

**Village of Bible Hill
Commission Meeting
October 15, 2024**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00 PM.

Call to Order: Commissioner Kevin Kennedy
Commissioner Tim Shea
Commissioner Knickolle Pitcher
Commissioner Donna Van Kroonenburg

Staff: Clerk and Treasurer Mitchell Bell
Recording Secretary Danielle Chaplin
Solicitor Daniel Roper, Burchell MacDougall

Regrets: Commissioner Dwight Giddens

Review and approval of the minutes of September 17 and October 8, 2024

- Moved by Pitcher and seconded by Van Kroonenburg to approve the September 17 and October 8, 2024 meeting minutes. Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business and Bell requested to add inter-account fund transfer under new business.

- Moved by Pitcher and seconded by Shea that the agenda be approved with the addition. Motion carried.

Call for declaration of conflict of interest

Kennedy called for declarations of conflict of interest.

Miscellaneous business including delegations

Capital borrowing

Bell reviewed process and interest rate information relating to capital borrowing.

Budget update as at September 30

Bell provided a budget update as at September 30, 2024, reviewing the operating and capital budget.

Business arising out of the minutes

Commission in Committee Report

- Moved by Van Kroonenburg and seconded by Shea that Village of Bible Hill purchase 3 sets of turnout gear from FireSafe Headquarters at a cost of \$15,796.45 including HST. Motion carried.
- Moved by Van Kroonenburg and seconded by Shea that Village of Bible Hill direct the Clerk and Treasurer to reach out to the Nova Scotia Department of Public Works to request a crosswalk installation at Armstrong Avenue and Clover Drive. Motion carried.

- Moved by Van Kroonenburg and seconded by Shea that Village of Bible Hill authorize closure of the office for the holidays on December 23rd, re-opening on January 2nd. Motion carried.

Review of Correspondence

Crime Prevention Symposium Invitation

Bell presented a Crime Prevention Symposium Invitation received from the Nova Scotia Department of Justice, taking place in Halifax on November 14th to November 15th, 2024.

Reports of Commissioners and Clerk and Treasurer

Pitcher, Shea, Van Kroonenburg, Kennedy and Bell provided oral reports. Shea submitted the Fire Chief Report as submitted and Bell noted there was a Recreation Report for review.

Accounts

- Moved by Pitcher and seconded by Shea to approve the accounts. Motion carried.

New Business

Budget development

Bell presented a timeline for budget development.

Colchester Planning Advisory Committee

Bell noted Van Kroonenburg's term on Colchester's Planning Advisory Committee has expired. He suggested the Commission appoint a Commissioner representative to fill the role.

- Moved by Pitcher and seconded by Shea to appoint Van Kroonenburg as the Colchester Planning Advisory Committee Representative from Bible Hill. Motion carried.

Inter-account fund transfer

Bell presented an inter-account fund transfer request of \$101,960 from the operating fund to the fire reserve, \$19,556 from the operating fund to the maintenance reserve, and \$26,073 from the operating fund to the operating reserve.

- Moved by Shea and seconded by Pitcher that Village of Bible Hill transfer the funds as presented. Motion carried.


Adjournment

- Moved by Pitcher that the meeting be adjourned. Motion carried.

The meeting adjourned at 7:49 PM.

Signature page to follow.

October 15, 2024 Commission Meeting Minute Approval:



Chair



Clerk and Treasurer



Recording Secretary