

**Village of Bible Hill
Commission Meeting
May 20, 2025**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Bell called the meeting to order at 7:00 PM.

Call to Order: Commissioner Kevin Kennedy
Commissioner Knickolle Pitcher
Commissioner Dwight Giddens
Commissioner Donna Van Kroonenburg
Commissioner Tim Shea

Staff: Clerk and Treasurer, Mitchell Bell
Recording Secretary, Danielle Chaplin
Solicitor Daniel Roper, Burchell MacDougall

Oath of Allegiance and Office

Commissioners Van Kroonenburg and Pitcher each affirmed an Oath of Allegiance and of Office.

Election and appointments

Commissioners voted for Commission Chair. Scrutinizers Avis and Carvell McNutt counted and announced the voting results. Kevin Kennedy was re-elected as Chair.

Commissioners then voted for Commission Deputy Chair. Scrutinizers Avis and Carvell McNutt counted and announced the voting results. Van Kroonenburg was re-elected as Deputy Chair.

Committee appointments

Bell noted committee appointments need to be completed. Commissioners volunteered for various roles and agreed by consensus to the following appointments:

Protective Services – Chair, Shea; Deputy Chair, Pitcher;
Environmental Health Services – Chair, Van Kroonenburg; Deputy Chair, Shea;
Transportation Services – Chair, Pitcher; Deputy Chair, Giddens;
Recreation Services – Chair, Giddens; Deputy Chair, Van Kroonenburg ;
Personnel Committee – Chair, Kennedy; Deputy Chair, Van Kroonenburg;
OH&S Committee –Commissioner representative, Kennedy
Regional Accessibility Advisory Committee – Commissioner representative, Pitcher

Terms of office

Bell reviewed the Commissioner terms of office and noted that next year Commissioner Giddens and Shea’s terms expire.

Review and approval of the minutes of April 15 and May 13, 2025

- Moved by Pitcher and seconded by Shea to approve the April 15 and May 13, 2025 meeting minutes. Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business and none was requested.

- Moved by Van Kroonenburg and seconded by Shea that the agenda be approved. Motion carried.

Call for declaration of conflict of interest

Kennedy called for declarations of conflict of interest.

Miscellaneous business including delegations

Kennedy welcomed Councillor Paul Weatherby and he provided an oral report.

Sponsorship Request – Truro Pride

Bell noted that there was a request at the prior meeting to seek more information from Truro Pride regarding their sponsorship request. He noted that he reached out via the Truro Pride website and e-mail but had not received a reply.

Business arising out of the minutes

Audit Committee Report

- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill adopt the 2024-2025 audited financial statements, as presented by Doane Grant Thornton. Motion carried.
- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill appoint Doane Grant Thornton as municipal auditor for the 2025-2026 fiscal year. Motion carried.

Commission in Committee Report

- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill authorize the Clerk and Treasurer to execute a Purchase and Sale Agreement, on behalf of the Village, for the acquisition of properties identified as PID 20150736 and PID 20465536, located at Scenic Drive, Bible Hill, at a total purchase price of \$25,000, and further authorize the Clerk and Treasurer to take any and all actions necessary to carry out and complete the terms of the agreement.

Motion amended to correct PID.

- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill authorize the Clerk and Treasurer to execute a Purchase and Sale Agreement, on behalf of the Village, for the acquisition of properties identified as PID 20150736 and PID 20465563, located at Scenic Drive, Bible Hill, at a total purchase price of \$25,000, and further authorize the Clerk and Treasurer to take any and all actions necessary to carry out and complete the terms of the agreement. Motion carried.
- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill approve the bench dedication for Foster Stewart.

Sidewalk renewal projects

Bell presented pricing for two sidewalk renewals project.

- Moved by Van Kroonenburg and seconded by Pitcher to award Project A to Will-Kare at a total cost of \$177,000 plus HST. Motion carried.
- Moved by Shea and seconded by Pitcher to award Project B to Webster Brothers at a total cost of \$141,430 plus HST. Motion carried.

Review of Correspondence

NS Dept of Communities, Culture, Tourism and Heritage – Airport Field Park

Bell presented correspondence from NS Dept of Communities, Culture, Tourism and Heritage, noting no funding is to be awarded for the Airport Field Park project as requested.

NS Dept of Communities, Culture, Tourism and Heritage – BHRP Path Improvement

Bell presented correspondence from NS Dept of Communities, Culture, Tourism and Heritage, noting they will award \$50,000 toward our Bible Hill Recreation Park Path Improvement project.

Sponsorship request - Bible Hill Garden Club

Bell presented correspondence from Bible Hill Garden Club requesting \$500 in support for the 2025 Flower Show at the NS Provincial Exhibition.

- Moved by Pitcher and seconded by Van Kroonenburg that Village of Bible Hill contribute \$500 to the Bible Hill Garden Club for their upcoming event held at the Nova Scotia Provincial Exhibition. Motion carried.

Reports of Commissioners and Clerk and Treasurer

Van Kroonenburg, Pitcher, Shea, Giddens, Kennedy, and Bell provided verbal reports.

Accounts

The accounts were presented for review.

New Business

There was no new business.


Adjournment

- Moved by Shea that the meeting be adjourned. Motion carried.

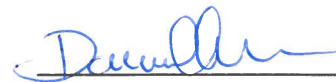
The meeting was adjourned at 8:13 PM.

Signature page to follow.

May 20, 2025 Commission Meeting Minute Approval:


Chair


Clerk and Treasurer


Recording Secretary