

**Village of Bible Hill
Commission Meeting
September 17, 2024**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00 PM.

Call to Order: Commissioner Kevin Kennedy
Commissioner Tim Shea
Commissioner Knickolle Pitcher
Commissioner Donna Van Kroonenburg

Staff: Clerk and Treasurer Mitchell Bell
Recording Secretary Danielle Chaplin
Solicitor Daniel Roper, Burchell MacDougall

Regrets: Commissioner Dwight Giddens

Review and approval of the minutes of August 20, 2024

Moved by Van Kroonenburg and seconded by Shea that the meeting minutes of August 20, 2024 be approved. Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business. Bell proposed striking agenda item 6a, adding a closed session at the end for contract negotiation, and moving agenda item 10f to the closed session.

Moved by Van Kroonenburg and seconded by Shea that the agenda be approved with amendments. Motion carried.

Call for declaration of conflict of interest

Kennedy called for declarations of conflict of interest, and none were declared.

Miscellaneous business including delegations

Advertising signs within Village

Shea noted that there are multiple advertising signs for an area business along roadways in the Village and questioned if this is allowed. Bell noted that the Village has no by-laws or policies regarding sign placement, but the County of Colchester mentions it in their Land-Use By-Law. He also noted if the signs are near the public right of way, the Nova Scotia Department of Public Works (NSDPW) would be responsible for deciding if signs are allowed or not. Bell noted he can investigate and circulate the NSDPW policy.

Councillor Eric Boutilier introduced Wade MacCallum, a Councillor candidate for District 11.

Business arising out of the minutes

There was no business arising out of the minutes.

Review of Correspondence

There was no correspondence to review.

Reports of Commissioners and Clerk and Treasurer

Shea, Pitcher, Van Kroonenberg, Kennedy and Bell provided oral reports. Bell presented the Recreation Report.

Accounts

The accounts were presented for review.

New Business

Procurement: Engineering services - Airport Field Park building renovation

Bell reported an invitational request for proposal was issued to three vendors for engineering design and specification for the renovation of the Airport Field Park washroom building and noted that we received one bid from Rural Roots Engineering and Design at a cost of \$8,500 plus HST.

Moved by Pitcher and seconded by Shea that Village of Bible Hill award the engineering design of the Airport Field Park washroom building to Rural Roots Engineering and Design at a cost of \$8,500 plus HST. Motion carried.

Reserve fund policy reviews

Bell reviewed a summary of recent and anticipated capital purchases involving funding from fire and maintenance reserve funds noting that, on average, reserve funds were supplying 50% of new asset costs. He noted that due to rising prices and current saving formulas, our current budget may not be sufficient in terms of how much is being put into maintenance and fire reserve funds.

Information Items: Development Application Briefing

Bell presented development application information provided by Town of Truro and Municipality of Colchester for the following locations: 1 Logan Street and 9 Bayview Street, 179 Queen Street, 307 College Road and 104 Vimy Road. The Commission discussed and noted traffic and sewer capacity concerns in relation to the development applications at 307 College Road and 104 Vimy Road and asked Bell to communicate the concerns to Colchester.

Sidewalk Priority

Van Kroonenburg noted she had a resident reach out with concern for the need of a sidewalk on Retson Drive and noted there may be safety concerns as there is a group home as well as a bus stop .

Bell noted, without borrowing, it would take 4-5 years to save for this project and suggested the Commission set a policy for new sidewalks.

Inter-account fund transfer

Bell presented an inter-account fund transfer of \$377,000 from operating fund to operating reserve, \$105,000 from operating fund to fire reserve, and \$9,700 from operating fund to capital reserve.

Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill transfer \$377,000 from operating fund to operating reserve, \$105,000 from operating fund to fire reserve, and \$9,700 from operating fund to capital reserve. Motion carried.

Wildlife removal

Shea noted that a resident expressed concern to him regarding a deer carcass on the side of the road that was not picked up by the NSDPW or Department of Natural Resources after it had been reported. Bell will follow up with NSDPW to inquire why the carcass hasn't been removed.

Before the Commission entered closed session, Boutilier reminded the Commission that there will be gas tax funding allocated to the Village that could help with funding capital projects, if needed.

Closed session – Contract negotiation and Scenic Drive lots

Moved by Shea and seconded by Van Kroonenburg that Village of Bible Hill enter closed session. Motion carried.

The Commission entered closed session at 8:00PM. The Commission exited closed session at 8:27 PM.

Moved by Shea and seconded by Van Kroonenburg that Village of Bible Hill approve cost-sharing the review and revision of the Regional Accessibility Plan, with the Village contributing \$11,098.75 plus HST. Motion carried.

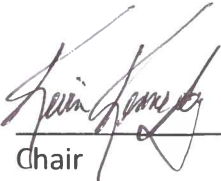
Adjournment

Moved by Shea that the meeting be adjourned. Motion carried.

The meeting adjourned at 8:27 PM.

Signature page to follow.

September 17, 2024 Commission Meeting Minute Approval:


Chair


Clerk and Treasurer


Recording Secretary