th, 3:05 pm, 255 Pictou Rd, 2 vehicle MVA. Provided medical to injured until EHS arrived. Cleared at 4:00 pm with 9 members responding. IC LT Currie.
4. June 18th, 5:49 PM 89 Gormon Rd North River, Drone call aiding Ground Search and Rescue. Cleared at 8:05 pm with 13 members responding, IC LT Currie.
5. June 26th, 9:17 am, College Rd, Medical Assist. Cleared at 9:43 am with 12 members responding. IC DC Mabey.
6. June 28th, 2:17 pm, Mutual aid to Truro - standby at Truro station. Cleared at 3:15 pm with 13 members responding. IC DC Mabey
7. July 3rd, 7:44 pm Allison Ave, Alarm Ringing. Humidity set off the alarm, nothing else found. Cleared at 8:23 pm with 14 members responding. IC LT Currie.
8. July 3rd, 8:38 pm Allison Ave, Alarm Ringing. Took alarm offline under firewatch by staff until maintenance can investigate the situation. Cleared at 8:53 pm with 14 members responding. IC DC Mabey
9. July 4th, 10:27 pm Ryland Ave, Medical lift assist. Cleared at 10:40 pm with 5 members responding. IC Cpt Mabey
10. July 5th, 11:54 am, Vimy Rd, Medical Arrest. Cleared at 12:12 pm with 7 members responding. IC LT Dykeman.
11. July 8th, 01:00 am Mutual Aid to RCMP and Salmon River for Drone, search of 2 missing people. Cleared at 6:50 am with 5 members responding. IC LT Currie.
12. July 9th, 10:32 pm, 11 Eastmoor Dr. Alarm ringing. Nothing found on search, cleared at 11:04 pm with 10 members responding. IC LT Dykeman.

Total Calls: **102**

Total Fire Loss: **\$0**

The Brigade would like to thank all that assisted with the Canada Day festivities. All was received very well, although a very busy day by those attended, everyone enjoyed the day thoroughly.

Chief Bisson

July Recreation Report

It has been another busy month for recreation! Here is a bit of what we have been up to:

- All day camp staff started their summer work term on Monday, June 26th.
 - Staff completed first aid and High Five training in preparation for day camp.
 - Day camp prep was in full swing during the whole month of June which then quickly moved into Canada Day preparation.
- Day camp has begun, with lots of happy kiddos so far. Day camp is taking place at the Colchester Christian Academy on East Court Road.
 - Day camp has lots of great events coming up, with multiple organizations coming to visit camp with science activities, go green activities, and water and sun safety activities. We will also be taking a trip to the Discovery Centre on science week.

Canada Day:

- Canada Day went very smooth in all ways this year. The parade began on time, all floats were lined up and ready without confusion on time.
- All vendors were set up and ready to go for 11AM.
 - All were grateful for the staffs organization day of, and had no issues in understanding where they were to set up.
- We have had a tremendous amount of positive feedback about the event and everyone had a great day.
 - All vendors who attended are very interested in joining us again next year!
- Canton Carts would like to send an apology for the limo cart breaking down, as this was not expected.
 - They have also offered to give us more carts for years to come, they were great to work with.
- One request from a vendor selling cold drinks, and a few participants of the day was more garbage cans throughout the park. We will make note of this for next year and add cans accordingly.
- I would like to mention the summer students that worked Canada Day, in particular the maintenance staff. Three of the four maintenance summer students were new to working this event, and they went above and beyond. The bathrooms were kept stocked and clean all day, and they stayed on top of all garbage.
 - They also all worked extremely fast and well when an emergency situation unfolded and worked great as a team to ensure the parking lot was cleared for emergency services.

Haley Smith
Parks and Recreation Director