

**Village of Bible Hill  
Commission Meeting  
August 19, 2025**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Kennedy called the meeting to order at 7:00 PM.

**Call to Order:** Commissioner Kevin Kennedy  
Commissioner Knickolle Pitcher  
Commissioner Dwight Giddens  
Commissioner Tim Shea  
Commissioner Donna Van Kroonenburg

**Staff:** Clerk and Treasurer, Mitchell Bell  
Recording Secretary, Danielle Chaplin  
Solicitor Daniel Roper, Burchell MacDougall

**Attendance:** Al Kennedy, District 11 Councillor, Municipality of the County of Colchester  
Paul Weatherby, District 1 Councillor, Municipality of the County of Colchester  
Allison Graham, Colchester East Hants Public Library  
Jeff Mercer, Colchester East Hants Public Library

**Review and approval of the minutes of July 15, 2025**

- Moved by Van Kroonenburg and seconded by Shea to approve the July 15, 2025 meeting minutes. Motion carried.

**Call for new or other business and review and approval of agenda**

Kennedy called for new or other business and Bell requested to add Closed Session – Legal advice under new business.

- Moved by Pitcher and seconded by Shea that the agenda be approved with the addition. Motion carried.

**Call for declaration of conflict of interest**

Kennedy called for declarations of conflict of interest.

**Miscellaneous business including delegations**

**Colchester East Hants Public Library - Jeff Mercer & Allison Graham**

Kennedy welcomed Jeff Mercer and Allison Graham, from the Colchester East Hants Public Library. Graham provided a presentation and shared a sponsorship package for their upcoming 75th Anniversary Fundraising Gala.

**ANSV staff position – Potential BH contribution**

Bell presented financial details regarding potential contributions toward an Association of Nova Scotia Villages (ANSV) staff position and asked what level of support the Village wished to provide.

- Moved by Van Kroonenburg and seconded by Shea, that Village of Bible Hill contribute \$8,000 towards the new ANSV staff position. Motion carried.

## **Business arising out of the minutes**

### **Policy amendment – Junior member bursary**

Bell presented amendments to the Bible Hill Fire Brigade Honoraria Policy.

- Moved by Shea and seconded by Van Kroonenburg that Village of Bible Hill adopt the Bible Hill Fire & Emergency Honoraria Policy as amended. Motion carried.

## **Review of Correspondence**

### **Department of Municipal Affairs – Code of Conduct Regulations**

Bell presented correspondence from the Department of Municipal Affairs relating to the, reminding elected officials to complete the Code of Conduct training.

## **Reports of Commissioners and Clerk and Treasurer**

Pitcher, Shea, Giddens, Van Kroonenburg, Kennedy, and Bell provided oral reports. The reports of the Fire Chief and Director of Parks and Recreation were submitted.

Kennedy invited Weatherby and Kennedy to speak and they provided verbal reports.

## **Accounts**

The accounts were presented for review.

## **New Business**

### **Salmon River Truss Bridge (Main St) – Lane closures and lighting**

Bell presented correspondence from Kimberly MacPherson, Bridge Engineer at NSDPW regarding lane closures during construction of the Main Street Salmon River Truss Bridge and potential lighting installation costs. The consensus was to communicate the preference of having bridge closures for a short length of time and to not install lighting on the bridge.

### **Procurement – Bible Hill Recreation Park Loop Trail**

Bell presented pricing for installation of 3-meter-wide asphalt paths within Bible Hill Recreation Park from Will-Kare at a cost of \$142,000 and discussed the funding options.

- Moved by Pitcher and seconded by Giddens that Village of Bible Hill award the BHRP Loop Trail project to Will-Kare at a cost of \$142,000. Motion carried.

### **Procurement – Sidewalk renewal additions**

Bell presented pricing from Will-Kare to complete sidewalk renewals on Armstrong Avenue for a cost of \$12,000 and on Clover Drive for a cost of \$22,500.

- Moved by Van Kroonenburg and seconded by Shea that Village of Bible Hill award Will-Kare the Armstrong Avenue and Clover Drive sidewalk renewal projects at a cost of \$34,500 plus HST. Motion carried.

**ANSV AGM attendance - Sept 19/20 (Stampede, EMBRACE) (?)**

Bell noted that the ANSV AGM is taking place on September 19 and 20, which is the same weekend as the NS Stampede and the EMBRACE Festival. He requested the Commissioners inform him if they plan on attending the ANSV AGM.

**Closed session – Legal advice**

- Moved by Shea and seconded by Pitcher that the Commission enter closed session. Motion carried.

The Committee entered closed session at 8:14PM and exited at 8:25PM.

**Adjournment**

- Moved by Pitcher to adjourn the meeting. The meeting adjourned at 8:25PM.

**Signature page to follow.**

**August 19, 2025 Commission Meeting Minute Approval:**

  
Chair

  
Clerk and Treasurer

  
Recording Secretary