

Village of Bible Hill
Commission in Committee Meeting
March 12, 2024



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Deputy Chair Van Kroonenburg called the meeting to order at 7:02 PM.

Call to Order: Commissioner Kennedy
Commissioner Van Kroonenburg
Commissioner Giddens
Commissioner Shea

Staff: Clerk and Treasurer Bell
Recording Secretary Chaplin

Regrets: Commissioner Pitcher

Call for new or other business and review and approval of agenda

Van Kroonenburg called for new or other business. Kennedy requested to add letter to County – Transport Truck, and Deer Cull under new business.

Moved by Kennedy and seconded by Shea, that the agenda be approved with the additions. Motion carried.

Call for declaration of conflict of interest

No conflict of interest was declared.

Miscellaneous business

There was no miscellaneous business.

New Business

Budget development – assessment, tax rates, revenues

Bell reviewed the assessment, tax rates and revenue portion of the draft 2024-25 budget.

Bell suggested the addition of a new V7 code for one commercial property, as they do not have a sewer connection, which would be a reduced commercial tax rate, similar to the V3 reduced residential tax rate for homes without sewer connection in the same area.

He noted the forecasted total revenue to be \$3,266,500.

Tax Collection

Bell presented the tax collection fee that the Village is charged by Municipality of the County of Colchester. He noted this year we were billed \$50,137 for tax collection, which has risen by number of bills and rate since \$38,813 in the 2019-2020 year. The committee requested Bell informally reach out to the County CAO to inquire on the reasoning behind the fee.

Procurement: Municipal insurance

Bell reviewed municipal insurance coverage cost analysis and coverage information from Intact Insurance. He noted the total annual premium is \$76,413.

Moved by Shea and seconded by Kennedy that the Commission in Committee recommend Village of Bible Hill award municipal insurance to Intact Insurance via Arthur J. Gallagher with a total annual premium of \$76,413 plus fees to NSFM and Arthur J. Gallagher. Motion carried.

Procurement: Sanitary Component Renewals – Contract 1 (pipes and manholes)

Bell presented tender results for the Sanitary Component Renewals – Contract 1 (pipes and manholes) from Atlantic Snow and Ice Management at a cost of \$173,724.38 plus HST and Dexter Construction Company Ltd at a cost of \$288,000.00 plus HST. He presented a recommendation letter from Englobe recommending award of the contract to Atlantic Snow and Ice Management.

Moved by Giddens and seconded by Shea that the Commission in Committee recommend Village of Bible Hill award Sanitary Component Renewals – Contract 1 to Atlantic Snow and Ice Management at a cost of \$173,724.38 plus HST. Motion carried.

Procurement: Sanitary Component Renewals – Contract 2 (pump station)

Bell presented tender results for the Sanitary Component Renewals – Contract 2 (pump station) from Dexter Construction Company Ltd at a cost of \$748,000.00 plus HST. He noted the original engineer estimate was \$340,000. The Committee discussed urgency, funding and budget options and potential collaboration with County of Colchester. Bell noted he has reached out to the County of Colchester.

Meeting Schedule 2024-25

Bell presented the draft meeting schedule for the 2024-25 fiscal year.

Moved by Shea and seconded by Kennedy that the Commission in Committee recommend Village of Bible Hill defer the July 9 and August 13 Commission in Committee meetings and accept the 2024-25 Commission meeting schedule as amended. Motion carried.

County - Transport truck

Kennedy noted he spoke with County Councillor Parker on complaints received regarding transport trucks parking and running in residential subdivisions. He noted Parker requested the Commission send a letter expressing concern on this matter and supporting by-law changes to prohibit such practices. The Committee requested to ask Councillor Parker for specifics on what by-law amendment is recommended so they can provide a letter of support.

Deer cull

Kennedy noted he spoke with County Councillor Parker regarding the County of Colchester's progress in surveying prior to potentially proceeding with a deer cull.

Adjournment

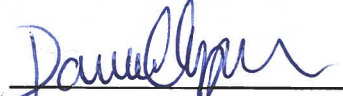
Moved by Shea that the meeting be adjourned. The meeting adjourned at 8:10 PM.

Signed approval page to follow.

March 12, 2024 Commission in Committee Meeting Minute Approval:


Deputy Chair


Clerk and Treasurer


Recording Secretary