

**Village of Bible Hill  
Commission Meeting  
April 16, 2024**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00 PM.

**Call to Order:** Commissioner Kennedy  
Commissioner Van Kroonenburg  
Commissioner Pitcher  
Commissioner Shea

**Staff:** Clerk and Treasurer Bell  
Recording Secretary Chaplin  
Solicitor Roper, Burchell MacDougall  
Fire Chief Mabey

**Regrets:** Commissioner Giddens

**Delegations:** David Phillips, Truro & Colchester Partnership for Economic Prosperity  
St/Sgt Marc Rose, District Commander, RCMP

**Review and approval of the minutes of March 19 and April 9, 2024.**

*Moved by Pitcher and seconded by Van Kroonenburg that the meeting minutes of March 19 and April 9, 2024 be approved. Motion carried.*

**Call for new or other business and review and approval of agenda**

Kennedy called for new or other business. Bell requested to add Association of Nova Scotia Villages (ANSV) AGM under miscellaneous business, and Osprey Court pump station renewal under business arising from the minutes.

*Moved by Van Kroonenburg and seconded by Shea that the agenda be approved with the additions. Motion carried.*

**Call for declaration of conflict of interest**

Kennedy called for any declarations of conflict of interest, and none were declared.

**Miscellaneous business including delegations**

**Truro & Colchester Partnership for Economic Prosperity – David Phillips**

Kennedy welcomed David Phillips. Phillips gave a brief overview of the work of Truro & Colchester Partnership for Economic Prosperity. He asked that the Commission make entrepreneurs and small business owners aware that they are there to help.

**Closed Session – Public Safety**

*Moved by Pitcher and seconded by Shea that Village of Bible Hill invite Chief Mabey and Recording Secretary Chaplin into closed session. Motion carried.*

*Moved by Van Kroonenburg and seconded by Shea that Village of Bible Hill enter closed session. Motion carried.*

The Commission entered closed session at 7:40 PM.

*Moved by Pitcher and seconded by Shea that Village of Bible Hill exit closed session.*

The Commission exited closed session at 8:42 PM.

### **Commissioner Terms of Office and Election Schedule**

Bell presented the schedule for nomination period, annual meeting, polling and election day and noted Commissioner Kennedy's term will expire in June 2024.

### **Volunteer awards event review**

Bell asked if the Commission had any feedback on the Volunteer Awards.

### **ANSV AGM**

Bell inquired on Commissioner interest in attending the 2024 ANSV AGM in St. Peter's. It was mentioned that Van Kroonenburg, Pitcher, and Shea expressed interest, with the possibility of Kennedy attending if he is re-elected. Bell noted he would inquire with Commissioner Giddens and book the accommodations appropriately.

### **Business arising out of the minutes**

#### **Transport Truck**

Bell noted he drafted a letter to County Councillor Wade Parker regarding the support of restricting overnight parking of transport truck and trailer in Bible Hill, as requested in the previous meeting. The Commission agreed by consensus to send the letter.

#### **Commission in Committee Report**

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill support transferring money to a reserve fund for future accessibility projects. Motion carried.*

Bell provided budget options as to where the funds could come from in the 2024/25 budget year to fund future accessibility projects if the Commission would like to adjust the budget.

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill award Xerox a 66-month lease for a multi-fold photocopier at a lease cost of \$150.35 per month plus impression charges. Motion carried.*

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill engage WesTower Communications to complete communication tower repairs at a cost of approximately \$8,000, and to authorize Clerk and Treasurer Bell to contingently spend up to \$14,000 as may be required. Motion carried.*

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill award BHRP flooring work to Harris Hometown Flooring at \$6,528.70 plus HST. Motion carried.*

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill award purchase of a John Deere Z970R ZTrak mower to Green Diamond at a cost of \$26,990.50 including HST. Motion carried.*

*Moved by Van Kroonenburg and seconded by Pitcher that criteria for subsidized use of the hall be reviewed by the Parks and Recreation Advisory Committee. Motion carried.*

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill transfer \$377,000 from the operating reserve to the operating fund. Motion carried.*

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill award the generator replacement project to Seacrest Electric at a cost of \$144,000 plus HST. Motion carried.*

### **Osprey Court pump station renewal**

Bell noted he spoke with Colchester Public Works in regard to Osprey Court pump and impeller replacement project and they noted it would cost approximately \$19,000 in total, assuming guiderails and valves are in good condition.

