

**Village of Bible Hill
Commission Meeting
January 21, 2025**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00 PM.

Call to Order: Commissioner Kevin Kennedy
Commissioner Knickolle Pitcher
Commissioner Dwight Giddens
Commissioner Tim Shea

Staff: Clerk and Treasurer Mitchell Bell
Recording Secretary Danielle Chaplin
Solicitor Daniel Roper, Burchell MacDougall

Delegations: Dr. Heather Bruce, Dean & Principal, Faculty of Agriculture, Dalhousie University
Jessica Fogarty, Manager of Community Education at Dalhousie University
Dr. Stephen Ellis, MP

Regrets: Commissioner Donna Van Kroonenburg

Review and approval of the minutes of November 19 and December 10, 2024 and January 13, 2025

- Moved by Pitcher and seconded by Shea to approve the November 19 and December 10, 2024 and January 13, 2025 meeting minutes. Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business and Bell requested to add Covington Place crosswalk under miscellaneous business.

- Moved by Pitcher and seconded by Shea that the agenda be approved with the addition. Motion carried.

Call for declaration of conflict of interest

Kennedy called for declarations of conflict of interest.

Miscellaneous business including delegations

Kennedy welcomed the delegations in the audience.

Dr. Heather Bruce presented to the Commission regarding Dalhousie Agricultural Campus, with dialogue from Jessica Fogarty. Dr. Bruce and Fogarty left the meeting at 7:27 PM.

Kennedy invited Dr. Stephen Ellis, MP, to speak, and he provided an oral presentation. Dr. Ellis left the meeting at 8:02 PM

Covington Place Crosswalk

Bell suggested reaching out to the Nova Scotia Department of Public Works (NSDPW) to request the installation of RRFB crosswalk lights at Guest Drive, Covington Place, and Osprey Court crosswalks, as an alternative to installing RA-5 lights at Covington Place as prescribed, citing cost-effectiveness and continuity as key considerations. The commission agreed on Bell making this request to NSDPW.

Business arising out of the minutes

Commission in Committee Report

- Moved by Pitcher and seconded by Shea that Village of Bible Hill instruct the Clerk and Treasurer to request approval of a crosswalk installation at the intersection of Forest Hill Drive and Village Line Avenue. Motion carried.
- Moved by Pitcher and seconded by Shea that Village of Bible Hill authorize the Clerk and Treasurer to hire a temporary maintenance employee on a part-time basis. Motion carried.
- Moved by Pitcher and seconded by Shea that Village of Bible Hill re-adopt the Hospitality Policy. Motion carried
- Moved by Pitcher and seconded by Shea that Village of Bible Hill re-adopt the Audit Committee Policy. Motion carried.
- Moved by Pitcher and seconded by Giddens that Village of Bible Hill re-adopt the Expenditure Reimbursement Policy with updated “Brigade” references amended to reflect the recent name change to Bible Hill Fire & Emergency. Motion carried.
- Moved by Pitcher and seconded by Giddens that Village of Bible Hill adopt the amended Volunteer Awards Policy, along with an addition of a youth volunteer award recipient. Motion carried.
- Moved by Pitcher and seconded by Shea that Village of Bible Hill transfer \$481,380 from the capital reserve to the capital fund. Motion carried.

Parks and Recreation Advisory Committee Report – Commemoration request

Bell presented a commemoration request that the Parks and Recreation Advisory Committee suggested the Commission approve, from the family of the late Elson Perry.

- Moved by Pitcher and seconded by Shea that the Village approve the commemoration request for Elson Perry, with the plaque being applied on a new bench on the new trail. Motion carried.

Reports of Commissioners and Clerk and Treasurer

Pitcher, Shea, Kennedy and Bell gave verbal reports. Giddens provided an oral report as well as a written report (attached) on the NSFAM Fall Conference. Bell highlighted the Parks and Recreation Director’s Report as submitted.

Review of Correspondence

Scotia Pool – Requesting Support

Bell presented a letter from Tim O'Brien, Chair of Scotia Pool Society, requesting financial support to paint their pool in December 2025.

Accounts

The accounts were presented for review.

New Business

Resolution 4 - Authorization for the use of electronic funds transfer payments

Bell presented Resolution 4, a resolution authorizing the use of electronic funds transfer payments.

- Moved by Pitcher and seconded by Shea, that Village of Bible Hill approve Resolution 4, a resolution authorizing the use of electronic funds transfer payments. Motion carried.

Resolution 5 - Proclamation of January 2025 as Alzheimer Awareness Month

Bell presented an e-mail from Donna Lawrence, Alzheimer's Society NS Regional Coordinator, requesting the Commission proclaim January 2025 as Alzheimer Awareness Month. He also presented Resolution 5, a resolution proclaiming January 2025 as Alzheimer Awareness Month.

- Moved by Pitcher and seconded by Giddens, that Village of Bible Hill approve Resolution 5, a resolution proclaiming January 2025 as Alzheimer Awareness Month. Motion carried.

Procurement: Consulting services – Regional Equity and Anti-Racism Strategy

Bell noted there was a need to move forward in the process of awarding the consulting services for the Regional Equity and Anti-Racism Strategy and explained the recommendation for awarding the project to Waking the UNconscious. He noted the total cost is \$74,500 plus HST, with Village of Bible Hill's contribution being \$18,625 plus HST.

- Moved by Pitcher and seconded by Shea that the Village of Bible Hill contribute \$18,625 plus HST to the Town of Truro for the Regional Equity and Anti-Racism Strategy consulting service. Motion carried.

Amendment of Village by-laws

Bell presented the second reading of proposed by-law amendments relating to changing the annual general meeting (AGM) to the second Tuesday in June. By consensus the Commission resolved to change nomination period to the 2nd Tuesday in May to the proceeding Friday.

- Moved by Pitcher and seconded by Shea that Village of Bible Hill adopt the amended By-laws of Village of Bible Hill as read. Motion carried.


Adjournment

- Moved by Pitcher that the meeting be adjourned. Motion carried.


The meeting adjourned at 9:10 PM.

Signature page to follow.

January 21, 2025 Commission Meeting Minute Approval:


Chair


Clerk and Treasurer


Recording Secretary