

Village of Bible Hill
Commission in Committee Meeting
October 8, 2024



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Van Kroonenburg called the meeting to order at 7:00 PM.

Call to Order: Commissioner Kennedy
Commissioner Van Kroonenburg
Commissioner Pitcher
Commissioner Shea

Staff: Clerk and Treasurer Bell
Recording Secretary Chaplin

Regrets: Commissioner Giddens

Call for new or other business and review and approval of agenda

Van Kroonenburg called for new or other business. Shea requested to add Retson Drive sidewalk loan under miscellaneous business and Bell requested to add closed session - personnel under new business.

Moved by Kennedy and seconded by Shea, that the agenda be approved with the additions. Motion carried.

Call for declaration of conflict of interest

Van Kroonenburg called for declaration of conflict of interest, and none were declared.

Miscellaneous business

Little Library Review

Bell reported that maintenance has confirmed the little library at Scenic Drive Park is in good condition, with no issues to address and noted if the Commission is interested, there is an opportunity to explore potential new installation locations.

Canada Housing Infrastructure Fund

Bell presented information on the Canada Housing Infrastructure Fund and reminded over the summer the Commission sent a letter to the Municipality of the County of Colchester to collaborate on a project and consider this funding. Bell noted we have not heard back from Colchester and was directed to follow up with them on this matter.

Sidewalk – Retson Drive - Loan

Shea raised the topic of potentially taking out a loan to install a sidewalk on Reston Drive. Bell was directed to gather more information regarding the borrowing process and report back to the Commission.

New Business

Procurement – BHF&E turnout gear

Bell presented a quote from FireSafe Headquarters Inc. at a cost of \$13,736.04 plus HST for 3 sets of turnout gear. He noted that this is not a budgeted capital purchase and provided a brief capital budget overview, noting there is capital budget of the Brigade available for this purchase.

Moved by Pitcher and seconded by Shea that the Commission in Committee recommend Village of Bible Hill purchase 3 sets of turnout gear from FireSafe Headquarters at a cost of \$15,796.45 including HST. Motion carried.

Crosswalk request – Armstrong Ave at Clover Dr

Bell presented a crosswalk installation request from a resident, for Armstrong Ave at Clover Dr. The Commission directed Bell to reach out to the Nova Scotia Department of Public Works to request the street signage be reviewed and a painted crosswalk and signs be installed at Armstrong Ave and Clover Dr.

Holiday Season – Office Schedule

Bell presented last year's office holiday schedule and this year's proposed schedule. The Committee agreed to close the office as presented, closing on December 20th at 4:30 PM and opening on January 2nd at 8:30 AM.

Holiday Season – Promo Videos

Bell questioned if the Committee is in favour of having holiday season promotional videos and they noted they are in favour of moving forward with new holiday promotional videos.

Holiday Season – New Year's Day Levee

Bell questioned if the Committee is in favour of the New Year's Day Levee, and they are in full support of having it in the same format as it was last year.

NSFM Fall conference attendance

Bell reminded the Commissioners to inform him if they wish to attend the NSFM Fall Conference so they can be registered before the deadline.

Closed session – Personnel

Moved by Shea and seconded by Pitcher that the committee enter closed session. Motion carried.

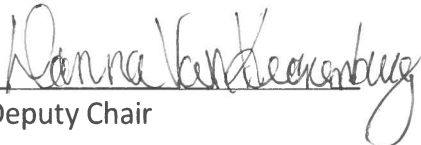
The committee entered closed session at 7:51 PM and exited closed session at 8:11 PM.

Adjournment

Moved by Pitcher that the meeting be adjourned. The meeting adjourned at 8:11 PM.

Signed approval page to follow.

October 8, 2024 Commission in Committee Meeting Minute Approval:


Deputy Chair


Clerk and Treasurer


Recording Secretary