

**Village of Bible Hill
Commission Meeting
September 16, 2025**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Kennedy called the meeting to order at 7:00 PM.

Call to Order: Commissioner Kevin Kennedy
Commissioner Knickolle Pitcher
Commissioner Dwight Giddens
Commissioner Tim Shea

Staff: Clerk and Treasurer, Mitchell Bell
Recording Secretary, Danielle Chaplin
Solicitor Daniel Roper, Burchell MacDougall

Attendance: Paul Weatherby, District 1 Councillor, Municipality of the County of Colchester

Regrets: Commissioner Donna Van Kroonenburg

Review and approval of the minutes of August 19 and September 9, 2025

- Moved by Shea and seconded by Pitcher to approve the August 19 and September 9, 2025 meeting minutes. Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business. Pitcher requested to add Veteran Banners under new business. Bell requested to add GRID Funding and ANSV under new business

- Moved by Shea and seconded by Pitcher that the agenda be approved with the additions. Motion carried.

Call for declaration of conflict of interest

Kennedy called for declarations of conflict of interest.

Miscellaneous business including delegations

Kennedy thanked Councillor Weatherby for attending and he provided an oral report.

Library Fundraiser

Bell questioned how the Commission would like to move forward with the library sponsorship request.

- Moved by Pitcher and seconded by Shea that Village of Bible Hill donate \$1,000 to the library fundraiser. Motion carried.

NSFM Conference attendance

Bell provided a review of the conference budget and requested Commissioners inform him if they plan on attending the NSFM Fall Conference so he can proceed with registration and hotel booking.

- Moved by Pitcher and seconded by Shea that Village of Bible Hill instruct Bell to register 4 people for the NSFAM Fall Conference unless otherwise advised. Motion carried.

Budget update

Bell provided a budget update as of August 31 - reviewing the operating fund, capital fund, revenues, and expenses.

Business arising out of the minutes

Commission in Committee Report

- Moved by Shea and seconded by Pitcher that Village of Bible Hill accept the proposal from Bank of Montreal (BMO) for the provision of banking and investment services, and that the Clerk and Treasurer and/or one or more Commissioners, as may be necessary, be authorized to execute all necessary service agreements on behalf of the Village relating to the services, including the opening of new operating and reserve cash accounts, a \$1M line of credit, and a \$50K credit card account, provided that such agreements adhere to the Village's by-laws, including requirements for dual signatures and authorizations on all cheques and electronic funds transfers, and other disbursements. Motion carried.
- Moved by Shea and seconded by Pitcher that Village of Bible Hill adopt the revised Wellness Program Policy as presented with amendments. Motion carried.
- Moved by Shea and seconded by Pitcher that Village of Bible Hill authorize Clerk and Treasurer Bell to pay \$12,500 of Community Works Program funding to Town of Truro for EDIA Coordinator position costs. Motion carried.

Review of Correspondence

Shoreline Journal

Bell presented an invitation from the Shoreline Journal to a Symposium on November 10.

County of Colchester - Application for a Development Agreement - 307 College Rd

Bell presented an application for a development agreement for 307 College Road from the County of Colchester. Weatherby noted there is a date change for that and we will be notified.

Reports of Commissioners and Clerk and Treasurer

Shea, Pitcher, and Bell provided oral reports. The reports of the Fire Chief and Director of Parks and Recreation were submitted.

Kennedy invited Weatherby and Kennedy to speak and they provided verbal reports.

Accounts

The accounts were presented for review.

New Business

Veteran Banner

Pitcher noted there was a resident looking for a veteran banner and contacted a few months ago. Bell will reach out to the resident.

GRID Funding

Bell presented information on the Growth and Renewal for Infrastructure Development (GRID) funding, noting that sidewalk ramp replacements are a potential eligible project, and asked the Commission how they would like to proceed.

- Moved by Shea and seconded by Pitcher that Village of Bible approve of the proposed Bible Hill Accessible Curb Ramps project GRID application, allocate budget for the project contingent upon a successful GRID funding application, and instruct that the Clerk and Treasurer contact Municipality of the County of Colchester to seek a resolution in support of the Village's application. Motion carried.

ANSV

Bell requested that the Commission provide their meal preferences for the ANSV and follow up with him regarding any questions for the Honorable John Lohr. He then asked who the Commission would like to appoint as the voting delegate for the ANSV AGM, and the consensus was to designate Shea as the voting delegate.

Closed session – Public security

- Moved by Shea and seconded by Giddens that the Commission enter closed session. Motion carried.

The Committee entered closed session at 7:54 PM and exited at 8:00 PM.

Kennedy declared conflict of interest and vacated the role of chair and Shea assumed the role of Chair.

- Moved by Shea and seconded by Pitcher that Village of Bible Hill award Vimy Road landscaping work to A.K. Property Management at a cost of \$27,277.50 plus HST. Motion carried.

Kennedy assumed role of chair.

Adjournment

- Moved by Shea to adjourn the meeting. The meeting adjourned at 8:00 PM.

Signature page to follow.

September 16, 2025 Commission Meeting Minute Approval:



Chair



Clerk and Treasurer



Recording Secretary