

**Village of Bible Hill
Commission Meeting
April 15, 2025**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Chair Kennedy called the meeting to order at 7:00 PM.

Call to Order: Commissioner Kevin Kennedy
Commissioner Knickolle Pitcher
Commissioner Dwight Giddens
Commissioner Van Kroonenburg
Commissioner Tim Shea

Staff: Clerk and Treasurer Mitchell Bell
Recording Secretary Danielle Chaplin
Solicitor Daniel Roper, Burchell MacDougall

Review and approval of the minutes of March 18 and April 8, 2025

- Moved by Pitcher and seconded by Shea to approve the March 18 and April 8, 2025 meeting minutes. Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business. Bell requested to add a sponsorship letter under correspondence.

- Moved by Van Kroonenburg and seconded by Pitcher that the agenda be approved with the addition. Motion carried.

Call for declaration of conflict of interest

Kennedy called for declarations of conflict of interest.

Miscellaneous business including delegations

ANSV AGM Conference - Hotel Booking

Bell requested that Commission members confirm their attendance at the ANSV AGM.

Commissioner terms of office and election schedule

Bell noted that the office terms for Pitcher and Van Kroonenburg are set to expire in June and reviewed the election schedule. He also indicated that amended By-laws, which have yet to receive Ministerial approval, may result in revised election dates.

Volunteer awards event review

The Commission held an open roundtable discussion on the event, during which Commissioners expressed their satisfaction with how it was conducted.

Business arising out of the minutes

Commission in Committee Report

- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill award the 69 Pictou Road roof replacement design engineering services to RJC at a cost of \$20,000 plus HST. Motion carried.
- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill award the 67 Pictou Road HVAC assessment replacement design and engineering services to SouthFace Engineering at a cost of \$18,680 plus HST. Motion carried.
- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible purchase a mower from Green Diamond at a cost of \$19,227.70 plus HST. Motion carried.
- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill purchase a ball in-field drag from Heying Company at a cost of \$8,924 USD plus an estimated \$1,450 CAD, plus HST, in duty charges. Motion carried.
- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill hire SafeSidewalks Canada to complete concrete sidewalk repairs at a cost of \$19,200 plus HST. Motion carried.

Review of Correspondence

Code of Conduct Training – Minister of Municipal Affairs

Bell presented correspondence from Minister of Municipal Affairs regarding completing Code of Conduct Training.

Canadian Firefighters Curling Championship

Bell presented a sponsorship letter from the Canadian Firefighters Curling Championship.

- Move by Van Kroonenburg and seconded by Giddens that Village of Bible Hill contribute \$1,100 to the Canadian Firefighters Curling Championship. Motion carried.

Reports of Commissioners and Clerk and Treasurer

Giddens, Shea, Pitcher, Van Kroonenburg, Kennedy, and Bell provided verbal reports. The Parks and Recreation Director Report and Fire Chief Report were submitted.

Accounts

The accounts were presented for review.

New Business

Adoption of budget

Bell presented the budget for adoption, including an amendment to the flood control budget.

- Moved by Shea and seconded by Pitcher, that Village of Bible Hill adopt the 2025-2026 fiscal year budget as presented. Motion carried.

Setting of property tax rates – Resolution 1

Bell presented Resolution 1 – a resolution for setting property tax rates.

- Moved by Van Kroonenburg and seconded by Pitcher, that Village of Bible Hill approve Resolution 1, a resolution for setting property tax rates. Motion carried.

Audit Committee nomination

Bell noted that the term for the current Audit Committee member had expired and presented the one nomination received— Elise Moss.

- Moved by Van Kroonenburg and seconded by Pitcher, that Village of Bible Hill appoint Elise Moss to the Audit Committee for a three-year term. Motion carried.

Provincial Volunteer Award Nomination Selection

Bell noted the Village is able to submit a nomination for the Provincial Volunteer Award and questioned who the Commission would like to nominate.

- Moved by Van Kroonenburg and seconded by Shea, that Village of Bible Hill nominate Dwight Giddens for the Provincial Volunteer Award. Motion carried.

Inter-account Fund Transfer

Bell presented an inter-account fund transfer request of \$400,000 from the operating reserve account to the operating fund account.

- Moved by Shea and seconded by Pitcher, that Village of Bible Hill approve the inter-account fund transfer of \$400,000 from the operating reserve account to the operating fund account. Motion carried.

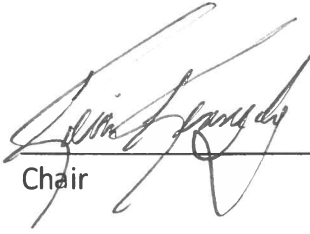
Adjournment

- Moved by Pitcher that the meeting be adjourned. Motion carried.

The meeting adjourned at 7:41 PM.

Signature page to follow.

April 15, 2025 Commission Meeting Minute Approval:



Chair



Clerk and Treasurer



Recording Secretary