

**Village of Bible Hill**  
**Commission in Committee Meeting**  
**February 11, 2025**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Van Kroonenburg called the meeting to order at 7:00 PM.

**Call to Order:** Commissioner Kevin Kennedy  
Commissioner Donna Van Kroonenburg  
Commissioner Knickolle Pitcher  
Commissioner Tim Shea  
Commissioner Dwight Giddens

**Staff:** Clerk and Treasurer Mitchell Bell  
Recording Secretary Danielle Chaplin  
Parks and Recreation Director, Haley Smith

**Call for new or other business and review and approval of agenda**

Van Kroonenburg called for new or other business.

- Moved by Shea and seconded by Kennedy, to approve the agenda as presented. Motion carried.

**Call for declaration of conflict of interest**

There were no conflicts declared.

**Miscellaneous business**

Van Kroonenburg welcomed District 1 Councillor, Paul Weatherby, District 11 Councillor, Al Kennedy as well as Parks and Recreation Director, Haley Smith.

**Volunteer Awards Reminder**

Van Kroonenburg reminded the committee that the Volunteer Award nomination deadline is February 24, 2025.

**New Business**

**Budget development – Capital budget**

Bell reviewed the capital budget.

**Status of Parks and Recreation Advisory Committee**

Parks and Recreation Director Smith provided an update on the status of the Parks and Recreation Advisory Committee.

- Moved by Shea and seconded by Pitcher that the Commission in Committee recommend Village of Bible Hill dissolve the Parks and Recreation Advisory Committee and withdrawal the Parks and Recreation Advisory Committee Policy. Motion carried.

**Crosswalk requests - Pictou Road at Village Court and College Road at Warren Drive**

Bell noted that he has received crosswalk requests for Pictou Road at Village Court and College Road at Warren Drive.

The Committee agreed by consensus to direct Bell to forward the requests to the Nova Scotia Department of Public Works.

**Procurement – Hall and office cleaning contract**

Bell presented a contract for hall and office cleaning, from JaniKing, noting the total cost for hall cleaning is \$750 plus HST per month and the total cost for office cleaning is \$450 plus HST per month, totalling \$15,017 for the year, after the HST rebate.

- Moved by Kennedy and seconded by Pitcher that the Commission in Committee recommend Village of Bible Hill hire JaniKing for a one-year term for hall and office cleaning at a total cost of \$15,017.

**Association of Nova Scotia Villages (ANSV) staff position**

Bell presented correspondence from the ANSV requesting to hire a staff position for the association. Bell will submit a response, noting we are in favour of further exploring this position as presented.

**Adjournment**

- Moved by Shea that the meeting adjourn. Motion carried.

The meeting adjourned at 8:15 PM.

**Signed approval page to follow.**

**February 11, 2025 Commission in Committee Meeting Minute Approval:**

  
Deputy Chair

  
Clerk and Treasurer

  
Recording Secretary