

**Village of Bible Hill  
Commission in Committee Meeting  
November 14, 2023**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Deputy Chair Van Kroonenburg called the meeting to order at 7:02 PM.

**Call to Order:** Commissioner Kennedy  
Commissioner Van Kroonenburg  
Commissioner Shea  
Commissioner Pitcher  
Commissioner Giddens  
Clerk and Treasurer Bell  
Recording Secretary Chaplin

**Delegations:** Paul Clark, Tristan Mills and Evan Price - Five Corners Properties

**Call for new or other business and review and approval of agenda**

Van Kroonenburg called for new or other business, and nothing was requested.

*Moved by Pitcher and seconded by Kennedy, that the agenda be approved. Motion carried.*

**Call for declaration of conflict of interest**

Van Kroonenburg called for any declarations of conflict of interest, and none were declared.

**Miscellaneous business including delegations**

**Presentation – Five Corners Properties**

Van Kroonenburg introduced Paul Clark, Tristan Mills and Evan Price of Five Corners Properties. Bell outlined they are here to discuss potentially rezoning the Village’s Jennifer Drive properties to a Comprehensive Development District (CDD) as requested in a September 18<sup>th</sup> rezone request letter from ZZap Consulting Inc. Clark, Mills and Price all spoke on the matter, and requested the Village allow them to have its properties near Jennifer Drive to be rezoned to a CDD. The presentation ended at 7:35 PM and the Committee engaged in a question-and-answer period until 7:55 PM.

Clark, Mills, and Price left the meeting at 7:56 PM.

**Sustainable Services Growth Fund (SSGF) agreement**

Bell presented a SSGF sharing agreement between the County of Colchester and Village of Bible Hill and noted it is similar to the current Canada Community-Building Fund agreement between the same. Bell explained what the funds may be used for and that the County of Colchester will provide the Village with the allocated funds, after having been supplied with invoices for eligible project costs. He noted the expiration of the SSGF agreement is March 31, 2024.

*Moved by Pitcher and seconded by Giddens that the Commission in Committee recommend Village of Bible Hill execute the SSGF agreement between the County and Village as presented. Motion carried.*

*Moved by Pitcher and seconded by Giddens that the Commission in Committee recommend Village of Bible Hill apply funds from the SSGF to the Scenic Drive and Maple Boulevard sidewalk revitalization project that was completed during the year. Motion carried.*

### **Banners feedback**

Bell presented banner design options to the Committee and asked for feedback. The Committee discussed and it was decided that Bell will move forward with seeking a quote for a combination of banner options.

### **New Business**

#### **Accessibility Committee status update**

Bell provided an update on the Regional Accessibility Advisory Committee, highlighted various standards and benchmarks outlined in the Regional Accessibility Plan, and outlined the Village's current status.

#### **Covington Place – connection**

Bell presented information regarding a potential connector trail design, connecting Osprey Court, through Covington Place, to Guest Drive. He then invited Giddens to elaborate on the matter, given his role in bringing it to attention. Giddens acknowledged the ongoing efforts towards engineered drawings for the proposed connector trail and highlighted residents' safety concerns when crossing the road from Covington Place to access the College Road sidewalk. He raised questions about the Village's capital priorities, contemplating whether investing in a trail aligns with optimal resource allocation, especially when considering the potential alternative of constructing a sidewalk.

Bell suggested writing to the Minister of Public Works with support from the County of Colchester and the MLA for review of the ongoing Covington Place crosswalk request, as well as for Bell to seek pricing on a potential sidewalk option, with subsequent consultation with residents.

#### **Municipal Capital Growth Program**

Bell presented information on the Municipal Capital Growth Program, designed to help communities facing critical capacity issues and projects such as emergency preparedness. The program offers funding covering 50% of eligible costs for capital infrastructure. Bell highlighted that the Village's generator installation project qualifies for this funding, and suggested the Committee move to proceed with the application which requires a supporting resolution of Municipal Council.

*Moved by Kennedy and seconded by Giddens that the Commission in Committee recommend Village of Bible Hill support an application for the Municipal Capital Growth Program, with potential funding to be used for the generator installation project. Motion carried.*

#### **Saywood monuments – condition/landscaping complaint**

Bell noted he has received complaints regarding the condition of the Saywood monuments and provided pictures for reference. The Committee discussed.

#### **Procurement: Meeting room display – Bible Hill Fire & Emergency (BHF&E)**

Bell presented a quote from Holland Technologies for a meeting room display for BHF&E at a cost of \$6,984.36 plus HST. He clarified BHF&E will reimburse the Village for the total cost.

*Moved by Kennedy and seconded by Shea that the Commission in Committee recommend Village of Bible Hill purchase a meeting room display from Holland Technologies at a cost of \$6,984.36 plus HST with BHF&E reimbursing the Village for the total cost. Motion carried.*

**Procurement: Energy and Facility Condition Assessment proposal**

Bell presented an Energy and Facility Condition Assessment proposal from LMMW Group Ltd. at a cost of \$33,000. He noted if the Village is looking to replace HVAC or AC in the future, or otherwise make energy efficiency capital improvements, having a study such as this supports grant applications for future improvements and provides us with information regarding the condition of our properties. He noted that Federation of Canadian Municipalities (FCM) grant funding could cover \$25,000 of the cost.

*Moved by Pitcher and seconded by Kennedy that the Commission in Committee recommend Village of Bible award an Energy and Facility Condition Assessment at a cost of \$33,000 plus HST to LMMW Group Ltd. contingent on receiving \$25,000 in FCM Grant Funding. Motion carried.*

**Procurement: ACOA – Comfort centre**

Bell presented details of a recently announced Atlantic Canada Opportunities Agency (ACOA) climate comfort center grant funding opportunity for which the Village applied for funding. He then provided a summary of potential cost for upgrades to the H. Douglas Boyce Village Hall kitchen, which is used as a comfort center, totaling approximately \$150,000. Bell recommended that the committee authorize him to proceed with the proposed kitchen upgrades, contingent on receiving ACOA funding, noting that the project must be complete and reported on by March 31, 2024.

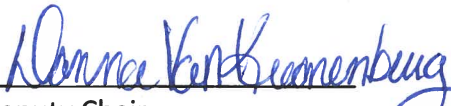
*Moved by Kennedy and seconded by Giddens that the Commission in Committee recommend Village of Bible Hill authorize the Clerk and Treasurer to proceed with suggested kitchen upgrades, as presented, contingent on receiving ACOA funding, at a cost of approximately \$150,000 including HST. Motion carried.*

**Adjournment**

*Moved by Kennedy that the meeting be adjourned. The meeting adjourned at 9:21 PM.*

**Signed approval page to follow.**

**November 14, 2023 Commission in Committee Meeting Minute Approval:**

  
Deputy Chair

  
Clerk and Treasurer

  
Recording Secretary