

**Village of Bible Hill
Commission Meeting
June 18, 2024**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:01 PM.

Call to Order: Commissioner Kennedy
Commissioner Shea
Commissioner Giddens
Commissioner Pitcher

Staff: Clerk and Treasurer Bell
Recording Secretary Chaplin
Solicitor Roper, Burchell MacDougall

Regrets: Commissioner Van Kroonenburg

Review and approval of the minutes of May 21 and June 11, 2024.

Moved by Pitcher and seconded by Shea that the meeting minutes of May 21 and June 11, 2024, be approved. Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business, and none was requested.

Moved by Shea and seconded by Giddens that the agenda be approved. Motion carried.

Call for declaration of conflict of interest

Kennedy called for declarations of conflict of interest and Kennedy declared a conflict under Procurement – BH Trail award recommendation – EXP, as his son’s business submitted a bid on the project.

Miscellaneous business including delegations

Kennedy invited MLA Dave Ritcey and County Councillor Eric Boutilier to speak. Boutilier provided a brief update on the County and congratulated Kennedy on his re-election.

Canada Day Overview

Bell provided an overview of the Canada Day festivities.

Policy amendment – Meeting and Procedures Policy

Bell presented policy amendments to the Meeting and Procedures Policy.

Moved by Pitcher and seconded by Shea that Village of Bible Hill adopt the Meeting and Procedures Policy as amended. Motion carried.

**Business arising out of the minutes
Commission in Committee Report**

Moved by Pitcher and seconded by Shea that Village of Bible Hill authorize the expenditure of \$614,497 to the County of Colchester for the Old Courthouse Branch Sidewalk.

Bell recommended amending the motion to add a 10% contingency to be authorized, if necessary, by the Clerk and Treasurer.

Motion amended.

Moved by Pitcher and seconded by Shea that Village of Bible Hill authorize the expenditure of \$614,497 to the County of Colchester for the Old Courthouse Branch Sidewalk with a 10% contingency to be authorized, if necessary, by the Clerk and Treasurer. Motion carried

Moved by Pitcher and seconded by Shea that Village of Bible Hill approve Resolution 2, a resolution for the authorization of automatic bank withdrawals. Motion carried.

Moved by Pitcher and seconded by Shea that Village of Bible Hill approve the purchase of 30 pairs of boots from AAWarehouse for Bible Hill Fire & Emergency at a cost of \$9,299.70 plus HST. Motion carried.

Audit Committee Report

Moved by Pitcher and seconded by Shea that Village of Bible Hill appoint Grant Thornton as the municipal auditor for the 2024-2025 fiscal year. Motion carried.

Review of Correspondence

Notification of Application for a Rezoning and Dev. Agreement – Mun. of Colchester

Bell presented a Notification of Application for a Rezoning and Development Agreement from the Municipality of Colchester. Councilor Boutilier noted the project is expected to move forward.

Safe Grad Donation Request – Truro Police

Bell presented a donation request from the Truro Police for their Safe Grad event.

Moved by Pitcher and seconded by Shea that Village of Bible Hill donate \$400 to the Truro Police Safe Grad event. Motion carried.

Draft letter to Council

Bell presented a draft letter of support for Scotia Pool from the Village to the Municipality of the County of Colchester.

Moved by Pitcher and seconded by Shea that Village of Bible Hill send the letter, as included in the meeting package, to the Municipality of the County of Colchester, in support of Scotia Pool. Motion carried.

Reports of Commissioners and Clerk and Treasurer

Pitcher, Giddens, Shea, Kennedy, and Bell provided oral reports.

Accounts

Moved by Pitcher and seconded by Shea that Village of Bible Hill pay the accounts. Motion carried.

New Business

Procurement – BH Trail award recommendation – EXP

Kennedy stepped away from the table as he declared a conflict of interest. Shea assumed the role of Chair. Bell advised that EXP recommended the Village award the BH Trail project to Hornbeam Contracting for \$114,659 plus HST. Bell suggested adding a 20% contingency to be authorized, if necessary, by the Clerk and Treasurer.

Moved by Pitcher and seconded by Giddens that Village of Bible Hill accept the bid from Hornbeam Contracting for construction of a new trail as specified at cost of \$114,659 plus HST, with a 20% contingency to be authorized, if necessary, by the Clerk and Treasurer. Motion carried.

Sanitary Sewer Capacity Study review (also see DesignPoint report enclosed)

Kennedy rejoined the table and resumed the role of Chair. Bell provided a high-level review of DesignPoint's Sanitary Sewer Capacity Study. It was noted that increasing certain pump and pipe capacity is needed to address current calculated capacity pinch points and to enable large scale development.


The Commission agreed by consensus to send a letter to the County of Colchester requesting to work together on planning sanitary sewer infrastructure improvements and funding opportunities.

Adjournment

Moved by Pitcher that the meeting be adjourned. Motion carried. The meeting adjourned at 8:28 PM.

Signature page to follow.

June 18, 2024 Commission Meeting Minute Approval:



Chair



Clerk and Treasurer



Recording Secretary