

**Village of Bible Hill
Commission Meeting
September 19, 2023**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00PM.

Call to Order: Commissioner Kennedy
Commissioner Van Kroonenburg
Commissioner Shea
Commissioner Pitcher
Clerk and Treasurer Bell
Recording Secretary Chaplin
Solicitor Daniel Roper, Burchell MacDougall

Regrets: Commissioner Giddens

Delegations: Donald Johnson, President of the Colchester Pickle Ball Association
Eric Boutilier, County Councillor, District 11

Review and approval of the minutes of August 15, 2023 and September 12, 2023.

Moved by Pitcher and seconded by Shea, that the meeting minutes of August 15, 2023 and September 12, 2023 be approved. Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business and Bell requested to strike Main St. Update under miscellaneous business from the agenda.

Moved by Shea and seconded by Pitcher, that the agenda be approved with the amendment. Motion carried.

Call for declaration of conflict of interest

Kennedy called for any declarations of conflict of interest, and none were declared.

Miscellaneous business including delegations

Pickle Ball Association – Donald Johnson, President

Bell introduced Donald Johnson, President of the Colchester Pickle Ball Association. He provided a brief presentation on the sport of pickle ball, and noted the association is requesting land, approximately the size of a ball field, to build pickle ball courts and a club house for their members, that they will manage and maintain. The Commission discussed.

NSFM Fall Conference

Bell reminded the Commission of the NSFM Fall Conference and asked who would like to attend. Each Commissioner noted they would like to attend. Commissioners were asked to confirm before the registration deadline if they would like to be registered and booked at the hotel.

EXP Generator Installation

Bell presented a recommendation letter from EXP regarding engineering services for standby generator replacement. It was noted that an exterior generator installation was recommended, instead of the current interior installation. The Commission discussed.

Business arising out of the minutes

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill appoint Donna Lawrence, Wanda MacDonald, and Ashleigh Bonnell to the Regional Accessibility Advisory Committee. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill appoint Commissioner Shea as the Regional Accessibility Advisory Committee representative for Bible Hill. Motion carried.

Review of Correspondence

Telecommunication Tower

Bell presented a letter from TEP Canada regarding proposed installation of a 45 meter self-supported telecommunications tower on Jennifer Drive.

Request for Rezoning of lands at 55 Jennifer Drive and 171 Pictou Road – zzap architecture + planning

Bell presented a letter from Zzap Architecture + Planning requesting rezoning of lands at 55 Jennifer Drive and 171 Pictou Road.

Reports of Commissioners and Clerk and Treasurer

Pitcher provided an oral report. Shea provided an oral report and then submitted the September 2023 Bible Hill Fire Brigade Fire Chief Report - as attached. Pitcher requested the Commission send a letter to Mr. Charlie Boyce, thanking him for his speech at the recent Bible Hill Fire Brigade meeting. Van Kroonenburg, Kennedy and Bell provided oral reports.

Kennedy invited County Councillor Eric Boutilier to speak. He then provided an update from the County of Colchester.

Accounts

Moved by Van Kroonenburg and seconded by Pitcher, that Village of Bible Hill approve the accounts for payment. Motion carried.

New Business

Procurement - Trail resurfacing at Bible Hill Recreation Park (BHRP)

Bell presented the scope of work for trail resurfacing at BHRP. He noted quotes were received from Rix Tree Service at a cost of \$25,500.00 plus HST, Colchester Excavation and Trucking at a cost of \$47,700 plus HST and Hornbeam Contracting, at a cost of \$18,900.00 plus HST. He recommended Hornbeam Contracting.

Moved by Pitcher and seconded by Shea that Village of Bible Hill award the BHRP trail resurfacing and fencing upgrade project to Hornbeam Contracting at a cost of 18,900.00 plus HST. Motion carried.

Inter-account fund transfer

Bell presented an inter-account fund transfer request of \$11,000.00 from the maintenance reserve fund to the operating fund, and \$5,506.37 from the parks and recreation reserve fund to the operating fund. The Commission discussed.

Moved by Pitcher and seconded by Van Kroonenburg, that Village of Bible Hill approve the inter account fund transfer of \$11,000.00 from the maintenance reserve fund to operating fund, and \$5,506.37 from the parks and recreation reserve fund to the operating fund. Motion carried.

Draft proposed NS built-environment accessibility standard

Bell noted the Province is looking for feedback on the NS built-environment accessibility standard, outlined the process of how to provide it, and asked the Commission to provide feedback before October 31st.

Code of Conduct working group

Bell noted the Code of Conduct Working Group is seeking feedback on the final draft of the Code of Conduct, outlined the process of how to provide it, and asked the Commission to provide feedback before September 25th.

Airport

Bell presented a request from Mr. Charlie Boyce to install a monument at the Airport Field Park commemorating the air travel that took place there over the years. The Commission agreed it is an important piece of Bible Hill history that should be commemorated. Bell will investigate options.

Commemoration Request

Bell presented a commemoration request for a memorial tree at the BHRP in honor of the late Bob Taylor.

Moved by Shea and seconded by Pitcher to accept the commemoration request in honor of Bob Taylor funded by the Village. Motion carried.

Miscellaneous

Pitcher referenced the earlier correspondence from TEP and questioned if there are any safety concerns or disruptions with the proposed telecommunications tower. The Commission discussed.


Adjournment

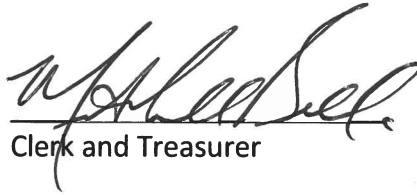
Moved by Pitcher that the meeting be adjourned.

The meeting adjourned at 8:19 PM.

Signed approval page to follow.

September 19th, 2023 Commission Meeting Minute Approval:


Chair


Clerk and Treasurer


Recording Secretary

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