

**Village of Bible Hill
Commission Meeting
January 16, 2024**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:03 PM.

Call to Order: Commissioner Kennedy
Commissioner Van Kroonenburg
Commissioner Giddens
Clerk and Treasurer Bell
Recording Secretary Chaplin
Solicitor Roper, Burchell MacDougall

Regrets: Commissioner Shea

Review and approval of the minutes of December 19, 2023 and January 9, 2024.

Moved by Van Kroonenburg and seconded by Giddens that the meeting minutes of December 19, 2023 and January 9, 2024 be approved. Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business and Bell requested to strike closed session - property acquisition from new business and Pitcher requested to add closed session - legal advice under new business.

Moved by Van Kroonenburg and seconded by Picher that the agenda be approved with the amendments. Motion carried.

Call for declaration of conflict of interest

Kennedy called for any declarations of conflict of interest, and none were declared.

Miscellaneous business including delegations

There was no miscellaneous business or delegations.

Business arising out of the minutes

Commission in Committee Report

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill re-adopt the Hospitality Policy as presented. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill re-adopt the Audit Committee Policy as presented. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill adopt the Investment Policy and authorizes the referral of the Policy to the Minister of Municipal Affairs and Housing for approval. Motion carried.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill adopt the updated sidewalk capital program priority list.

The Commission discussed and the motion was amended.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill adopt the updated sidewalk capital program priority list, with the addition of Hazel Drive. Motion carried.

Regional Accessibility Advisory Committee Report

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill adopt the updated Regional Accessibility Advisory Committee terms of reference respecting minimum quorum including two third party members. Motion carried.

Review of Correspondence

Bible Hill Junior High – Support Request

Bell presented a letter from Bible Hill Junior High (BHJH) requesting the Village provide support in funding a portion of light installation costs at their newly installed pump track. The Commission directed Bell to respond to BHJH to inform them we are interested in supporting the installation of lighting and request they inform us of their financial need after grant funding is determined.

Moved by Pitcher and seconded by Giddens that Village of Bible Hill support the request from Bible Hill Junior High to help with the funding of the lighting project for their pump track. Motion carried.

Reports of Commissioners and Clerk and Treasurer

Pitcher, Giddens, Van Kroonenburg, Kennedy, and Bell provided oral reports. The Fire Chief's report was submitted.

Accounts

Moved by Pitcher and seconded by Van Kroonenburg that Village of Bible Hill approve the accounts. Motion carried.

New Business

Procurement - Pagers

Bell presented a quote from HiTech Communications for 12 Motorola pagers and accessories at a cost of \$9,337.20 plus HST.

Moved by Van Kroonenburg and seconded by Pitcher that the Village of Bible Hill order 12 pagers and accessories from HiTech Communications at a cost of \$9,337.20 plus HST. Motion carried.

Procurement – TMR radios

Bell provided information and quotes for 6 TMR radios from both HiTech Communication at a cost of \$39,263 plus HST and LMR Communications at a cost of \$32,034 plus HST.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill award LMR Communications the purchase of 5 portable radios at a cost of \$5,339 per radio for a total cost of \$26,695 plus HST. Motion carried.

Closed Session - Legal advice

Moved by Van Kroonenburg that Village of Bible Hill enter closed session. Motion carried.


The Commission entered closed session at 7:54 PM. They exited closed session at 8:25 PM.

Adjournment

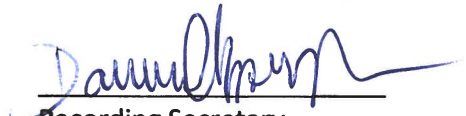
Moved by Van Kroonenburg that the meeting be adjourned. The meeting adjourned at 8:26 PM.

Signature page to follow.

January 16, 2024 Commission Meeting Minute Approval:


Chair


Clerk and Treasurer


Recording Secretary