*Moved by Pitcher and seconded by Shea that Village of Bible Hill obtain Colchester Public Works to complete Osprey Court pump and impeller replacement project for approximately \$19,000 including HST. Motion carried.*

### **Review of Correspondence**

There was no correspondence. Shea outlined a letter he received regarding deer issues and noted that he responded.

### **Reports of Commissioners and Clerk and Treasurer**

Shea provided an oral report and submitted the Fire Chief's report. Pitcher, Van Kroonenburg, Kennedy, and Bell provided oral reports.

### **Accounts**

The Commission reviewed the accounts.

*Moved by Pitcher and seconded by Shea that Village of Bible Hill approve the accounts. Motion carried.*

### **New Business**

#### **Adoption of budget**

Bell reviewed the budget that had been circulated prior to the meeting and presented subsequent amendments.

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill adopt the operating, capital and reserve fund budget for fiscal 2024-2025 as presented. Motion carried.*

#### **Setting of property taxes**

Bell presented Resolution 1 – Setting of property taxes.

*Moved by Van Kroonenburg and seconded by Pitcher, that Village of Bible Hill approve Resolution 1, a resolution for the setting of property taxes. Motion carried.*

**Procurement – Ballfield repairs**

Kennedy declared a conflict of interest as his son is the owner of AK Property Management, who submitted a quote for ballfield repairs. He left the Commission table and Bell assumed the role of Chair.

Bell presented pricing for ballfield repairs from AK Property Management at a cost of \$11,438 plus HST and from Randy T. Crowe at a cost of \$10,635.50 plus HST.

*Moved by Pitcher and seconded by Shea that Village of Bible Hill award ballfield repairs to Randy T. Crowe at a cost of \$12,233.13 including HST. Motion carried.*

Kennedy resumed the role of Chair.

**Procurement – Ball infield groomer**

Bell reiterated the pricing discussed in the previous meeting for a ball infield groomer from Heying Company, quoting it at \$8,595 USD. He noted further details were obtained concerning brokerage services and GST, which would incur an additional cost of approximately \$980 CAD.

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill purchase the quoted ball infield groomer from Heying Company at a cost of \$8,595 USD plus approximately \$980 CAD in additional brokerage fees. Motion carried.*

**Provincial volunteer award nomination selection**

Bell presented the list of 2024 Village of Bible Hill volunteer award recipients and the Commissioners discussed who they would like to nominate for the provincial volunteer award.

*Moved by Van K and seconded by Pitcher that Village of Bible Hill nominate Friends of the Garden for the Provincial Volunteer Award. Motion carried.*

**Asset disposal – bunker gear**

Bell presented surplus asset bunker gear that is end of life, according to Bible Hill Fire & Emergency and NFPA standards. Bell noted that Bible Hill Fire & Emergency requested to donate the gear to a country or organization that may not have access to bunker gear.

*Moved by Pitcher and seconded by Shea that Village of Bible Hill approve the disposal of the surplus asset bunker gear by way of donation to Bible Hill Fire and Emergency with stipulation that the gear is donated on an as-is where-is basis and at no cost of the Village. Motion carried.*

**Adjournment**

*Moved by Pitcher that the meeting be adjourned. The meeting adjourned at 9:27 PM.*

**Signature page to follow.**

**April 16, 2024 Commission Meeting Minute Approval:**

  
Chair

  
Clerk and Treasurer

  
Recording Secretary