

**Village of Bible Hill  
Commission Meeting  
March 18, 2025**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00 PM.

**Call to Order:** Commissioner Kevin Kennedy  
Commissioner Knickolle Pitcher  
Commissioner Dwight Giddens  
Commissioner Van Kroonenburg

**Staff:** Clerk and Treasurer Mitchell Bell  
Recording Secretary Angie Ogden  
Solicitor Daniel Roper, Burchell MacDougall

**Regrets:** Commissioner Tim Shea

**Review and approval of the minutes of February 18 and March 11, 2025**

- Moved by Van Kroonenburg and seconded by Pitcher to approve the February 18 and March 11, 2025 meeting minutes. Motion carried.

**Call for new or other business and review and approval of agenda**

Kennedy called for new or other business.

- Moved by Van Kroonenburg and seconded by Giddens that the agenda be approved. Motion carried.

**Call for declaration of conflict of interest**

Kennedy called for declarations of conflict of interest. Dwight declared conflict under Volunteer Awards

**Miscellaneous business including delegations**

**Budget update and year end projection**

Bell provided a budget update, including a year-end projection.

He included an update from County of Colchester noting the sewer maintenance fee has increased one cent and questioned how the Commission would like to move forward with regard to impact on tax rates.

**Business arising out of the minutes**

**Commission in Committee Report**

- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill award 'Volunteer of the Year' to Dwight Giddens and 'Youth Volunteer of the Year' to Landen Ralph. Motion carried.

- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill revoke the Procurement Policy and re-adopt the Procurement Policy, with amendments. Motion carried.
- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill adopt the Information Security Policy as presented. Motion carried.
- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill accept the quotation for insurance renewal with Arthur J Gallager as presented. Motion carried.

## **Review of Correspondence**

### **Rezoning 149-151 Pictou Rd – Municipality of the County of Colchester**

Bell presented a letter from Municipality of the County of Colchester regarding the rezoning of 149-151 Pictou Road from residential to institutional.

### **Code of Conduct Online Module Registration**

Bell presented Code of Conduct Online Module Registration information for Commissioners.

## **Reports of Commissioners and Clerk and Treasurer**

Pitcher, Kennedy, Van Kroonenburg, Giddens and Bell provided verbal reports. The Parks and Recreation Director Report and Fire Chief Report were submitted.

## **Accounts**

The accounts were presented for review.

## **New Business**

### **Inter-account fund transfer**

Bell presented an inter-account fund transfer of \$400,000 from the operating fund account to the operating reserve account and \$300,000 from the operating fund to the capital reserve.

- Moved by Van Kroonenburg and seconded by Pitcher, that Village of Bible Hill approve a fund transfer of \$400,000 from the operating fund account to the operating reserve account and \$250,000 from the operating fund account to the capital reserve account. Motion carried.

### **Regional Accessibility Plan**

Bell recommended the Commission adopt the Regional Accessibility Plan, noting we will also have a Plain Language version.

- Moved by Pitcher and seconded by Giddens, that Village of Bible Hill adopt the Regional Accessibility Plan. Motion carried.

### **Equity and Anti-Racism Plan**

Bell updated the Commission on the status of the Equity and Anti-Racism Plan, noting it is expected to be finalized near the end of May.

## **Adjournment**

- Moved by Pitcher that the meeting be adjourned. Motion carried.

The meeting adjourned at 7:36 PM.

**Signature page to follow.**

**March 18, 2025 Commission Meeting Minute Approval:**

  
Chair

  
Clerk and Treasurer

  
Recording Secretary