

**Village of Bible Hill  
Commission Meeting  
August 15, 2023**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00PM.

**Call to Order:** Commissioner Kennedy  
Commissioner Van Kroonenburg  
Commissioner Giddens  
Commissioner Shea  
Commissioner Pitcher  
Clerk and Treasurer Bell  
Recording Secretary Ogden  
Solicitor Erin Heidel, Burchell MacDougall

**Delegations:** Parks and Recreation Director Smith  
Penny Allen, Dillon Consulting

**Review and approval of the minutes of July 18, 2023.**

*Moved by Van Kroonenburg and seconded by Pitcher, that the meeting minutes of July 18, 2023 be approved. Motion carried.*

**Call for new or other business and review and approval of agenda**

Kennedy called for new or other business and none was requested.

*Moved by Van Kroonenburg and seconded by Shea, that the agenda be approved as presented. Motion carried.*

**Call for declaration of conflict of interest**

Kennedy called for any declarations of conflict of interest and none were declared.

**Miscellaneous business including delegations**

**Scotia Pool's 50th anniversary**

Bell presented pricing options for sponsored swims in celebration of Scotia Pool's 50<sup>th</sup> year.

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill sponsor two toonie swims per month for a year, for Scotia Pool's 50<sup>th</sup> Anniversary at a cost of \$4,440.00 plus HST. Motion carried.*

**Banner program updates**

Bell presented submissions for the local artist street banner program from 4 artists. The Commission reviewed the submissions and decided to choose one design from each artist that submitted, as follows:

- Fall – Owl, Sophie – Submitted by Amanda Johnson
- Winter – Village Life, Karla Mitton
- Spring – On The Banks of the Salmon River, Sheila Newell

Summer – Lotsa Go, Crystal Fullerton

### **Recreation**

Bell introduced the Canadian Parks and Recreation Association Emerging Leader Award, and invited Kennedy to present it to the award recipient, Haley Smith, Parks and Recreation Director.

### **Dillon Consulting – Bible Hill Recreation Park (former landfill) Monitoring Program**

Penny Allen, of Dillon Consulting, presented an overview of the results of the 2023 Bible Hill Recreation Park (former landfill) Monitoring Program. The Commission discussed.

### **Business arising out of the minutes**

There was no business arising out of the minutes.

### **Review of Correspondence**

There was no correspondence to review.

### **Reports of Commissioners and Clerk and Treasurer**

Shea submitted the July 2023 Bible Hill Fire Brigade Fire Chief Report - as attached and noted Chief Bisson submitted his resignation on August 9<sup>th</sup> and Justine Mabey has been appointed Chief until elections in December. Giddens submitted the July 2023 Recreation Report- as attached. Van Kroonenburg, Pitcher, Kennedy and Bell presented oral reports.

### **Accounts**

*Moved by Pitcher and seconded by Shea, that Village of Bible Hill approve the accounts for payment. Motion carried.*

### **New Business**

#### **Procurement – Trail eng. design**

Bell presented pricing for trail engineered design from EXP at a cost of \$47,960.00 plus HST and from RVA at a cost of \$49,553.00 plus HST. The Commission discussed and Bell recommended EXP as the lowest cost, but to award only up to tender documents.

*Moved by Pitcher and seconded by Giddens that Village of Bible Hill award the trail engineered design project to EXP at a cost of \$22,990 for phase 1, 2 & 3-1. Motion carried.*

#### **Procurement – Generator eng. design**

Bell presented pricing for generator engineered design from EXP at a cost of \$17,500.00 plus HST and from RVA at a cost of \$44,190.00 plus HST. The Commission discussed and Bell recommended EXP.

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill award EXP the generator engineered design project at a cost of \$17,500.00 plus HST. Motion carried.*

#### **Procurement – Generator rental**

Bell presented pricing for generator rental from Sansom Equipment at a cost of \$2,200.00 plus \$2,400.00 per month plus HST, and from CAT at a cost of \$850.00 plus \$3,380.00 per 28 days plus tax. The Commission discussed and the Clerk was instructed to obtain more information.

