

**Village of Bible Hill
Commission Meeting
December 16, 2025**



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Kennedy called the meeting to order at 7:00 PM.

Call to Order: Commissioner Kevin Kennedy
Commissioner Dwight Giddens
Commissioner Donna Van Kroonenburg
Commissioner Tim Shea
Commissioner Knickolle Pitcher

Staff: Mitchell Bell, Clerk and Treasurer
Danielle Chaplin, Recording Secretary
Daniel Roper, Solicitor, Burchell MacDougall

Delegations: Paul Weatherby, District 1 Councillor, Municipality of the County of Colchester
Al Kennedy, District 11 Councillor, Municipality of the County of Colchester

Review and approval of the minutes of November 18 and December 9, 2025

- Moved by Van Kroonenburg and seconded by Shea to approve the November 18 and December 9, 2025 meeting minutes. Motion carried.

Call for new or other business and review and approval of agenda

Kennedy called for new or other business. Giddens requested to add Five Corner Properties Meeting under New Business and Bell requested to add BAP Update under miscellaneous business.

- Moved by Shea and seconded by Pitcher that the agenda be approved with the additions. Motion carried.

Call for declaration of conflict of interest

Kennedy called for declarations of conflict of interest.

Miscellaneous business including delegations

Kennedy opened the floor to Councillor Weatherby and Councillor Kennedy who both provided brief oral reports.

Before and After-School Program (BAP) Update

Bell provided clarity on the BAP budget, noting there was an error under revenues during his last presentation.

Business arising out of the minutes

There was no business arising out of the minutes.

Review of Correspondence

There was no correspondence to review.

Reports of Commissioners and Clerk and Treasurer

Shea, Pitcher, Giddens, Van Kroonenburg, Kennedy, and Bell provided oral reports. The report of the Fire Chief was submitted.

Accounts

The accounts were presented for review.

New Business

Procurement - HVAC replacement project

Bell presented a letter from Southface Engineering recommending awarding the HVAC replacement project of 67 Pictou Road contract to the lowest bidder, Air Energy Solutions, in the amount of \$102,961.10, plus a 10% contingency allowance.

- Moved by Van Kroonenburg and seconded by Pitcher that Village of Bible Hill award the HVAC upgrade project to Air Energy Solutions at a cost of \$102,961.10 plus HST, plus a 10% contingency allowance. Motion carried.

Five Corners Properties Development Meeting

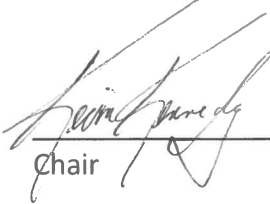
Giddens expressed concerns regarding proceedings at the Municipality of Colchester's Planning Advisory Committee meeting related to the proposed Five Corners Properties development agreement.

Adjournment

- Moved by Shea to adjourn the meeting. The meeting adjourned at 8:00 PM.

Signature page to follow.

December 16, 2025 Commission Meeting Minute Approval:


Chair


Clerk and Treasurer


Recording Secretary