

Village of Bible Hill
Commission in Committee Meeting
September 9, 2025



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Giddens called the meeting to order at 7:00 PM.

Call to Order: Commissioner Kevin Kennedy
Commissioner Tim Shea
Commissioner Dwight Giddens
Commissioner Knickolle Pitcher

Staff: Clerk and Treasurer Mitchell Bell
Recording Secretary Danielle Chaplin

Delegation: Paul Weatherby, District 1 Councillor, Municipality of the County of Colchester
Al Kennedy, District 11 Councillor, Municipality of the County of Colchester

Regrets: Commissioner Van Kroonenburg

Call for new or other business and review and approval of agenda

Giddens called for new or other business and Bell requested to add Community Works Program under new business.

- Moved by Shea and seconded by Kennedy, that the agenda be approved with the addition. Motion carried.

Call for declaration of conflict of interest

Giddens called for any declarations of conflict of interest.

Miscellaneous business or delegations

Library Fundraiser

Bell questioned how the Commission would like to move forward with the library sponsorship request and after discussion the consensus was to defer the topic to the Commission Meeting.

New Business

Procurement – Banking and investment services

Bell provided an overview of the proposals received for the banking and investment services from The Bank of Nova Scotia, TD Commercial Banking, Bank of Montreal, Mosaik Credit Union, and CIBC Commercial Banking and provided a recommendation.

- Moved by Pitcher and seconded by Kennedy that the Commission in Committee recommend Village of Bible Hill accept the proposal from Bank of Montreal (BMO) for the provision of banking and investment services, and that the Clerk and Treasurer and/or one or more Commissioners, as may be necessary, be authorized to execute all necessary service agreements on behalf of the Village relating to the services, including the opening of new operating and reserve cash accounts, a \$1M line of credit, and a \$50K credit card account, provided that such agreements adhere to the Village's

by-laws, including requirements for dual signatures and authorizations on all cheques and electronic funds transfers, and other disbursements. Motion carried.

Policy Review – Wellness Program Policy

Bell presented a draft revised Wellness Program Policy for review.

- Moved by Pitcher and seconded by Shea that the Commission in Committee recommend Village of Bible Hill adopt the revised Wellness Program Policy as presented with amendments. Motion carried.

NSFM Conference attendance

Bell provided a review of the conference budget and requested Commissioners inform him if they plan on attending the NSFM Fall Conference so he can proceed with registration and hotel booking. After discussion, the consensus was to defer the topic to the next meeting.

Community Works Program

Bell requested approval to transfer half of the \$25,000 received as Community Works Program grant funding for the shared Equity, Diversity, Inclusion, Accessibility (EDIA) Coordinator position with Town of Truro.

- Moved by Kennedy and seconded by Shea that the Commission in Committee recommend Village of Bible Hill authorize Clerk and Treasurer Bell to pay \$12,500 of Community Works Program funding to Town of Truro for EDIA Coordinator position costs.

Closed session – Public security

- Moved by Pitcher and seconded by Shea that the committee enter closed session. Motion carried.

The committee entered closed session at 7:31 PM and exited at 7:42 PM.

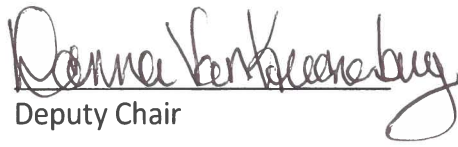
Adjournment

- Moved by Pitcher that the meeting adjourn. Motion carried.

The meeting adjourned at 7:42PM.

Signature page to follow.

September 9, 2025 Commission in Committee Meeting Minute Approval:


Deputy Chair


Clerk and Treasurer


Recording Secretary