*Moved by Pitcher and seconded by Shea that Village of Bible Hill rent a generator from Sansom Equipment at a cost \$2,200.00 per month up to one year and a one-time fee of \$2,200 plus HST.*

#### **Procurement – Pagers - BHFB**

Bell presented a quote from Nova Communications for 6 Minitor VI pagers for BHFB at a cost of \$4,603.95 and noted that this is a budgeted purchase, and Nova Communications is the sole dealer for pagers.

*Moved by Van Kroonenburg and seconded by Giddens, that Village of Bible Hill purchase 6 pagers from Nova Communications at a cost of \$4,603.95 plus HST. Motion carried.*

#### **Sanitary Sewer capacity study – BH contribution**

Bell presented the Sanitary Sewer capacity study that was received by the Municipality of the County of Colchester from DesignPoint. Colchester is requesting the Village contribute \$27, 938.00 plus HST. The Commission discussed. Bell requested Colchester obtain pricing for additional engineering services for Farnham Road area that recently experienced a sewer overflow.

*Moved by Van Kroonenburg and seconded by Pitcher, that Village of Bible Hill contribute \$27,938 plus HST to the County of Colchester’s sanitary sewer capacity study by DesignPoint. Motion carried.*

#### **Inter-account fund transfer**

Bell presented an inter account fund transfer of \$102,103.00 from the capital reserve fund to operating fund, for sidewalk renewals, \$101,960.00 from the operating fund to fire reserve, \$17,054.00 from the operating fund to maintenance reserve, and \$15,000.00 from the operating fund to operating reserve. The Commission discussed.

*Moved by Pitcher and seconded by Van Kroonenburg, that Village of Bible Hill approve the inter account fund transfer as presented. Motion carried.*

#### **Parks and Recreation Advisory Committee**

Bell presented four Parks and Recreation Advisory Committee member nomination applications. The Commission discussed. It was noted that there are two more seats to be filled.

*Moved by Pitcher and seconded by Shea, that Village of Bible Hill appoint Foster Stewart, Janice Flynn, Douglas Wile, and Tyler Lohnes-McNutt to the Parks and Recreation Advisory Committee. Motion carried.*

#### **Adjournment**

*Moved by Pitcher that the meeting be adjourned. The meeting adjourned at 8:35PM.*

**Signed approval page to follow.**

**August 15<sup>th</sup>, 2023 Commission Meeting Minute Approval:**

  
Chair

  
Clerk and Treasurer

  
Recording Secretary



## Fire Chief Report – August 2023

The Brigade responded to 28 emergency calls from the period of July 11 to August 9, 2023:

