

Village of Bible Hill
Commission in Committee Meeting
October 10, 2023



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Deputy Chair Van Kroonenburg called the meeting to order at 7:01 PM.

Call to Order: Commissioner Kennedy
Commissioner Van Kroonenburg
Commissioner Shea
Commissioner Pitcher
Clerk and Treasurer Bell
Recording Secretary Chaplin

Regrets: Commissioner Giddens

Call for new or other business and review and approval of agenda

Van Kroonenburg called for new or other business. Bell requested to add draft fireworks by-law and Main Street sidewalk under new business. Pitcher requested to add food bank under new business and Kennedy requested to add raceway under new business.

Moved by Pitcher and seconded by Shea, that the agenda be approved with the additions. Motion carried.

Call for declaration of conflict of interest

Van Kroonenburg called for any declarations of conflict of interest, and none were declared.

Miscellaneous business including delegations

Pickle Ball presentation – options

Bell questioned how to respond to the September 18th presentation from the Pickle Ball Association, requesting land to install pickle ball courts in the Village. He presented various options of potential pickle ball court placements, if it was something the Committee wanted to move forward with. The Committee discussed and directed Bell to write a letter to the Association in response noting the Village will investigate options and be in contact with them in the future.

ZZap Consulting Inc. correspondence – request to re-zone

Bell questioned how to respond to the September 18th rezone request from ZZap Consulting Inc. The Committee discussed and directed Bell to write a letter noting that at this time the Village is not interested in rezoning the Jennifer Drive properties.

Generator installation location

Bell presented two options and questioned where on the 69 Pictou Road property would the Committee like to design installation of a new generator and provided options. The Committee noted that they would like the generator installed next to the fire station, parallel to Ryland Avenue.

New Business

Colchester sanitary sewer capacity study – change order

Bell reviewed a change order for the Colchester sanitary sewer capacity study. He noted there is no flow data, and it is proposed to add four (4) additional flow meters at a cost of \$4,900.00 each, totaling an additional 11,760.00 plus HST for Bible Hill for a total project cost of \$40,895.00. Bell recommends accepting the change order.

Moved by Kennedy and seconded by Pitcher that the Commission in Committee recommend Village of Bible Hill accept the sewer capacity change order at a cost of \$11,760.00 plus HST. Motion carried.

Dog stations

Bell presented information regarding dog waste receptacle stations and placement options around the Village. The Committee discussed. The consensus was to purchase five (5) stations to install at the presented locations, and more in the future if needed.

Christmas Season - Office Schedule

Bell presented an office schedule for the holiday season. The Committee agreed to close the office from December 23 to January 1 and re-open on January 2.

Christmas Season - Elected/staff social

Bell asked the Committee how they would like to move forward regarding a Christmas elected/staff social. The Committee agreed by consensus that they are in favour of a Christmas social being planned.

Kennedy stepped out at 7:34 PM

Christmas Season - Promo videos

Bell asked if the Committee wanted to film season's greetings videos as they have done in previous years. The Committee is in favour of creating a comedic season's greetings video involving elected officials, staff, and recreation equipment and instructed Bell to reach out to Steve Currie to create the video.

Christmas Season - New Year's Day Levee

Bell asked if the Commission would like to move forward with the Levee, and the Committee agreed to move forward with it, in the same format that they did last year.

Dangerous and Unsightly Premises Complaint

Bell presented a draft Dangerous and Unsightly Premises Complaint regarding 47 Main Street. He requested the Committee's guidance.

Moved by Pitcher and seconded by Shea that the Commission in Committee recommend Village of Bible Hill authorize the Clerk and Treasurer to file a Dangerous and Unsightly Premises Complaint regarding 47 Main Street to the County of Colchester. Motion carried.

Foodbank

Pitcher noted she read correspondence from Shelly DeViller, the Executive Director at Colchester Food Bank, asking Premier Tim Houston and Minister of Community Services, Karla MacFarlane for help, as the food bank is in desperate need of donations. The Committee discussed.

Moved by Pitcher and seconded by Shea that the Commission in the Committee recommend the Village of Bible Hill donate \$1000.00 to Colchester Food Bank. Motion carried.

It was also noted that the Village should advertise and provide our office as a drop-off location for food bank items.

Racetrack

Kennedy asked Bell to speak on the matter. Bell noted there have been concerns with Provincial funding allocation for the Truro Raceway. Bell drafted a letter to the province regarding the state of the racetrack and allocation of funds, which has gained the support of the Town of Truro and Municipality of Colchester. The Committee discussed and Bell will circulate the final letter, once approved by the Town and County, prior to sending it to the Province.

Main Street Sidewalk

Bell noted he received complaints from the public regarding the duration of the sidewalk project on Main Street. He noted that standard construction contracts agree to a 'date of substantial completion' and expressed concern with respect to how to ensure contractors stay true to their scheduled completion date. He suggested soliciting guidance from future engineering companies regarding a reasonable project completion timeframe and incorporating a contractual clause mandating contractors to meet the established timeframe or be subject to penalties. The Commission discussed.

Draft fireworks by-law

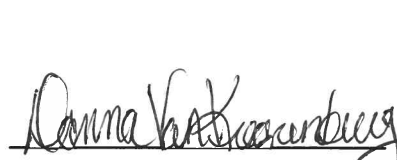
Bell presented a copy of the Municipality of Colchester's draft Fireworks By-law and noted the County Council will be reviewing the draft by-law at their next Committee meeting.


Adjournment

Moved by Shea that the meeting be adjourned. The meeting adjourned at 8:12 PM.

Signed approval page to follow.

October 10, 2023 Commission in Committee Meeting Minute Approval:


Deputy Chair


Clerk and Treasurer


Recording Secretary