

Village of Bible Hill
Commission in Committee Meeting
January 13, 2026



The meeting was held in Commission Chambers, at the Village Office, 67 Pictou Road. Shea called the meeting to order at 7:00 PM.

Call to Order: Commissioner Tim Shea
Commissioner Dwight Giddens
Commissioner Kevin Kennedy
Commissioner Knickolle Pitcher

Regrets: Commissioner Van Kroonenburg

Staff: Clerk and Treasurer Mitchell Bell
Recording Secretary Danielle Chaplin
Parks and Recreation Director Haley McNutt

Delegation: Al Kennedy, District 11 Councillor, Municipality of the County of Colchester
Paul Weatherby, District 1 Councillor, Municipality of the County of Colchester

Call for new or other business and review and approval of agenda

Shea called for new or other business.

- Moved by Pitcher and seconded by Kennedy, that the agenda be approved. Motion carried.

Call for declaration of conflict of interest

Shea called for any declarations of conflict of interest.

Miscellaneous business or delegations

Shea welcomed Councillors Kennedy and Weatherby. Kennedy commented on the success of our New Years' Day Levee.

Proposed development open house

Bell reviewed an invitation to an open house hosted by Blowers and Grafton, regarding their proposed development at 114 Vimy Road.

New Business

Budget development – Operating budget

Bell presented a draft operating budget for fiscal year 2026-27.

Bell invited Parks and Recreation Director McNutt to speak on the Recreation and Cultural Services budget.

Bell then resumed the presentation and reviewed the remainder of the operating budget.

Policy review and re-adoption - Hospitality Policy

Bell presented a draft Hospitality Policy.

- Moved by Kennedy and seconded by Giddens that Village of Bible Hill revoke the Hospitality Policy and adopt the amended Hospitality Policy. Motion carried.

Policy review and re-adoption - Audit Committee Policy

Bell presented a draft Audit Committee Policy.

- Moved by Kennedy and seconded by Giddens that Village of Bible Hill revoke the Audit Committee Policy and adopt the amended Audit Committee Policy. Motion carried.

Policy review and re-adoption - Expenditure Reimbursement Policy

Bell presented a draft Expenditure Reimbursement Policy.

- Moved by Kennedy and seconded by Giddens that Village of Bible Hill revoke the Expenditure Reimbursement Policy and adopt the amended Expenditure Reimbursement Policy. Motion carried.

Policy review and re-adoption - Abuse Policy

Bell presented a draft Abuse Policy.

- Moved by Kennedy and seconded by Giddens that Village of Bible Hill revoke the Abuse Policy and adopt the amended Abuse Policy. Motion carried.

Procurement - Amilia contract renewal

Bell presented term options for renewal of the Amilia contract and suggested a 5-year term.

- Moved by Kennedy and seconded by Giddens that Village of Bible Hill engage Amilia for a 5-year contract for \$99 per month plus service fees. Motion carried.

Adjournment

- Moved by Pitcher that the meeting adjourn. Motion carried.

The meeting adjourned at 8:24 PM.

Signature page to follow.

January 13, 2026 Commission in Committee Meeting Minute Approval:


Deputy Chair


Clerk and Treasurer


Recording Secretary