

**Village of Bible Hill
Commission Meeting
October 17, 2023**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00PM.

Call to Order: Commissioner Kennedy
Commissioner Van Kroonenburg
Commissioner Shea
Commissioner Giddens
Commissioner Pitcher
Clerk and Treasurer Bell
Recording Secretary Chaplin
Solicitor Roper, Burchell MacDougall

Review and approval of the minutes of September 19 and October 10, 2023.

Moved by Pitcher and seconded by Shea, that the meeting minutes of September 19 and October 10, 2023 be approved. Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business and no new business was added.

Moved by Shea and seconded by Pitcher, that the agenda be approved. Motion carried.

Call for declaration of conflict of interest

Kennedy called for any declarations of conflict of interest, and none were declared.

Miscellaneous business including delegations

Generator Location

Bell presented correspondence from the Fire Chief noting the brigade's preference for generator design installation location being on the grassy area between the Ryland Avenue fire lane exit and 69 Pictou Road back parking lot. The Commission discussed and the consensus was to design installation of the generator next to the fire station, parallel to Ryland Avenue, as decided at the October Commission in Committee Meeting.

Budget update at September 30

Bell provided the Commission with a budget update as of September 30. He reviewed operating fund revenue and expenses as well as capital fund revenue and expenses in detail, and advised the Commission of the current bank balances.

Business arising out of the minutes

Commission in Committee Report

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill accept the sewer capacity change order at a cost of \$11,760.00 plus HST. Motion carried.

Bell noted the payment will be made to the County of Colchester.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill authorize the Clerk and Treasurer to file a Dangerous and Unsanitary Premises Complaint regarding 47 Main Street to the County of Colchester. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill donate \$1,000.00 to Colchester Food Bank. Motion carried.

Review of Correspondence

Colchester Legion Branch #26 – Remembrance Day wreath laying

Bell presented a letter from Colchester Legion Branch #26 inviting Chair Kennedy or his delegate to their Remembrance Day Service. Kennedy noted he will be in attendance to lay a wreath on behalf of the Village of Bible Hill. Bell to investigate and order same wreath as in previous years.

Reports of Commissioners and Clerk and Treasurer

Pitcher, Shea, Van Kroonenburg, Kennedy, and Bell provided oral reports. Giddens noted he had nothing to report as he has been away since the last Commission Meeting. The Commission discussed.

Bell invited the Commissioners to attend an on-site meeting to review proposed trail path between Osprey Court, Covington Place, and Guest Drive and gave them a brief overview of the potential project.

Bell stepped out at 7:26 PM and returned at 7:27 PM. Chaplin stepped out at 7:28 PM and returned at 7:29 PM.

Accounts

Moved by Van Kroonenburg and seconded by Giddens, that Village of Bible Hill approve the accounts. Motion carried.

New Business

Parks and Recreation Advisory Committee Policy – proposed amendments

Bell presented amendments to the Parks and Recreation Advisory Committee Policy, including the addition of up to two (2) more youth representatives, one who may reside outside of the Village of Bible Hill, as well as changing the meeting quorum to one third of the voting members.

Moved by Shea and seconded by Pitcher that Village of Bible Hill accept the amendments as presented to the Parks and Recreation Advisory Committee Policy. Motion carried.

Budget development timeline


Bell presented a budget development timeline. The Commission discussed.

Adjournment

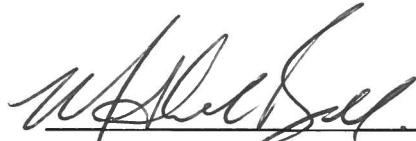
Moved by Pitcher that the meeting be adjourned. The meeting adjourned at 7:54 PM.

Signature page to follow.

October 17, 2023 Commission Meeting Minute Approval:



Chair



Clerk and Treasurer



Recording Secretary