

Village of Bible Hill
Commission in Committee Meeting
December 12, 2023



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Deputy Chair Van Kroonenburg called the meeting to order at 7:00 PM.

Call to Order: Commissioner Kennedy
Commissioner Van Kroonenburg
Commissioner Shea
Commissioner Pitcher
Commissioner Giddens
Clerk and Treasurer Bell
Recording Secretary Chaplin

Guests: Councillor Boutilier, District 1

Call for new or other business and review and approval of agenda

Van Kroonenburg called for new or other business, and Bell requested to add Investments and Closed Session - Personnel under new business.

Moved by Shea and seconded by Pitcher, that the agenda be approved with the additions. Motion carried.

Call for declaration of conflict of interest

No conflict of interest was declared.

Miscellaneous business

There was no miscellaneous business. Van Kroonenburg invited Councillor Boutilier to speak, and he wished the Commission a happy holiday season.

New Business

Proposed Policy: Local Senior Games Advisory Committee Policy

Bell noted the Local Senior Games Committee is looking for the Village to take over the planning and responsibility of the Local Senior Games and presented a draft Local Senior Games Advisory Committee Policy.

Moved by Pitcher and seconded by Shea that the Commission in Committee recommend Village of Bible Hill adopt the Local Senior Games Advisory Committee Policy. Motion carried.

Expenditure Reimbursement Policy – Local travel

Bell spoke on the increased costs of local travel on employees and questioned if the Committee is interested in amending the section of the current Expenditure Reimbursement Policy to permit reimbursement of local travel. The Committee agreed by consensus and instructed Bell to draft policy amendments for consideration.

Procurement – Canada Day Inflatables

Bell presented a quote for Canada Day inflatables from Glow the Event Store at a cost of \$5,495 plus HST.

Moved by Pitcher and seconded by Kennedy that the Commission in Committee recommend Village of Bible Hill award inflatable rentals for Canada Day to Glow the Event Store and pay a 50% deposit of the total cost of \$5,495 plus HST. Motion carried.

Procurement – Crosswalk cameras

Bell presented information and pricing options quotes for crosswalk cameras from Livable Cities. The Committee requested more information be brought forward to the next Commission meeting, and to discuss the topic with our solicitor.

Investments

Bell highlighted Scotiabank's recommendation for the Village to explore investment opportunities for its cash reserves and explained the necessity of establishing an Investment Policy prior to investing funds.

Closed Session – Personnel

Moved by Kennedy and seconded by Shea that the Committee to go into closed session. Motion carried.

The Committee entered closed session at 7:27 PM and left closed session at 7:41 PM.

Adjournment

Moved by Pitcher that the meeting be adjourned. The meeting adjourned at 7:41 PM.

Signed approval page to follow.

December 12, 2023 Commission in Committee Meeting Minute Approval:


Deputy Chair


Clerk and Treasurer


Recording Secretary