

**Village of Bible Hill  
Commission Meeting  
August 20, 2024**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00 PM.

**Call to Order:** Commissioner Kevin Kennedy  
Commissioner Dwight Giddens  
Commissioner Knickolle Pitcher  
Commissioner Donna Van Kroonenburg

**Staff:** Clerk and Treasurer Mitchell Bell  
Recording Secretary Danielle Chaplin  
Parks and Recreation Director Haley Smith  
Solicitor Daniel Roper, Burchell MacDougall

**Regrets:** Commissioner Tim Shea

**Review and approval of the minutes of July 16, 2024**

*Moved by Pitcher and seconded by Van Kroonenburg that the meeting minutes of July 18, 2024 be approved. Motion carried.*

**Call for new or other business and review and approval of agenda**

Kennedy called for new or other business, and Bell requested to add Minister of Municipal Affairs and Housing – Office of Fire Marshall under correspondence.

*Moved by Van Kroonenburg and seconded by Giddens that the agenda be approved as amended. Motion carried.*

**Call for declaration of conflict of interest**

Kennedy called for declarations of conflict of interest, and none were declared.

**Miscellaneous business including delegations**

There was no miscellaneous business or delegations.

**Review of Correspondence**

**Minister of Municipal Affairs and Housing - Code of Conduct**

Bell presented correspondence from the Minister of Municipal Affairs and Housing regarding the requirements for local governments to adopt a Code of Conduct. He noted that it will take effect 60 days after municipal elections, in October 2024 and that all Villages and Municipalities are required to adopt the code and submit confirmation of its adoption.

**Minister of Municipal Affairs and Housing – Office of Fire Marshall**

Bell presented a response from the Minister of Municipal Affairs and Housing to the Village's earlier request for additional resources to be allocated to the Office of the Fire Marshall to enhance fire scene investigation response times and efficiency. The Minister noted that the request will be considered.

### **Matt Moore - Stampede Week breakfast**

Bell presented correspondence from Matt Moore inviting the Commission to host a free community pancake breakfast on September 22<sup>nd</sup> aimed to be a welcoming event for the Nova Scotia Stampede. The Commission directed Bell to respond, asking if there are any other opportunities to be involved.

### **Reports of Commissioners and Clerk and Treasurer**

Bell, Pitcher, Giddens, Van Kroonenberg, and Kennedy provided oral reports. The Parks and Recreation Director and Fire Chief Reports were submitted.

### **Accounts**

The accounts were reviewed.

### **New Business**

#### **Crosswalk approval – College Rd at Covington Pl**

Bell shared an update from the Nova Scotia Department of Public Works, confirming that the request for a new marked crosswalk on College Road at Covington Place has been approved. The Commission directed Bell to seek pricing for engineering services to design the project and budget for it in the next fiscal year.

#### **Crosswalk request – Main St at Ryland Ave**

Bell presented a request for crosswalk installation on Main Street at Ryland Avenue from MLA Dave Ritcey.

#### **5 Corners development – Colchester request for comments re amount and location of active transportation connections and passive/active parkland**

Bell presented a request for comments from the Municipality of the County of Colchester regarding the amount and location of active transportation connections and passive/active parkland on the 5 Corners Properties land, which plans to include 2,600 residential units. The Commission and the Parks and Recreation Director discussed and directed Bell to respond to the letter, noting their concerns and questions.

### **Closed session - Personnel**

*Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill enter closed session.*  
Motion carried.

The Commission entered closed session at 7:55 PM.

The Commission exited closed session at 8:29 PM.

### **Adjournment**

*Moved by Pitcher that the meeting be adjourned. Motion carried.*

The meeting adjourned at 8:29 PM.

### **Signature page to follow.**

**August 20, 2024 Commission Meeting Minute Approval:**

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Chair

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Clerk and Treasurer

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Recording Secretary