

Village of Bible Hill
Commission in Committee Meeting
April 8, 2025



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Van Kroonenburg called the meeting to order at 7:00 PM.

Call to Order: Commissioner Kevin Kennedy
Commissioner Donna Van Kroonenburg
Commissioner Tim Shea
Commissioner Dwight Giddens
Commissioner Knickolle Pitcher

Staff: Clerk and Treasurer Mitchell Bell
Recording Secretary Danielle Chaplin

Delegation: Councillor Paul Weatherby
Councillor Al Kennedy

Call for new or other business and review and approval of agenda

Van Kroonenburg called for new or other business.

- Moved by Pitcher and seconded by Kennedy, to approve the agenda. Motion carried.

Call for declaration of conflict of interest

Van Kroonenburg called for conflict of interest.

Miscellaneous business

Van Kroonenburg welcomed Councillors Paul Weatherby and Al Kennedy.

Van Kroonenburg noted that there are local groups celebrating anniversaries:

- Town of Truro – 150th
- Bible Hill Cemetery Company – 50th
- Kinsmen Club of Bible Hill – 50th
- Farm Equipment Museum – 35th

New Business

Procurement - 69 Pictou Rd roof design

Bell presented information and pricing received in response to a request for proposal (RFP) for roof replacement design engineering services for a portion of 69 Pictou Road. He recommended awarding the contract to RJC, at a cost of \$20,000 plus HST.

- Moved by Kennedy and seconded by Pitcher that the Commission in Committee recommend Village of Bible Hill award the 69 Pictou Road roof replacement design engineering services to RJC at a cost of \$20,000 plus HST. Motion carried.

Procurement - 67 Pictou Rd HVAC design

Bell presented information and pricing received in response to the RFP for HVAC system replacement design engineering services at 67 Pictou Road. He recommended awarding the contract to SouthFace Engineering, at a cost of \$18,680 plus HST.

- Moved by Kennedy and seconded by Pitcher that the Commission in Committee recommend Village of Bible Hill award the 67 Pictou Road HVAC assessment replacement design and engineering services to SouthFace Engineering at a cost of \$18,680 plus HST. Motion carried.

Procurement – 60” Mower

Bell presented a quote for a mower from Green Diamond at a cost of \$19,227.70 plus HST.

- Moved by Kennedy and seconded by Pitcher that the Commission in Committee recommend Village of Bible Hill purchase a mower from Green Diamond at a cost of \$19,227.70 plus HST. Motion carried.

Procurement – Ball in-field drag

Bell presented a quote from Heying Company for a ball in-field drag at a cost of \$8,924 USD, plus an estimated \$1,450 CAD, plus HST, in duty charges.

- Moved by Kennedy and seconded by Shea that the Commission in Committee recommend Village of Bible Hill purchase a ball in-field drag from Heying Company at a cost of \$8,924 USD plus an estimated \$1,450 CAD, plus HST, in duty charges. Motion carried.

Procurement – Sidewalk repairs

Bell presented a proposal from SafeSidewalks Canada to complete concrete sidewalk repairs at a cost of \$19,200 plus HST.

- Moved by Pitcher and seconded by Shea that the Commission in Committee recommend Village of Bible Hill hire SafeSidewalks Canada to complete concrete sidewalk repairs as presented at a cost of \$19,200 plus HST. Motion carried.

Funding options – Increased sewer cost

Bell noted that, as discussed at last meeting, sewer costs have increased. As requested, he presented budget cut options to help offset the cost.

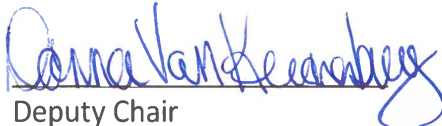
Adjournment

- Moved by Pitcher that the meeting adjourn. Motion carried.

The meeting adjourned at 8:14 PM.

Signature page to follow.

April 8, 2025 Commission in Committee Meeting Minute Approval:


Deputy Chair


Clerk and Treasurer


Recording Secretary