

**Village of Bible Hill
Commission Meeting
November 19, 2024**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00 PM.

Call to Order: Commissioner Kevin Kennedy
Commissioner Knickolle Pitcher
Commissioner Donna Van Kroonenburg
Commissioner Dwight Giddens

Staff: Clerk and Treasurer Mitchell Bell
Recording Secretary Danielle Chaplin
Solicitor Daniel Roper, Burchell MacDougall

Regrets: Commissioner Tim Shea

Review and approval of the minutes of October 15 and November 12, 2024

- Moved by Pitcher and seconded by Giddens to approve the October 15 and November 12, 2024 meeting minutes. Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business and Bell added amendment of Village By-laws under new business.

- Moved by Van Kroonenburg and seconded by Pitcher that the agenda be approved with the addition. Motion carried.

Call for declaration of conflict of interest

Kennedy called for declarations of conflict of interest.

Miscellaneous business including delegations

Kennedy welcomed Paul Weatherby, District 1 Councillor, and he spoke briefly with the Commission.

Elected Official training opportunities

Bell informed the Commission of two training opportunities from the Association of Municipal Administrators Nova Scotia (AMANS): Rules of Order and Meeting Processes and Financial Management for Elected Officials.

Business arising out of the minutes

Commission in Committee Report

- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill approve Resolution 3, a resolution for the adoption of the model code of conduct. Motion carried.

- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill engage Mobile Resource Group as the Village's code of conduct investigator. Motion carried.
- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill award engineering services for the Covington Place Crosswalk Design to WSP at a cost of \$12,685 plus HST. Motion carried.
- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill approve the request for change order for the Somerset Drive pump station, for \$9,647 plus HST. Motion carried.
- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill authorize the Clerk and Treasurer to execute Release of Easement and Release of Agreement documents relating to property easements provided by Ellen Marie Bowser and George and Carol Joyce at Covington Place. Motion carried.

Bell explained why the easements are being released.

Review of Correspondence

Friends of the Garden – Thank You

Bell presented a thank you e-mail from Andrew Stewart, Friends of the Garden representative, thanking the Commission and Village for their Volunteer Awards nominations.

Reports of Commissioners and Clerk and Treasurer

Giddens, Pitcher, Van Kroonenburg, Kennedy and Bell gave verbal reports. The Fire Chief Report and Recreation Report were submitted.

Accounts

The accounts were presented for review.

New Business

Procurement - Canada Day

Bell presented a quote from Glow the Event Store for Canada Day inflatables.

- Moved by Pitcher and seconded by Giddens to approve the Glow the Event Store quote for Canada Day inflatables at a cost of \$6,273.23. Motion carried.

Committee appointments - Regional Accessibility Advisory Committee

Bell presented Regional Accessibility Advisory Committee member nominations from Anna Thomas, Donna Lawrence, Angel Nicholson, and Wanda MacDonald and recommended the Commission appoint all four members.

- Moved by Pitcher and seconded by Van Kroonenburg that the Village of Bible Hill approve the nominations for the Regional Accessibility Advisory Committee for Anna Thomas, Donna Lawrence, Angel Nicholson, and Wanda MacDonald. Motion carried.

Amendment of Village by-laws

Bell presented proposed by-law amendments, relating to changing the annual general meeting (AGM) to the second Tuesday in June.

- Moved by Pitcher and Seconded by Van Kroonenburg that Village of Bible Hill proceed to the second reading of the amended By-laws of Village of Bible Hill. Motion carried.

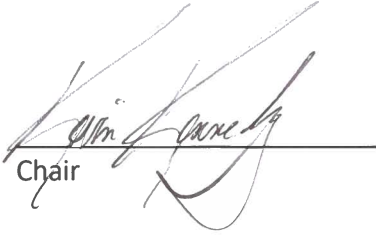
Adjournment

- Moved by Pitcher that the meeting be adjourned. Motion carried.

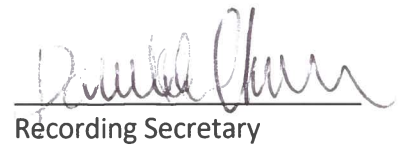
The meeting adjourned at 7:44 PM.

Signature page to follow.

November 19, 2024 Commission Meeting Minute Approval:


Chair


Clerk and Treasurer


Recording Secretary