

**Village of Bible Hill  
Commission Meeting  
June 17, 2025**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Kennedy called the meeting to order at 7:00 PM.

**Call to Order:** Commissioner Kevin Kennedy  
Commissioner Knickolle Pitcher  
Commissioner Dwight Giddens  
Commissioner Tim Shea

**Staff:** Clerk and Treasurer, Mitchell Bell  
Recording Secretary, Danielle Chaplin  
Solicitor Daniel Roper, Burchell MacDougall

**Regrets:** Commissioner Donna Van Kroonenburg

**Delegations:** Paul Weatherby, District 1 Councillor, Municipality of the County of Colchester

**Review and approval of the minutes of May 20 and June 10, 2025**

- Moved by Pitcher and seconded by Shea to approve the May 20 and June 10, 2025 meeting minutes. Motion carried.

**Call for new or other business and review and approval of agenda**

Kennedy called for new or other business and Bell requested to add Truro Pride Parade under miscellaneous business

- Moved by Shea and seconded by Pitcher that the agenda be approved with the addition. Motion carried.

**Call for declaration of conflict of interest**

Kennedy called for declarations of conflict of interest and he declared conflict of interest under the following agenda item: Procurement: Fiona damaged trees – Retson Dr drainage lot.

**Miscellaneous business including delegations**

Kennedy welcomed Councillor Paul Weatherby and he provided an oral report.

**Budget update as at May 31**

Bell provided an update on the status of the operating fund, capital fund, and bank balances at at May 31.

**Local Senior Games financials**

Bell presented the financial results of the Local Senior Games held in May.

**Covington Place crosswalk award**

Bell presented WSP's recommendation letter for the Covington Place crosswalk project, recommending the Village award the project to Basin Contracting at a cost of \$89,300 plus HST.

- Moved by Shea and seconded by Pitcher that Village of Bible Hill award the Covington Place crosswalk project to Basin Contracting Ltd. at a cost of \$89,300 plus HST. Motion carried.

### **Truro Pride Parade**

Bell presented a response from the Truro Pride Society, following his outreach at the request of the Commission. The purpose of the inquiry was to clarify what level of support municipal partners typically provide, as we had received a sponsorship request to support their Pride Week events.

- Moved by Giddens and seconded by Pitcher that Village of Bible Hill contribute \$500 to Truro Pride Society. Motion carried.

### **Business arising out of the minutes**

#### **Commission in Committee Report**

- Moved by Shea and seconded by Pitcher that Village of Bible Hill contribute \$500 to CEC's Safe Grad event. Motion carried.

### **Review of Correspondence**

#### **Dept of Communities, Culture, Tourism & Heritage - Festival & Community Event Develop. Program**

Bell presented correspondence from NS Dept of Communities, Culture, Tourism and Heritage, noting they will not be offering funding for our Canada Day event though the Festival & Community Event Development Program.

### **Reports of Commissioners and Clerk and Treasurer**

Shea, Pitcher, Giddens, Kennedy, and Bell provided verbal reports.

### **Accounts**

The accounts were presented for review.

### **New Business**

#### **HVAC design selection – Southface Eng. Report**

Bell reviewed the executive summary and outlined the available options for the HVAC design project at 67 Pictou Road.

#### **Roof design selection – RJC Eng. Report**

Bell noted he had not yet received this report and requested to defer this topic to the July meeting.

#### **Procurement: Self-contained breathing apparatus - BHFE**

Bell presented pricing for two Scott Air Paks from Safety Source at a cost of \$28,048 plus HST and Levitt Safety at a cost of \$28,709 plus HST.

- Moved by Shea and seconded by Pitcher that Village of Bible Hill purchase two Scott Air Paks from Safety Source at a cost of \$28,048 plus HST. Motion carried.

### **Procurement: Fiona damaged trees – Retson Dr drainage lot**

Kennedy excused himself from the table.

Bell noted there were trees damaged in Hurricane Fiona on our Retson Drive drainage lot, and presented a quote from A.K. Property Management to clear trees on the lot at a cost of \$48,500 plus HST.

The Commission discussed and deferred this topic to the July meeting.

### **Summer meeting schedule**

Bell presented the 2025- 2026 meeting schedule.

- Moved by Pitcher and seconded by Shea that Village of Bible Hill defer the July, August and November Commission in Committee meetings. Motion carried.

### **Junior member bursary award – Nicole Murray**

Shea explained the circumstances of a junior member bursary application and requested that the Commission consider making an exception to the Bible Hill Fire Brigade Honoraria Policy and award the \$500 to match the contribution of Bible Hill Fire & Emergency.

Moved by Shea that Village of Bible Hill make an exception to the Bible Hill Fire Brigade Honoraria Policy and award \$500 for the Junior Member Bursary Award. Motion failed.

Bell noted the topic can be deferred to the July meeting.

### **Closed session – Personnel**

- Moved by Shea and seconded by Pitcher that the Commission enter closed session. Motion carried.

The Committee entered closed session at 8:20 PM and exited at 8:46 PM.

- Moved by Pitcher and seconded by Shea that Village of Bible Hill approve of the Memorandum of Settlement with CUPE 734-01 as presented and authorize the Clerk and Treasurer to execute the renegotiated collective agreement. Motion carried.


### **Adjournment**

- Moved by Pitcher that the meeting be adjourned. Motion carried.


The meeting was adjourned at 8:47 PM.

**Signature page to follow.**

**June 17, 2025 Commission Meeting Minute Approval:**

  
Chair

  
Clerk and Treasurer

  
Recording Secretary