1. July 11, 10:39 am, Avon St, Medical stood down enroute. Cleared the scene at 10:41 am with 9 members responding. IC Cpt Mabey.
2. July 13th, 8:54 pm, Eastmore Drive, Alarm ringing, inspected building, no smoke, no fire. Cleared at 9:20 pm with 13 members responding. IC DC Mabey.
3. July 14th, 1:32 pm Mutual aid to Truro to standby at their station. Stood down enroute. Cleared at 1:55 pm with 9 members responding, IC LT Dykeman.
4. July 14th, 2:25 pm Mutual aid to Truro, standby at the Truro Station. Cleared at 3:23 pm with 11 members responding. IC LT Dykeman.
5. July 15th, 6:09 am, 69 Pictou Rd, standby for RCMP while they investigated an incident. Cleared at 7:19 am with 15 members responding. IC DC Mabey.
6. July 15th, 6:20 am, Pictou Rd. Requested to provide ventilation. Cleared at 7:19 am with 15 members responding, IC DC Mabey.
7. July 16th, 4:20 pm, Briarfield Crt. Mutual Aid to Valley Kemptown for a residential fire alarm. Cleared at 4:52 pm with 17 members responding. IC DC Mabey
8. July 17th, 3:11 pm, Vimy Rd, tree on power line. Cleared at 3:51 pm with 13 members responding. IC DC Mabey.
9. July 17th, 3:13 pm, 130 Vimy Rd, Alarm ringing at Vimy Court due to the power line incident. Cleared the scene at 3:51 pm with 13 members responding. IC DC Mabey.
10. July 18th, 3:55 pm, Eastmore Drive, Alarm ringing. Cause was deemed humidity from shower. Cleared at 4:15 pm with 9 members responding. IC DC Mabey.
11. July 23, 3:04 pm, Hiram lynds rd. Mutual aid to North River for a camper on fire. Cleared at 5:04 pm with 14 members responding. IC LT Dykeman.
12. July 22nd, 4:00 pm, Mutual aid to Brooklyn Fire during the flood. Cleared at 11:30 am on July 23rd. 4 members responded, IC DC Mabey.
13. July 23rd, No time recorded, Hwy 14 Brooklyn, mutual aid to Brooklyn fire, water rescue assist. 4 members responded, IC DC Mabey.
14. July 23rd, 9:30 pm St. Croix, mutual aid to Brooklyn Fire. Water rescue, car submerged. Cleared at 11:20 pm, with 4 members responded, IC DC Mabey.
15. July 24, 1:45 pm, mutual aid to Brooklyn Fire for flooding. 4 members responded. IC Cpt Mabey.
16. July 24th, 5:08 pm Spencer Cross Rd. request for drone deployment. Cleared at 5:40 pm with 14 members responding, IC Lt Currie.
17. July 25th, Hwy 104 West River, Mutual aid requested by Valley Kemptown for vehicle fire. Cleared at 1:08 pm with 12 members responding. IC Lt Dykeman.
18. July 26th, 11:00 am Brookside Rd, Mutual aid to North River for a garage on fire. Cleared at 12:54 pm, with 12 members responding. IC Cpt Stewart.

19. July 28th, 5:40 pm Main st. 2 vehicle MVA, cleared at 6:34 pm with 9 members responding. IC Chief Bisson
20. July 29th, 4:27 pm College Rd, car vs pole. Cleared scene at 5:32 pm with 14 members responding. IC DC Mabey.
21. July 31st, 4:27 am Ryland Ave, Alarm Ringing. Cleared at 5:39 am with 9 members responding. IC LT Dykeman.
22. August 3rd, 9:41 am Mutual aid to standby at truro station. Cleared at 9:44 am with 5 members responding. IC Cpt Mabey
23. August 3rd, 11:11 am Mutual aid to Truro stanby at their station, cleared at 11:50 am with 7 members responding. Ic Lt Currie.
24. August 3rd, 11:20 pm, Mutual aid to Truro to stanby at their station, cleared at 11:50 pm with 7 members responding. IC LT Currie.
25. August 4th, 2:27 pm Mutual Aid to Truro, cleared at 5:03 pm, 6 members responded IC Lt Currie.
26. August 5th, 11:33 am, mutual aid to Truro, cleared at 12:06 pm with 11 members responding. IC Cpt Stewart.
27. August 7th, 10:12 am College Rd. Alarm ringing. Cleared at 10:47 am with 15 members responding. IC Lt Currie.
28. August 7th, 12:59 pm Ryland Ave. Gas can on fire. Cleared at 1:21 pm with 15 members responding. IC DC Mabey.

Total Calls: **130**

Total Fire Loss: **\$0**

Chief Bisson

## August Recreation Report

It has been yet another busy month for recreation! Here is a glimpse of what we have been up to:

- Day camp is over halfway done! It has been a fun filled summer so far. We have been to the Dal Community Day, the Discovery Center, and have had organizations visit the camp, such as: Brilliant Labs, Super Nova and Go Green.
- Day camp has plenty more activities planned for the kids in the upcoming weeks and will be going to Magic Mountain during Splash Week. The kids (and staff) are very excited.
- Everything is booked, planned and advertised for the Back to School Bash. It will be on Saturday, August 26<sup>th</sup> from 11:00 AM to 2:00 PM. There will be free, fun activities for the whole family, including inflatables, games, and a free BBQ.
- Fall will be here before we know it, and we will resume our typical (and some new) recreation programming such as senior fitness, senior craft afternoons, senior socials, and Halloween festivities.

Haley Smith  
Parks and Recreation Director